

Attachment
#1-112025



13 Latour Avenue, Suite 204
PO Box 2787
Plattsburgh, NY 12901
www.kas-consulting.com

518 563.9445 p
518 563.5189 f

May 7, 2025

Mr. Joe Pete Wilson
Supervisor
Town of Keene
10892 Route 9N
Keene, New York 12942

Sent Via Email: supervisor1@townofkeeneny.gov

RE: Work Plan/Cost Estimate – Pre-Renovation Asbestos Inspection and Mold Assessment – Community Center Building

Dear Mr. Wilson:

KAS, Inc. (KAS) appreciates the opportunity to provide this work plan/cost estimate for a pre-renovation asbestos inspection and mold assessment of the Community Center building located on Church Street, Keene, New York. Based on our conservation, the town is determining options for renovation of the building. A pre-renovation asbestos inspection is required by federal and New York State rules and regulations prior to renovation of a structure. The mold assessment will assist in determining if mold is present, the cause of the mold and provide recommendations. A mold remediation plan can be prepared, if needed, to outline the work necessary to remediate any mold present. Specifically, KAS will perform the following work:

Scope of Work

Pre-Renovation Asbestos Inspection

The pre-renovation asbestos inspection will include a visual inspection and collection of bulk samples in accordance with New York State Industrial Code Rule 56 (NYS ICR 56) and Federal Asbestos NESHAP 40 CFR Part 61, Subpart M. The inspection will be performed by an EPA-trained/NYS-certified Asbestos Inspector. Small pieces of building materials will be collected for the inspection. The areas in which building materials are collected will not be repaired. Samples will be collected and analyzed in accordance with industry standards, which generally ranges from 2 to 7 samples per homogenous material, based on type and quantity. Each homogenous material will be analyzed until a positive indication of asbestos (greater than one percent) is found or all samples of a given homogenous material are found to be negative for asbestos. If asbestos is found in a sample of a given homogenous material it will not be necessary to analyze the remaining samples of that material.

Following receipt of laboratory results, a summary report including methodology, sample analysis results and quantities/condition of identified asbestos-containing materials (ACMs) will be completed. The report will be provided to the client in an electronic PDF format.



Pre-Renovation Asbestos Inspection and Mold Assessment
Community Center, Keene, New York
May 7, 2025

Mold Assessment, Remediation Plan and Post-Remediation Mold Assessment

The scope of work for the mold assessment will include a visual inspection of the Community Center building by a KAS New York State-certified Mold Assessor. The assessment will be performed to identify any visible mold or conditions conducive for mold growth. KAS will bring a bore scope to inspect wall and ceiling cavities should the need arise. A moisture meter will be used to measure the moisture content in building materials. Temperature and relative humidity readings will also be collected from various locations in the residence using a temperature/relative humidity pen including outside for comparison. The area will be photographically documented. Based on the findings, KAS will prepare a mold assessment report, which will include visual observations, field measurements, laboratory results, conclusions and recommendations.

If mold is identified by the mold assessment, KAS will prepare a mold remediation plan. The purpose of the mold remediation plan will be to outline recommended remedial action necessary to address the mold in accordance with New York State mold legislation. Specifically, the mold remediation plan will include the following:

- List of rooms/areas for work to be performed;
- Estimated quantities of materials to be cleaned or removed;
- Methods of remediation;
- Personal protective equipment (PPE) to be donned by the remediation contractor;
- Proposed clearance procedures and criteria for remediation;
- How to properly post area to notify occupants;
- Estimated cost and duration for completion;
- Sources of moisture and recommendation for types of contractors; and,
- Requirements for containment to prevent the spread of mold to unaffected areas, if needed.

If mold remediation is necessary, KAS will perform a post-remediation mold assessment as required by the New York State mold legislation. A visual inspection would be conducted by a KAS NYS-certified Mold Assessor to ensure the Mold Remediation Plan was followed and remedial activities were successful in addressing the mold. The post-remediation report would include observations, field measurements and conclusions.

Assumptions and Conditions

- Free and easy access will be provided to the necessary areas to complete the inspection/assessment.
- Recommendations will be provided regarding asbestos abatement, removal and disposal of asbestos in accordance with federal and New York State rules and regulations.
- Recommendations will be provided regarding mold remediation in accordance with the New York State mold legislation.



Pre-Renovation Asbestos Inspection and Mold Assessment
Community Center, Keene, New York
May 7, 2025

- Sample analysis for asbestos will be by New York State protocols, including friable/non-friable by NYS ELAP Method 198.1 and non-friable organically bound (NOB) samples by NYS ELAP Method 198.6 and 198.4.

