

Regular Monthly Town of Keene Board Meeting
July 8th, 2025
5:30 P.M. Town Hall
Meeting #15-2025
Resolutions #180-193

Board Members Present: Joe Pete Wilson Supervisor, Christopher Daly, Ann Hough (5:34), Robert Biesemeyer , Teresa Cheetham-Palen Council Members

Absent:

Town Officials Present: Ann Whitney Town Clerk, Savana Li Water Superintendent

Town Counsel Present: Bryan Liam Kennelly, Esq

Members of the Public: Roger Allen, Lili Biesemeyer

Call to Meeting to Order at 5:30 P.M. by Joe Pete Wilson

Pledge of Allegiance:

Approval of Minutes:

RESOLUTION TO APPROVE THE JUNE 10TH, 2025 MONTHLY BOARD MINUTES & JUNE 17TH, 2025 BUSINESS MEETING MINUTES

RESOLUTION NUMBER: 180-2025

INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS ADOPTION, SECONDED BY TERESA CHEETHAM-PALEN

RESOLVED that the Town Board of Keene has approved the June 10th & 17th, 2025 Monthly Minutes.

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher Daly

NAYS: None

Privilege of the Floor:

Mr. Wilson wanted to acknowledge a very nice thank you letter from Little Peaks thanking the Town for the gift from the Community Enhancement Fund for their project.

Mr. Wilson then gave an update on the Hurricane Bridge project. The bridge was purchased in June, the low bidder was Alpine Construction LLC and we are now waiting to hear back from them when they can start. Considering this project is similar to the Styles Brook bridge this gives us an idea of the cost; the pre-stressed concrete bridge is \$115,000, Engineering approximately \$100,000, and the construction is \$817,000. Approximately \$1.2 million.

Mr. Wilson then wanted to thank everyone for the successful Community Day Celebration.

Ms. Cheetham-Palen then wanted to say the Steering Committee was phenomenal. This was the most affective Steering Committee we have ever had. Kathryn Brown took charge of the volunteers and she did an amazing job. She then stated Ashley LeClair handled the vendors and she did a great job. She then added so many people were involved, thank you everyone.

Mr. Wilson then ask to jump to the Community Center topic, Ms. Biesemeyer is here for this discussion. Joe Pete explained that the Youth Commision has put together a itemized list to replace the sports equipment that is currently stored in the basement of the Community Center where the worst of the asbestos is. It doesn't seem we should try to clean this up and then hand it to little kids.

ATTACHMENT #1-152025

Ms. Hough then explained that many people offered to go to Play it Again Sports to look for things to try to save on costs.

RESOLUTION TO APPROVE SPENDING UP TO \$10,000 FOR YOUTH COMMISSION SPORTS EQUIPMENT RESOLUTION NUMBER: 181-2025

INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION, SECONDED BY ANN HOUGH

Discussion: Mr. Daly asked where the funds would come from, possibly Community Enhancement.

Mr. Wilson stated he had not narrowed it down but felt considering it was an unforeseen expense it would not come from the Youth Commission budget.

RESOLVED that the Town Board of Keene has approved the spending of up to \$10,000 for the replacement of the sports equipment.

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher Daly, & Ann Hough

NAYS: None

Ms. Hough wanted to announce that Lily Biesemeyer applied for and was able to receive \$15,000 for the Alpine and Nordic Ski program through the Killington Grant. She also asked to thank Tommy Biesemeyer for his help with achieving this.

Mr. Wilson then wanted to talk about the skating rink. He had thought maybe getting an Yurt or a heated trailer. With the Community Center decommissioned, we do not have to heat it, this will go a long way to offset the expense of a temporary heating shelter.

Town Operations

- **Town Clerk:**

Ms. Whitney asked if anyone had any questions with her monthly report. No questions.

- **Highway Department:**

Hurricane Bridge project explained above.

- **Water Department:**

Ms. Li explained we received the contract back from AES for meters, which we are now reviewing.

