

Regular Town Board Meeting
October 8, 2024 Following Budget Workshop
Town Hall
Joseph P. Wilson Jr, Supervisor

Call to order

Approve Minutes:

Privilege of the Floor:

Town Operations

Town Clerk:

Highway Department:

Water Department:

Animal Control Officer:

Discussion of Old Business

- Composting Operations
- Position description for General Laborer/CDL trainee at \$24/hour. This position was previously approved on August 13.
 - The position of General Laborer /CDL Trainee in the Highway Department is for a general laborer on track to earn a Commercial Drivers License and become qualified to operate plow trucks and other MEO duties. The position provides for a one year period in the position for the General Laborer/CDL Trainee to qualify for a CDL.

New Business:

- Approve time clock use policy:
 - All permanent employees must clock in and out at the beginning and end of their shift. Employees are required to record their own time in and out. No one, regardless of circumstances, is permitted to record time for anyone else or to allow such an occurrence. No employee may clock in more than 15 minutes prior to the start of their regularly scheduled shift. If an employee fails to clock in or out, the immediate supervisor should review the situation and verify the proper hours worked or recommend disciplinary action.

Local Law Process:

- Local Law #1 of 2024: FOIL
- Local Law #2 of 2024: Water Law Water District #1 Keene
- Local Law #3 of 2024: Water Law Water District #1 Keene

Executive Session

Budget Resolutions

Resolution to transfer funds:

Resolution to amend the 2024 budget:

Supervisor's Report:

Audit Bills:

Resolution to pay online bills

Resolution to audit and pay monthly invoices #2024- through #2024-