Cost Estimate

KAS will conduct a pre-renovation asbestos inspection and mold assessment for a firm fixed price of **\$2,500.00** excluding laboratory analysis. Laboratory analysis will be billed on a fixed unit price basis for **\$68.00** per NOB samples and **\$17.00** per friable/non-friable sample. Based on the collection of 15 NOB samples and 9 friable/non-friable samples, the analytical cost would be **\$1,173.00**.

Therefore, the estimated cost of the pre-renovation asbestos inspection and mold assessment would be **\$3,673.00**. The actual price will be dependent on the number of samples collected and analyzed. It should be noted KAS accepts credit card payments; however, an additional 3.5% processing fee will be incurred if used.

Schedule

The pre-renovation asbestos inspection and mold assessment will be performed simultaneously and will be scheduled at a mutually agreeable time. Laboratory results will be available in approximately one (1) week and KAS will complete the summary reports in approximately one (1) week from receipt of results.

KAS appreciates the opportunity to present this work plan/cost estimate. Upon acceptance, please forward a signed copy of the attached authorization form to KAS. Please call our office at (518) 563-9445 if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Roth".

Aaron Roth
Branch Manager

cc: QO

Attachments: Authorization Form, Terms and Conditions



Pre-Renovation Asbestos Inspection and Mold Assessment
Community Center, Keene, New York
May 7, 2025

AUTHORIZATION

The scope of work will be performed in accordance with this work plan/cost estimate. By signing the authorization below, the client agrees to the attached Terms and Conditions.

Work Authorized: _____
Name/ Title

Date: _____



13 Latour Avenue, Suite 204
PO Box 2787
Plattsburgh, NY 12901

www.kas-consulting.com

518 563.9445 p

518 563.5189 f

STANDARD TERMS AND CONDITIONS OF AGREEMENT

Page 1 of 3

1. DEFINITIONS

CLIENT: The person or legal entity with whom KAS, Inc. has entered into this agreement for services.

KAS: KAS, Inc., 589 Avenue D, Suite 10, Williston, VT 05495: The Environmental Professional or the Engineering Professional retained to provide the services of this agreement.

2. BILLING AND PAYMENT PROVISIONS

INVOICES: Invoices submitted by KAS are due upon presentation, and shall be considered PAST DUE if not paid within thirty (30) calendar days to the invoice date.

FINANCE CHARGES: A finance charge of 1.5% per month will be charged on balances due for a period greater than thirty (30) calendar days.

COLLECTION COSTS: In the event action is necessary to enforce the payment provisions of this Agreement, KAS shall be entitled to collect from the Client all collection expenses to include any judgment or settlement sum due, reasonable attorneys' fees, court costs and expenses incurred by KAS in connection therewith and, in addition, the reasonable value of KAS' time and expenses spent in connection with such collection action, computed at KAS' prevailing fee schedule and expense policies.

SUSPENSION OF SERVICES: If the Client fails to make payments when due or otherwise is in breach of this Agreement, KAS may suspend performance of services upon five (5) calendar days' notice to the Client. KAS shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client.

TERMINATION OF SERVICES: If the Client fails to make payment to KAS in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by KAS.

SET-OFFS, BACK CHARGES, DISCOUNTS: Payment of invoices is in no case subject to unilateral discounting or set-offs by the Client, and payment is due regardless of suspension or termination of this Agreement by either party. Payment of any invoice by the Client to KAS shall be taken to mean that the Client is satisfied with the services provided and is not aware of any deficiencies in those services, and accepts these terms and conditions.

3. DISPUTES

a) **MEDIATION:** In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Client and KAS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

b) **ATTORNEY'S FEES:** In the event of any litigation arising from or related to the services provided under this Agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorneys' fees and other related expenses.

4. CERTIFICATIONS, GUARANTEES

KAS shall not be required to sign any documents, no matter by whom requested, that would result in KAS's having to certify, guarantee or warrant the existence of conditions whose existence KAS cannot ascertain. The Client also agrees not to make resolution of any dispute with KAS or payment of any amount due to KAS in any way contingent upon the KAS's signing any such certification.

5. HAZARDOUS MATERIALS

CLIENT agrees that if this Agreement requires the containerization, transportation, or disposal of any hazardous or toxic substances, KAS is not and has no authority to act as a generator, transporter, or disposer of any hazardous or toxic waste, materials, or

Revised 12/17/2015



STANDARD TERMS AND CONDITIONS OF AGREEMENT

Page 2 of 3

substances that may be found or identified on, at, or around the Site. KAS may, with appropriate authorization from CLIENT, act as an agent for the CLIENT in arranging for transportation and disposal of hazardous wastes, and may sign manifests, disposal tickets or like document but in doing so shall not assume any liability for the wastes. KAS shall not have any right, title or interest in any portion of the Site, including but not limited to any hazardous materials.