Mr. Daly asked who were we metering.

Ms. Li stated just Water District 2.

Town Discussion of Old Business:

- **Planning Board : Site Plan Review Law Revision**

Mr. Wilson met with the Planning Board today; it came up to keep this moving. Joe Pete asked to please get your thoughts back within the next few weeks.

- **Community Center**

Please see above for discussion.

New Business:

- **Assessor Re-Appointment**

Mr. Wilson explained it is a New York State Law to appoint your Assessor ever 6 years. All of New York State is on the same schedule and this is due October 1st.

RESOLUTION TO RE-APPOINT TIMOTHY GAY JR AS OUR TOWN ASSESSOR

RESOLUTION NUMBER: 182-2025

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY TERESA CHEETHAM-PALEN**

RESOLVED that the Town Board of Keene has re-appointed Timothy Gay Jr as
our Town Assessor, October 1st, 2025 through September 30th 2031

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher
Daly, & Ann Hough

NAYS: None

- **Library Project**

Ms. Cheetham-Palen explained the only concern is bringing the power up to 200.
It is getting to be costly. She has asked High Peaks Heat Pumps to give us an
estimate.

Ms. Hough asked if there was money left from the original grant, could we use that
towards this.

Ms. Cheetham-Palen said yes but we then could not purchase our electrical lawn
equipment.

Mr. Wilson then added he had two more items; the first is a resolution we need to
pass to keep residence eligible for flood insurance; the second is to keep the Town
eligible for FEMA projects.

RESOLUTION ADOPTING THE TOWN OF KEENE HAZARD

MITIGATION PALN 2025 UPDATE

RESOLUTION NUMBER: 183-2025

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

WHEREAS, the Town of Keene established a Committee to prepare the Town
Hazard Mitigation Plan 2025 Update; and

WHEREAS, the Town of Keene Hazard Mitigation Plan 2025 Update contains
several potential future projects to mitigate potential impacts from natural hazards
in the Town of Keene, and

WHEREAS, duly-noticed public announcements were published on multiple
platforms for public and stakeholder feedback and engagement with feedback
incorporated in the HAZARD MITIGATION PLAN, from March 20, 2025 and
April 20, 2025 and

WHEREAS, the Town of Keene authorizes responsible departments and/or
agencies to execute their responsibilities demonstrated in the plan, and

NOW, THEREFORE BE IT RESOLVED that the Town of Keene adopts the Hazard Mitigation Plan 2025 Update, in accordance with the charter and bylaws of the Town of Keene.

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher Daly, & Ann Hough

NAYS: None

**RESOLUTION ADOPTING THE TOWN OF KEENE ACCEPTING THE
FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD
INSURANCE RATE MAP (FIRM)**

RESOLUTION NUMBER: 184-2025

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

WHEREAS, the Federal Emergency Management Agency (FEMA) has completed a flood hazard study for Essex County and provided the Town of Keene with updated Flood Insurance Rate Maps (FIRMs) and a Flood Insurance Study (FIS) report that delineates the Special Flood Hazard Areas (SFHAs) and flood risk zones for the jurisdiction; and

WHEREAS, the updated FIRM and FIS report are based on current, scientific, and technical data and are intended to replace the previously issued maps to ensure accurate and consistent identification of flood-prone areas; and

WHEREAS, FEMA requires communities participating in the National Flood Insurance Program (NFIP) to adopt the revised FIRM and FIS report in order to remain in good standing with the program and ensure continued eligibility for federally backed flood insurance; and

WHEREAS, the Town of Keene has reviewed the updated FIRM and FIS report and finds them acceptable and beneficial for local floodplain management, hazard mitigation planning, and community resilience;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Keene, that:

1. The Town of Keene hereby accepts and adopts the revised Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report issued by FEMA for County, effective July 8th, 2025.
2. The Floodplain Administrator is authorized and directed to ensure implementation of the updated maps in accordance with the requirements of the National Flood Insurance Program and applicable local regulations.
3. This Resolution shall take effect immediately upon adoption.

