

Regular Monthly Town of Keene Board Meeting
March 11th, 2025
5:30 P.M. Town Hall
Meeting #7-2025
Resolutions #96-111

Board Members Present: Joe Pete Wilson Supervisor, Christopher Daly, Ann Hough, Robert Biesemeyer, Council Members

Absent: Teresa Cheetham-Palen

Town Officials Present: Ann Whitney Town Clerk, Reginald Whitney Highway Superintendent, Savana Li Water Superintendent

Town Counsel Present: Bryan Liam Kennelly, Esq

Members of the Public:

Call to Meeting to Order at 5:34 P.M. by Joe Pete Wilson

Pledge of Allegiance:

Approval of Minutes:

RESOLUTION TO APPROVE THE FEBRUARY 25TH, 2025 BI-MONTHLY BOARD MINUTES

RESOLUTION NUMBER: 96-2025

INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS ADOPTION, SECONDED BY ANN HOUGH

RESOLVED that the Town Board of Keene has approved the February 25th, 2025 Bi-Monthly Minutes.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Joe Pete Wilson, Ann Hough, Robert Biesemeyer, Christopher Daly

NAYS: None

Privilege of the Floor:

Town Operations

- **Town Clerk:**

Ms. Whitney asked if anyone had any questions with her monthly report. She stated she will be sending a Sand Bid out in the next two weeks. She then wanted to make note of a kind gesture of a hiker who didn't have cash to pay for parking. When they returned home they went to our Town website and found where they could pay it by credit card, then with that a kind email apologizing.

- **Highway Department:**

Mr. Whitney stated all is going well.

- **Water Department:**

Ms. Li stated the Flow Meter has been replaced in Water District 1.

2025 Water Bills will be going out on April 1st.

She then stated both Fire Districts have signed the 2025 contract but she and Liam will be working on a couple amendments KVFD has requested for 2026.

Ms. Li is requested to spend \$1403.99 for a new demo saw.

**RESOLUTION TO APPROVE THE PURCHASE OF A DEMO SAW
RESOLUTION NUMBER: 97-2025**

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene has approved the purchase of a new demo saw for the Water Department, \$1403.99

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Joe Pete Wilson, Ann Hough, Robert Biesemeyer, Christopher Daly

NAYS: None

**RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN
THE EASEMENT AGREEMENT BETWEEN KEENE CENTRAL
SCHOOL AND THE TOWN OF KEENE**

RESOLUTION NUMBER: 98-2025

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY CHRISTOPHER DALY**

RESOLVED that the Town Board of Keene has approved that Joe Pete Wilson can sign the easement agreement between the Keene Central School and the Town of Keene, with the cost to the Town not to exceed more than \$3500.00 per year.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Joe Pete Wilson, Ann Hough, Robert Biesemeyer, Christopher Daly

NAYS: None

Mr. Wilson introduced the well drilling for Water District 2, we need to select an engineer tonight. We had to go out for a request for qualifications entering into agreement with the engineering firm that EFC dictates. AES was selected.

RESOLUTION TO APPROVE AES FOR THE WATER DISTRICT 2 PROJECT

RESOLUTION NUMBER: 99-2025

INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS ADOPTION, SECONDED BY ANN HOUGH

Discussion: Mr. Biesemeyer stated he contacted Community Resource and he said they didn't whole heartedly support AES.

Ms. Hough stated we are paying a portion for these.

Mr. Daly said we are not allowed to get quotes, you put out for qualifications. EFC is the primary funder.

Ms. Hough asked why would we pick AES ?

Mr. Wilson stated we spent \$400,000 on the first well, the Town of Jay on a parallel track was doing the same scope of work and they hired an engineer, turned the project over and didn't look at it until the end and they spent \$1.2 million. We worked alongside of our project and saved where we could, AES is happy to work with us.

RESOLVED that the Town Board of Keene has approved AES as the engineering firm for the Water District 2 project.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Joe Pete Wilson, Ann Hough, Robert Biesemeyer, Christopher Daly

NAYS: None

Town Discussion of Old Business:

• **Planning Board : Building Permit Revision Request**

Mr. Wilson met with the Planning Board today. The Planning Board needs to establish definitions, revisit the Site Plan Review Law. He feels we put together a working group to go through the Site Plan Review; 2 Board Members, 2 or 3 Planning Board Members, 2 residences; Step 2 will be Consultant; Step 3 review by Attorney.

• **Reminder Property Tax Revaluation Session**

Mr. Wilson wanted to remind everyone of the upcoming session on March 13th at the Keene Valley Library at 7:00 P.M. on the Tax Revaluation. This is a live session and the next one will be Zoom.

New Business:

- **Record Retention for the Court**

Mr. Wilson explained we just wrapped up our record retention project with the grant award we received. The court saw how effective that was they asked if they could do it. They asked if we could pay for it out of pocket, the grant process took 3 years and they are out of space.