6. JOBSITE SAFETY

Neither the professional activities of KAS nor the presence of KAS employees and sub-consultants at a construction site, shall relieve the General Contractor and any other entity of their obligation, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the Work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. KAS and his or her personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Client agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made evident in the Client's agreement with the General Contractor.

7. STANDARD OF CARE

Services provided by KAS under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

8. OWNERSHIP OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by KAS as instruments of service shall remain the property of KAS. KAS shall retain all common law, statutory and other reserved rights, including the copyright thereto.

9. TIME BAR TO LEGAL ACTION

All legal actions by either party against the other arising out of or in any way connected with the services to be performed hereunder shall be barred and under no circumstances shall any such claim be initiated by either party after seven (7) years have passed from the date of final invoice by KAS, unless KAS's services shall be terminated earlier, in which case the date of termination of this Agreement shall be used.

10. REJECTION OF WORK

KAS shall have the authority to reject any work of the contractor, which is not, in the professional judgment of KAS, in accordance with the plans, specifications and other construction documents. Neither this authority nor the good faith judgment to reject or not reject any such work shall subject KAS to any liability or cause of action on behalf of the contractor, subcontractors or any other suppliers or persons performing portions of the work on this project. Only the owner has the authority to stop work.

11. TIMELINESS OF PERFORMANCE

KAS will perform its services with due and reasonable diligence consistent with sound professional practices.

12. THIRD PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or KAS. KAS's services under this Agreement are being performed solely for the Client's benefit, and no other

Revised 12/17/2015



STANDARD TERMS AND CONDITIONS OF AGREEMENT

Page 3 of 3

entity shall have any claim against KAS because of this Agreement or the performance or nonperformance of services hereunder.

13. LIMITATION OF LIABILITY

In recognition of the relative risks and benefits of the project to both the Client and KAS, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of KAS and its sub-consultants to the Client and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of KAS and its sub-consultants to all those named shall not exceed \$1,000,000. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

14. INDEMNIFICATION

KAS agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the KAS's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of his or her sub-consultants or anyone for whom KAS is legally liable. The Client agrees, to the fullest extent permitted by law, to indemnify and hold KAS harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by the Client's negligent acts, errors or omissions and those of his or her contractors, subcontractors and consultants or anyone for whom the Client is legally liable, and arising from the project that is the subject of this Agreement. KAS is not obligated to indemnify the Client in any manner whatsoever for the Client's own negligence.

Community Enhancement Fund

Adopted February 13, 2024

Background

The Town of Keene receives revenue from the County Occupancy Tax collected in the town. This revenue is to be used for community projects that benefit residents and enhance the tourism economy of our town. The town receives a guaranteed \$25,000/year and then a proportional share based on the occupancy tax collected in Keene. The following plan brings together the planning the town board has done, the priorities set out in the Town of Keene Strategic Plan, and the efforts the town has previously developed to manage high levels of visitor traffic, recreation opportunities, and the availability of affordable housing.

Proposed Plan

The following is a plan to distribute the funds to projects that support the recreation economy and benefit both residents and visitors. Each year, the revenue will be allocated based on the following schedule. This plan will be reviewed and revised annually and updated to accommodate the changing needs of our community.

Managing use and the Recreation Economy: 20% of annual revenue. To be used for operations such as the hiker shuttle, implementing recommendations from the Town of Keene Strategic Plan, the Community Forest Plan, the Marcy Field Recreation plan, and services to support the recreation economy.

Capital Projects: 30% of annual revenue to implement recommendations outlined in the Town of Keene Strategic Plan. Projects should be identified and prioritized annually so implementation can continue as long as funds are available. Currently, we need improved parking at Marcy Field; the construction of public bathrooms was one of the original needs identified; and the Community Center needs to be evaluated and rebuilt. There is currently a Capital Reserve account with a balance of about \$200,000.

Community Project Grants: 50% of annual revenue. Residents and local non-profits may apply for funds to undertake projects in the Town of Keene. To qualify, projects should benefit residents, visitors, and/or support the recreation economy. Projects should support such things as recreation facilities, public events, community recreation programs, and arts & community organizations.

There will be two application and award sessions every year.

Winter Session:

Applications due February 1

Committee meets mid-February

Awards made March 1

Summer Session:

Applications due July 30

Committee meets mid-August

Awards made September 1

A committee of 2 town board members and 2-3 community members will be appointed to review applications. Applications will need to include a detailed description of the project; a detailed budget; and a final report with receipts, photos, and a brief write-up of the completed project.