Duly adopted this 8th day of July 2025 by the following vote:
AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer,
Christopher Daly, & Ann Hough
NAYS: None

Executive Session:

**RESOLUTION TO ENTER EXECUTIVE SESSION FOR LEGAL
ADVICE ON CELL PHONE USE**

RESOLUTION NUMBER: 185-2025

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR
ITS ADOPTION SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene entered into Executive Session at
6:03 P.M.,

Duly adopted this 8th day of July 2025 by the following vote:
AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher
Daly, & Ann Hough
NAYS: None

**RESOLUTION TO COME OUT OF EXECUTIVE SESSION WHERE NO
DECISIONS WERE MADE**

RESOLUTION NUMBER: 186-2025

**INTRODUCED BY: ANN HOUGH WHO MOVED FOR ITS ADOPTION
SECONDED BY CHRISTOPHER DALY**

RESOLVED that the Town Board of Keene return from Executive Session at 6:24
P.M.

Duly adopted this 8th day of July 2025 by the following vote:
AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher
Daly, & Ann Hough
NAYS: None

**RESOLUTION TO ACCEPT THE PROPOSED EASEMENT
AGREEMENT FROM THE KEENE CENTRAL SCHOOL DISTRICT
FOR THE WATER DISTRICT 2 WATER PLANT**

RESOLUTION NUMBER: 187-2025

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ROBERT BIESEMEYER**

RESOLVED that the Town Board of Keene accept the proposed easement agreement from the Keene Central School District for the Water District #2 Water Plant

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher Daly, & Ann Hough

NAYS: None

Budget Resolutions:

- **Resolution to Transfer Funds:**

RESOLUTIONS TO TRANSFER FUNDS

RESOLUTION NUMBER: 188-2025

**INTRODUCED BY: TERESA CHEETHAM-PALEN WHO
MOVED FOR ITS ADOPTION, SECONDED BY ANN HOUGH**

Within the General Fund:

\$1000.00 out of 7110.1 Parks PS

\$1000.00 into 1490.1 Public Works PS

\$330.49 out of 5650.4 Hiker Parking CE

\$330.49 into 7110.4 Parks CE

\$8201.45 out of 5650.4 Hiker Parking CE

\$8201.45 into 1620.4 Buildings CE

Within the Highway Fund:

N/A

Within the Library Fund:

Within the SW#1:

N/A

Within the SW#2:

N/A

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher Daly, & Ann Hough

NAYS: None

- **Resolution to amend the 2025 budget:**

Supervisors Report:

**RESOLUTION TO ACCEPT THE MAY 2025 CORRECTED
SUPERVISOR REPORT**

RESOLUTION NUMBER: 189-2025

**INTRODUCED BY: TERESA CHEETHAM-PALEN WHO MOVED FOR
ITS ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene accept the May corrected 2025
Supervisors Report.

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher
Daly, & Ann Hough

NAYS: None

RESOLUTION TO ACCEPT THE JUNE 2025 SUPERVISOR REPORT

RESOLUTION NUMBER: 190-2025

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY TERESA CHEETHAM-PALEN**

RESOLVED that the Town Board of Keene accept the June 2025 Supervisors
Report.

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher
Daly, & Ann Hough

NAYS: None

Audit Bills:

RESOLUTION TO PAY THE ONLINE BILLS

RESOLUTION NUMBER: 191-2025

**INTRODUCED BY TERESA CHEETHAM-PALEN WHO MOVED FOR ITS
ADOPTION, SECONDED BY ROBERT BIESEMEYER**

RESOLVED that the Town Board approve to pay the online bills.