**RESOLUTION TO APPROVE FOR THE COURT OPERATIONS THE
RECORD RETENTION PROJECT**

RESOLUTION NUMBER: 100-2025

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene has approved to hire Barb Warren and Alden Stephens for \$9,520 to perform the Record Retention Project for the Town Court.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Joe Pete Wilson, Ann Hough, Robert Biesemeyer, Christopher Daly

NAYS: None

- **Approve Contract with AES for Road & Culvert Program**

**RESOLUTION TO APPROVE THE ROAD AND CULVERT
ENGINEERING**

RESOLUTION NUMBER: 101-2025

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene has approved the Road and Culvert Engineering for \$54,584

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Joe Pete Wilson, Ann Hough, Robert Biesemeyer, Christopher Daly

NAYS: None

- **Approve Appointment of John Mackey as Rink Director**

**RESOLUTION TO APPOINT JOHN MACKEY AS RINK DIRECTOR
RESOLUTION NUMBER: 102-2025**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene appoint John Mackey as Rink Director with the salary of \$2,000 per year.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Joe Pete Wilson, Ann Hough, Robert Biesemeyer, Christopher Daly

NAYS: None

Executive Session:

**RESOLUTION TO ENTER EXECUTIVE SESSION FOR PERSONNEL
RESOLUTION NUMBER: 103-2025**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR
ITS ADOPTION SECONDED BY CHRISTOPHER DALY**

RESOLVED that the Town Board of Keene entered into Executive Session at 6:23 P.M. for personnel,

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Robert Biesemeyer, Christopher Daly, Ann Hough, Joe Pete Wilson

NAYS: None

**RESOLUTION TO COME OUT OF EXECUTIVE SESSION WHERE NO
DECISIONS WERE MADE**

RESOLUTION NUMBER: 104-2025

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION SECONDED BY CHRISTOPHER DALY**

RESOLVED that the Town Board of Keene return from Executive Session at 6:36 P.M.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Robert Biesemeyer, Christopher Daly, Ann Hough, Joe Pete Wilson

NAYS: None

- **Approve Conference Travel**

**RESOLUTION TO APPROVE AARON MILLER TO ATTEND
AMERICAN LIBRARY ASSOCIATION ANNUAL MEETING, SAVANA
LI TO ATTEND TRAINING FOR BACKFLOW TESTER
CERTIFICATION, AND CINDY CANER TO ATTEND TOWN
FINANCE AND PERSONNEL SCHOOL
RESOLUTION NUMBER: 105-2025**

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene approve travel on June 26-30 in Philadelphia Pa for Aaron Miller, Savanna Li April 6th-11th in Utica, and Cindy Caner on April 22 in Saratoga Springs.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Robert Biesemeyer, Christopher Daly, Ann Hough, Joe Pete Wilson

NAYS: None

Local Law Process:

- **Leash Law Schedule Public Hearing**

Mr. Wilson asked the Board to decide on a date for the Public Hearing for the Comprehensive Dog Law.

**RESOLUTION TO SET THURSDAY MARCH 27TH 2025 AT 6:00P.M. AT
THE TOWN HALL**

RESOLUTION NUMBER: 106-2025

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of has set Thursday March 27th, 2025 at 6:00P.M. for the Public Hearing on the Comprehensive Dog Law.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Robert Biesemeyer, Christopher Daly, Ann Hough, Joe Pete Wilson

NAYS: None

Budget Resolutions:

- **Resolution to Transfer Funds:**
- **Resolution to amend the 2025 budget:**

RESOLUTIONS TO AMEND 2025 BUDGET

RESOLUTION NUMBER: 107-2025

**INTRODUCED BY: CHRISTOPHER DALY WHO
MOVED FOR ITS ADOPTION, SECONDED BY ANN
HOUGH**

RESOLVED, that the following Budget Amendments be approved:

GENERAL FUND

Resolution to increase line #7110.4 Parks CE by \$5923.18 to be transferred from 909.01 Fund Balance. To purchase a 2025 Ford F250

Resolution to increase line #7110.4 Parks CE by \$27,400.00 to be transferred from 909.01 Fund Balance. New Parks building

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Robert Biesemeyer, Christopher Daly, Ann Hough, Joe Pete Wilson

NAYS: None

Supervisors Report:

**RESOLUTION TO ACCEPT THE FEBRUARY 2025 SUPERVISOR
REPORT**

RESOLUTION NUMBER: 108-2025

**INTRODUCED BY: ROBERT BIESEMAYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene accept the February 2025 Supervisors Report.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Christopher Daly, Joe Pete Wilson, Ann Hough, Robert Biesemeyer

NAYS: None

Audit Bills:

RESOLUTION TO PAY THE ONLINE BILLS

RESOLUTION NUMBER: 109-2025

**INTRODUCED BY CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board approve to pay the online bills.

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Joe Pete Wilson, Christopher Daly, Ann Hough

NAYS: None

ABSTAINED: Robert Biesemeyer

RESOLUTION TO AUDIT THE VOUCHERS 163 THROUGH 196

RESOLUTION NUMBER: 110-2025

**INTRODUCED BY CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board approve the following bills and prepaid bills.

Multi-Fund Vouchers numbered 163 through 196, 2025 totaling \$159,591.99
as follows:

General Fund Bills \$148,185.12

Highway Fund Bills \$7,491.58

Library \$250.18

Water District #1 \$3001.77

Water District #2 \$663.34

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Joe Pete Wilson, Christopher Daly, Ann Hough

NAYS: None

ABSTAINED: Robert Biesemeyer

Mr. Daly asked where we were at with the time clocks.

Mr. Wilson will follow up.

Adjourn:

RESOLUTION TO ADJOURN

RESOLUTION NUMBER: 111-2025

INTRODUCED BY: ANN HOUGH WHO MOVED FOR ITS ADOPTION,

SECONDED BY CHRISTOPHER DALY

RESOLVED that the Town Board of Keene has completed all business and
hereby adjourns the Regular Meeting at 6:49 P.M.,

Duly adopted this 11th day of March 2025 by the following vote:

AYES: Robert Biesemeyer, Christopher Daly, Ann Hough, Joe Pete Wilson

NAYS: None

Ann Whitney
Town Clerk
Town of Keene