References

Town of Keene Strategic Plan

Community Forest Plan

Marcy Field Recreation Plan

North Elba Community Enhancement Fund:

<https://www.roostadk.com/leaf#1607711294096-0407af06-0ccb>



**Request for Town of Keene Community Enhancement Funds for
East Branch Community Trails Development
April 1, 2025**

The Barkeater Trails Alliance (BETA), in partnership with the Keene Youth Commission (KYC), respectfully submits this funding request for \$10,000 to the Community Enhancement Fund Review Committee for your consideration. Since 2021, KYC and BETA have worked with the Town of Keene and Peduzzi Trail Contracting to first develop a master trail plan and then implement the plan by constructing a new trail system and bike skills park at the county-owned property on Route 9N, following a phased approach to trail development. In April of 2022 BETA and the Town of Keene entered into a construction and stewardship agreement for the network and trail building was started in the summer of 2022.

Since 2022 BETA has led the construction, stewardship, and community engagement of over 3.75 miles of professionally built multi-use and bike specific trails with over 1 mile constructed in the fall of 2024 alone. These new trails are tremendously popular with residents and visitors alike, allowing hikers, mountain bikers, trail runners and non-motorized winter travelers to access key points of the property (please see the many testimonials of support at the end of this application).

Prior to 2024 the project was funded almost exclusively from private donations totaling over \$115,000, including \$50,000 from BETA's Sterling Watchorn Trail Fund, \$25,000 from the Stewart's Shops and Dake Family Fund, \$30,000 from foundations, and over \$10,000 in grassroots donations raised by BETA and KYC. In 2023 this project was also the recipient of an important \$10,000 Community Enhancement Fund grant from the Town of Keene.

In 2024 BETA and KYC worked closely with the town and Essex County Office of Community Resources to successfully secure a DEC administered Smart Growth Grant which will provide \$107,000 of funding to construct four new trails and begin development of a skills area for new and young riders. To maximize the attractiveness of that application it included a match contribution of \$63,000. Of that amount, BETA committed to providing \$53,000 in cash from private donations, staff time, and volunteer work and in 2024 the town of Keene contributed \$10,000 from CEF as additional match.

These trails are sustainably constructed, already having proven themselves to lower maintenance and provide the greatest resilience against extreme weather events. They are also an investment in a valuable and growing community asset. This project is a tremendous example of a public-private partnership which leverages public funding and supports KYC and BETA in securing even greater private support.

In 2023 KYC and BETA applied for a three-year commitment of \$10,000 per year from the Town of Keene's Community Enhancement Fund. At that time, the request for three-year support was rejected but we were awarded a one-year grant with an invitation to return in future years and apply for additional support after showing efficient and effective use of the funds. Across the past two years BETA and KYC have shown not only a highly effective use of limited funding but also generated community involvement in planning and volunteer participation in construction. Accordingly, we respectfully request a 2025 grant award from the town's Community Enhancement Fund towards this year's construction.

Community Enhancement Fund Grant amount requested: \$10,000

2025 Budget

Expenses:

Trail contracting - \$95,000 (estimated)

BETA - trail construction, volunteer coordination, project admin - \$5,600

Volunteer labor - \$7,500

TOTAL - \$108,100

Funding Sources:

Town of Keene Community Enhancement Fund (this request) - \$10,000

People for Bikes Grant (secured by BETA) - \$5,000

DEC Smart Growth Grant - \$77,000

BETA Private donations - \$8,600

Volunteer labor - \$7,500 (valued at NY donated labor rate)

TOTAL - \$108,100

Keene's Vision for New Trails and Dispersing Recreation

The 2021 Keene Strategic Plan highlighted the need to provide safe, positive and ecologically sound recreation experiences for residents and visitors alike, citing alternative trails as potential improvements to the town's recreation structure. The Essex County property on 9N between Keene and Upper Jay provided a rare opportunity to implement this vision through the development of the East Branch Community Trails system. The project creates access to multi-use trails designed to be inclusive of people of all ages and abilities, youth-appropriate biking opportunities, and it provides an alternative to more rugged backcountry hiking trails on state Forest Preserve land in the community.

Accessible trail systems and adjoining skills parks with pump tracks are the backbone for recreation-based towns that encourage healthy outdoor exercise. The East Branch Community Trails provide a meeting place for local residents and visitors, a venue for after-school activities, and a place for mountain bikers, hikers and skiers to enjoy the outdoors. Safe, accessible community trails provide a healthy outlet for all ages and fosters a sense of community and well-being.