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher
Daly

NAYS: None

ABSTAINED: Ann Hough

RESOLUTION TO AUDIT THE VOUCHERS 476 THROUGH 509

RESOLUTION NUMBER: 192-2025

**INTRODUCED BY ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY TERESA CHEETHAM-PALEN**

RESOLVED that the Town Board approve the following bills and prepaid bills.
Multi-Fund Vouchers numbered 476 through 509, 2025 totaling \$78,872.01 as follows:

General Fund Bills \$36,593.49

Highway Fund Bills \$30,223.25

Library \$327.78

Water District #1 \$2,499.71

Water District #2 \$7,109.78

Roost Enhancement Tax \$2,118.00

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher Daly

NAYS: None

ABSTAINED: Ann Hough

Adjourn:

RESOLUTION TO ADJOURN

RESOLUTION NUMBER: 193-2025

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY TERESA CHEETHAM-PALEN**

RESOLVED that the Town Board of Keene has completed all business and
hereby adjourns the Regular Meeting at 6:34 P.M.,

Duly adopted this 8th day of July 2025 by the following vote:

AYES: Joe Pete Wilson, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher Daly, Ann Hough

NAYS: None

Ann Whitney
Town Clerk
Town of Keene

Full Itemized Sporting Equipment Procurement Plan (with Amazon Links)

This document includes an itemized list of sporting equipment with estimated costs and hyperlinks to Amazon product pages where available. Pricing is estimated and subject to change during promotions such as Prime Day.

1. Soccer Uniforms

- 65 sets of custom soccer uniforms – Unit Price: \$13.99 – Total: \$909.35 – View on Amazon

2. Soccer Gear & Training Equipment

- 15 Franklin Sports Blackhawk 6'×4' Goals × \$29.99 = \$449.85 – View on Amazon
- 15 Goplus 12'×6' Soccer Goals × \$87.99 = \$1,319.85 – View on Amazon
- 20 Sport Squad 3'×5' Pop-Up Nets × \$24.95 = \$499.00 – View on Amazon
- 20 Soccer Balls × \$12.00 = \$240.00
- 10 adidas Ball Pumps × \$12.00 = \$120.00 – View on SoccerZone
- 10 Pairs of Cleats × \$40.00 = \$400.00
- 20 Shin Guards × \$15.00 = \$300.00
- 20 Soccer Socks × \$5.00 = \$100.00
- 100 Cones × \$0.50 = \$50.00

Subtotal: \$3,478.70

3. General Equipment

- 10 Whistles × \$6.00 = \$60.00
- 8 Extra-Large Duffle Bags × \$30.00 = \$240.00

Subtotal: \$300.00

4. Ice Skating & Hockey Equipment

- 20 Pairs of Ice Skates × \$70.00 = \$1,400.00
- 2 Hockey Nets × \$150.00 = \$300.00
- 10 Hockey Sticks × \$40.00 = \$400.00
- 20 Hockey Pucks × \$3.00 = \$60.00
- 4 Hot Water Pumps × \$25.00 = \$100.00

- 10 Mugs × \$5.00 = \$50.00

Subtotal: \$2,310.00

5. Basketball Equipment

- 20 Basketball Uniforms × \$20.00 = \$400.00
- 10 Basketballs × \$25.00 = \$250.00
- 1 Paper Scoreboard × \$30.00 = \$30.00

Subtotal: \$680.00

6. Flag Football & T-Ball/Baseball

- 20 Flag Football Flags × \$3.00 = \$60.00
- 5 Footballs × \$20.00 = \$100.00
- 10 T-Ball Bats × \$25.00 = \$250.00
- 20 T-Balls × \$4.00 = \$80.00
- 10 Helmets × \$30.00 = \$300.00
- 10 Baseball Bats × \$40.00 = \$400.00
- 20 Baseballs × \$3.00 = \$60.00

Subtotal: \$1,250.00

7. Grand Total Summary

- Soccer Uniforms: \$909.35
- Soccer Gear & Training Equipment: \$3,478.70
- General Equipment: \$300.00
- Ice Skating & Hockey Equipment: \$2,310.00
- Basketball Equipment: \$680.00
- Flag Football & T-Ball/Baseball: \$1,250.00
- Grand Total: \$8,928.05