Mountain biking is a fast-growing activity in the High Peaks region. Though there has been a long-standing interest in mountain biking in Keene, there are very few places where bikers are allowed to ride and no specific mountain bike destinations without traveling to Lake Placid, Wilmington or Elizabethtown. With ongoing and increasing interest from Keene students and residents (bike to school day, school owned mountain bikes), there is a strong local demand for creating an outlet for this type of recreation in Keene.

This project is enhancing the quality of life in the area by providing unique recreational and physically active opportunities for the residents and visitors and connecting them with nature. It will specifically benefit the youth mountain bikers of the community, who will benefit greatly from having a local destination for their growing sport.



Testimonials of Support from Trail Users

I rode the new trail at the East Branch system for the first time this past summer. I have had to take a break from biking for a bit due to fighting cancer, I won and am back to doing some gentle riding. Getting out into the woods felt healing and my pretty out of shape body was so thankful for the switchbacks and the downhill cruise was bliss, I rode with a grin! Grateful :) - Anne Brewer

My family and I love the EBCT because there is something for everyone in our growing family. This trail network is the perfect place to introduce someone to the sport of mountain biking! The cherry on top is the great gathering area for where food, drinks, and fun is enjoyed! - Brett McClelland

The East Branch Community Trails are a wonderful playground for my family. We enjoy riding our bikes on the perfectly graded and maintained trails. Most weekends you will catch us there at least once! If I am lucky I can get an afterwork ride in, during the long summer days. The East Branch Community Trails are a wonderful addition to our community! - Emily Evatt

We are a MTBing Family (mom, dad and a 7 year old). We LOVE these trails. Even when he was 6 he could do 500 vertical without stopping. And the "roller coaster" on the way down is the best! - Laura, Mike and Robby Gregg

The East Branch Trails are one of the few trails that I can enjoy mountain bike riding while, at the same time, my wife is comfortable walking. It's well designed for maximum enjoyment for all - not just walkers and not just mountain bikers. It's our favorite trail system and I can't wait to see what is in store for the future. - David Radcliffe

I've ridden the East Branch trails several times with my friend who, due to a terrible accident many years ago, can only ride our hilly terrain using an e-bike. His injuries prevent him from riding rugged terrain found elsewhere in the BETA network. The East Branch trail network allows us to continue experiencing our shared love of the sport together. - Leigh Walrath

The East Branch Trails are my go-to dog walk location when conditions are "iffy" elsewhere. They are so well drained, and get plenty of sun, so no muddy footprints!!! Extra bonus of a pleasant view from the height of land! Thank you for this fabulous system....can't wait to see it expand! Love it! - Tamra Mooney

A place my then 3-year-old could claim he strider biked to the top of a mountain, a place that leaves core memories for him from the day he helped cut the ribbon. And a place that will create firsts for my 6 months old daughters soon enough. - Tom Moskal

The East branch community trails in Keene have been a great asset! Going mountain biking there with my 4 year old daughter for a few laps has become a weekend ritual! They've done a great job making it ideal for beginners but still fun for more advanced riders! We're stoked about new trails to come! - Loren Allen

The east branch community trails are an amazing addition to mountain bike trails in the region. Since I discovered them I have told all my friends of all abilities to check them out, they have not be disappointed! Thanks for all the hard work! - Bobby Donahue

Our family loves the East Branch trails! The best part is continually lapping the downhill, get a couple of families together, from 5 years old to 55 years old. Some people are biking up some coming down, all whooping and hollering as we see each other through the trees. So. Much. Fun. For all! - Mandi Smith

The East Branch Community Trails have provided an amazing experience for mountain biking with friends, post-work rides, and honing my techniques. Having relocated to upstate NY two years ago after serving 7 years in the Navy, the Beta community / trails, especially East Branch, have not only introduced me to a new hobby but also connected me with incredible people! - Jackie Chimiak

East Branch Community Trails is fast becoming a must-ride addition to the area. I have been there quite a few times this last season: it is a great place to bring less experienced riders because the trails are not super challenging, yet they are a great fun to ride even for more experienced riders. The latest addition, Downriver (a.k.a. Banks of Eden) is a true gem: it is hard to believe how many features and how much variety has been packed in this half-mile trail! I still remember the big smile on my wife's face the first time we rode it! And then we went back up and down a few more times (and she is not that keen on climbing). I can't wait to see what else gets added to this beautiful trail system. - Stefano Fachin

The East Branch Community Trail system is the best trail system in our region that provides smooth, wide and gentle yet challenging trails for beginners in a beautiful area of the Adirondacks, yet also has great features and flow for more advanced riders. I brought my wife here so she could start to learn how to mountain bike, while I also get to hit the faster flow section and have just as much fun. - Greg Van Buren

Town of Keene Community Enhancement Fund Grant

April 2025

Name/Address of Organization:

Keene Youth Commission
P.O. Box 89
Keene, NY 12942

Grant Contact person: Lili A. Vivas Biesemeyer
518-524-5770
Lili.biesemeyer@gmail.com

Board Members:

Lili A. Vivas Biesemeyer, President
Devon McCabe, Vice President
Bronson Lawrence, Treasurer
Robyn Shumer, Secretary
Michelle Bullock
Sadie Kaltenbach
Tammy Loewy

A brief description of your organization including Mission statement:

The Keene Youth Commission was established by the Town of Keene and our purpose and mission is to create and coordinate recreational youth programming within the municipality. Equity in access, stewardship to our environment and a spirit of fair play are the pillars on which we build our youth development program.

Grant Amount Requested: \$5,000

Reason for Grant Request:

The purpose of this grant is to continue to increase access to and foster a love of the great outdoors through skiing. Thanks to grant funding received from Killington World Cup Foundation, in combination with the ongoing support from the Town of Keene, we were able to provide free participation to over 50 KCS students and transportation. Further, we have about 60 KCS students participate in our Nordic program and each year we see more youth participate and get excited about that sport as well. We have created terrific momentum where youth who had never skied before are now excited about skiing and exploring the amazing outdoors in which we live. Next year, we hope to continue to not only maintain but also grow these programs by offering a night of skiing at Mt. Pisgah to participants in our Alpine and Nordic Programs. Currently, it costs about \$30/student to night ski at Mt. Pisgah (<https://www.tupperlake.com/alpine-skiing/mt-pisgah-recreation-center>). We hope to provide transportation to the event as well, and a bus driver costs about \$35/hour. If we have 100+ students participate next year across our programs, plus 10 chaperones (10 students per chaperone) it would cost approximately \$3,300 in lift tickets. Further, we would need two buses as one large bus can hold about 45 students. The event would likely go from about 3pm to 8pm, which means we would need to pay two bus drivers for 5 hours of time each, which is about \$350. While at the mountain, we would like to be able to purchase hot chocolate for each of the students.

Downhill skiing can be a cost prohibitive sport and there are many families that cannot afford to pay for their children to ski and / or do not have the means to take their children to the mountain, but with the support of the Town of Keene and outside funding it doesn't have to be. Living in the heart of the High Peaks, where many come from far and wide to enjoy the beauty and fun the mountains have to offer, it is important that we continue to provide the youth that grow up in these mountains the same opportunity to enjoy them. The Town of Keene has always embodied this shared vision through support of our youth programming. This grant will help us to continue to foster a love of winter sports and an appreciation for the mountains we are all lucky enough to call home.

Thank you, in advance, for your favorable consideration of our proposal.

Community Enhancement Fund
Spring Session 2025
Town of Keene, NY

Submitted for consideration by Little Peaks Preschool & Early Childhood Center

Project Title

Outdoor and Nature-based Learning and Play at Little Peaks

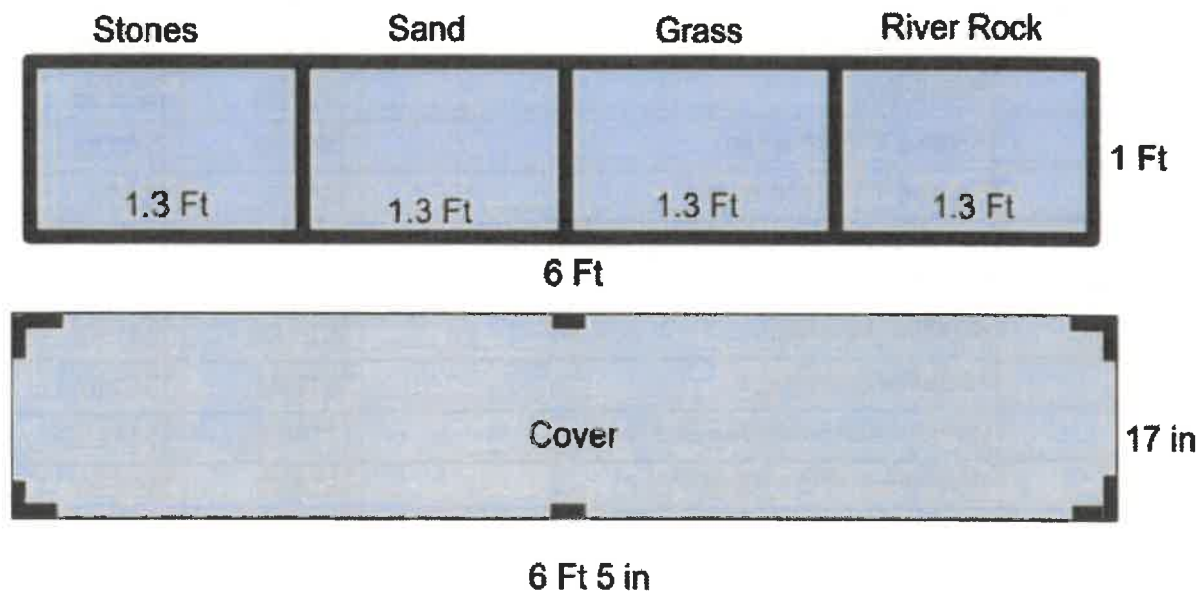
Project Description

Little Peaks Preschool & Early Childhood Center respectfully requests funding to support the continued enhancement of our mission-driven outdoor and nature-based learning and play for children six months through five years old, to include balance bikes and helmets, butterfly kits, multi-sensory walkways, climbing structures, and garden construction and maintenance supplies and tools. Please see the detailed Project Budget on page 2 - 3.

Outdoor and nature-based learning and play is vital for a variety of developmental domains, including physical, mental, and cognitive health. Balance bikes support gross-motor skills and resilience through supervised risky play. Activities such as butterfly kits, nature-based multi-sensory walkways, and assisted garden building encourage sensory development, empathy, curiosity, and emotional well-being in our youngest community members.

TOTAL ASK = \$5,176.55

Sample Design: Sensory Pathway



Project Budget: Outdoor and Nature-based Learning and Play at Little Peaks

QTY	DESCRIPTION	COST (per item)	TOTAL COST (qty x cost)
2	Strider 12" Sport Bike - No Pedal Balance Bicycle for Kids 1 to 4 Years - Includes Safety Pad, Padded Seat, Mini Grips & Flat-Free Tires - Tool-Free Assembly & Adjustments (Blue)	129.99	259.98
3	Strider 14" - Balance Bike for Kids 3 to 6 Years - Includes Kid-Size Grips, Padded Seat, Performance Footrest & All-Purpose Tires - Easy Assembly & Adjustments (Totally Tangerine)	209.99	629.97
10	BELL Bell Toddler Shadow Helmet (Blue) (48-52cm)	14.49	144.9
4	Butterfly Kit (inc. 3 - 5 Painted Lady Caterpillars in clear cup with nutritious food and ventilated lid, butterfly habitat, and life-cycle poster)	\$22.95	\$91.80
2	Hexagonal Educational Pollinator Bed	\$600.00	\$1,200.00
2	Flat River Rocks (package)	\$31.48	\$62.96
1	Plywood	\$25.50	\$25.50
2	2x4" x 10'	\$5.34	\$10.68
1	Black Rocks (package)	\$12.98	\$12.98
1	Sand	\$7.92	\$7.92
2	Stain (half pint)	\$8.98	\$17.96
1	Grass Sod	\$29.98	\$29.98
1	Screws 3" (310 count)	\$49.98	\$49.98
1	Screws 1 ¼" (100 count)	\$9.98	\$9.98
multiple	Plants ("bug beaters"): Citronella, French Marigolds, Basil, Lavender, Mint	varied	\$390.00
3	5 gallon grow bags	\$13.99	\$41.97
3	10 gallon grow bags	\$19.99	\$59.97
2	Outdoor hand-washing station	\$169.99	\$339.98
4	Hand-held child's garden tool	\$15.99	\$63.96
1	Child's garden tool set (short)	\$9.99	\$9.99

1	Child's garden tool set (tall)	\$23.22	\$23.22
4	Child's gardening gloves (3-pack)	\$9.99	\$39.96
2	Child's' wheel barrow	\$44.99	\$89.98
2	Tall garden tools	\$29.99	\$59.98
3	Compost (bags)	\$85.00	\$255.00
2	Picnic table	\$149.00	\$298.00
1	Wooden bridge	\$69.99	\$69.99
1	Metal climbing dome	\$189.99	\$189.99
2	Wooden playhouse	\$249.99	\$499.98
1	Metal storage shed	\$189.99	\$189.99
		TOTAL	\$ 5,176.55

Interim Report on the Little Peaks Spanish and Dance Enrichment Programs, as funded by the Town of Keene Community Enhancement grant (Summer Session 2024):

Per request, please accept the following interim report of activities related to the Little Peaks Spanish and Dance Enrichment programs currently underway.

Due to your generous support, the Spanish and Dance Enrichment Programs for our preschool/UPK classroom are already demonstrating great success. We have surpassed our 100th day of school for the 2024-2025 school year (!) and we couldn't be more thrilled with the immersive programming your grant has allowed us to offer.

Excerpts from the 2/1/2025 weekly newsletter "Lupines in the Loop," created by our Preschool/UPK Lead Teacher Molly Burgess and circulated to all of our Lupines families:

"In Spanish Maestra Linnae read a book that her mom brought us all the way from Puerto Rico! It was all about how music makes us feel. She read each page in Spanish and then in English. Afterwards she played some of her favorite Spanish songs for us to dance to, ranging from the singer Selena to the movie Coco. We also tried our hand at 'C is for Cookie' in Spanish!"

"In Dance last week we continued our four elements exploration through water with quite a splash! We began with a sink or float experiment at the table. We followed that by making rain and thunder sounds with our hands and some really cool instruments. We got moving by jumping into a raging river (a blue sari rippled by a teacher at each end! After everyone got out and dried off, the kids got a chance to be the wave-makers. When the river calmed we waded, one at a time, up and down the rippling waters. Then we decided to go scuba diving in the ocean (the big green and blue sari)."

Check out the fun photos on the next page!

Thank you so much for supporting these enrichment programs at Little Peaks!

Spanish Enrichment, with Linnae D'Auria



Dance Enrichment, with Ellen Fisher



Town of Keene Community Enhancement Fund Grant



April 1, 2025

Name/Address of Organization:

Keene Parent Teacher Community Committee (KPTCC)

Members:

Maya Judd (President)

Stephani Tansey (Treasurer)

Corissa Clark

Krisitin Eaton

Lauren Ruppert

Jenn Whitney

Grant Contact person: Maya Judd (718) 404 5090 keeneptcc@gmail.com

Grant Amount Requested: \$6000.

KCS After School Program

Overview:

The Keene Parent Teacher Community Committee (KPTCC) is looking to the town of Keene to supplement funding for the 2025/26, after school program for KCS elementary students.

Program Goals:

1. To meet the need of families with young children in our community for free after-school care with consistent and engaging activities.
2. To create opportunities of engagement, STEM learning and play for K-6 students.
3. To provide healthy after-school snacks for children.

Project Narrative

Background information

Over the past 2 years the KPTCC has developed a much needed free or low-cost after-school program for Keene Central School elementary students. What started as a completely volunteer effort has evolved into a consistent program with a paid, qualified coordinator.

The program currently runs 2 days a week from 3-5 PM, and through close collaboration with the Keene Youth Commission, we have done our best to target

days when other programming for this age group is not being offered. The program takes place at the school therefore there is no need for transportation. Students gather in the cafeteria from their classrooms and meet the coordinator. They begin their time with a healthy snack, followed by a coordinator-led activity or game, ending with clean-up.

The program is open to K-6 students. The activities are geared toward younger students, with opportunities for older students to engage in leadership and helping roles. This year we had consistent participation from K-5 students, with average participation of 20 students/ session.

Examples of activities include: cooking (cupcakes, gingerbread, etc.); stem-based art projects (making slime, play-dough, lemon volcanoes, building, toothpick engineering); physical activity and games (gymnastics, football, basketball); outdoor activities and playground time.

Through offering reliable after school care and enrichment opportunities, we are not only serving our youth, but expanding economic opportunity for our local families and creating an opportunity to increase enrollment interest in KCS.

The program is currently funded by the KPTCC's existing coffers, ongoing fundraising efforts and families making a suggested donation of \$5/family/session. We relied on an ample account, full from previous years of fundraising without programming, this will not be sustainable headed into the 2025/26 school year. Our goal is for the programming to be free and accessible to all families wishing to participate.

Detailed Budget:

Coordinator Payroll:	35 weeks x \$150/ week	\$5250
Assistant Payroll:	35 weeks x \$60/week	\$2100
Supplies:	\$100/month x 9	\$900
Snacks:	\$100/month x 9	\$900
TOTAL COST OF PROGRAM ANNUALLY:		\$9150

Program Overview

- Haley Garno-Potter is on board for a second year as Lead Coordinator
 - Asking for the addition of a consistent assistant
- Start date: September 9, 2025; Completion date: June 18, 2026
- Program runs Tuesdays and Thursdays, 3-5 PM whenever there is a full day of school.

We appreciate your time and consideration of our proposal and look forward to a positive response.