

Regular Town Board Meeting
July 9, 2024 5:30 pm
Town Hall
Joseph P. Wilson Jr, Supervisor

Call to order

Approve Minutes: May 28, 2024 Bi-Monthly Board meeting

Privilege of the Floor:

Guest presentation on Composting by Blue Line

Town Operations

Town Clerk:

Highway Department:

Water Department: Introduce revised water law and set public hearing

Discussion of Old Business

- Bid review: Capital projects
- Review Farmers Market Agreement for use of Marcy Field
- Audit Report from OSC
- Policy manual revision; Holiday pay schedule
- Return Court Clerk to hourly for up to 20 hours per week

New Business:

- Au Sable River Association project funding request
- Road Permit request

Ongoing Local Law Process:

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Executive Session: Cemetery

Budget Resolutions

Resolution to transfer funds:

Resolution to amend the 2024 budget: Capital projects from GF Fund Balance: Tank Replacement from Highway Fund Balance

Supervisor's Report:

Audit Bills:

Resolution to pay online bills

Resolution to audit Vouchers #2024- through #2024-

TOWN OF KEENE
and Adirondack Farmers Market Cooperative
Agreement for use of MARCY FIELD
June 2024

1. The Town of Keene will provide the use of Marcy Field to the Adirondack Farmers Market Cooperative beginning on the Sunday of Memorial Day weekend and running through the Sunday of Columbus Day for a fee of \$2,800.
2. The AFMC must supply a certificate of insurance at least 30 days prior to the first event of each season.
3. The AFMC is responsible for managing parking and vehicle traffic on Marcy Field. Safety of visitors, vendors, and travelers along Rt73 is the primary concern. AFMC will annually submit a management plan to the Keene Town Board for approval. Areas open for parking and traffic flow and areas where vehicles are prohibited are set out in the attached diagram.
4. Any grass areas used for parking or transit will be monitored regularly. If damage to the grass or soil becomes evident, that area will be closed to traffic until the grass recovers. The AFMC will be responsible for any damage that remains at the end of each season.
5. AFMC has the right to place temporary signs for advertising and traffic control. Permission is required for any new signs that will be installed permanently or for the duration of the season.
6. There is a lane marked out in the middle of the field that has been cleared by Dig Safe. All tents, signs, games, fixtures, or any other equipment that is placed under ground must go in this marked lane.
7. If AFMC or its vendors want to place a sign, pole, tent stake, or other equipment under ground, outside this marked lane, organizers must get permission from the town and submit a "Stake-out Request" mandated by Dig Safely New York. You will be responsible for any damage done to any underground infrastructure such as fiber optic cables, electric lines, phone lines, or water lines.

8. AFMC will be responsible for all clean up and repair of damages. The Town provides trash barrels and AFMC is responsible for removing and disposing of all trash. The town allows AFMC staff to dispose of trash at the transfer station for no fee. If the town has to clean up after a market event, a \$100/hour fee will be charged to AFMC for cleanup.
9. The Town reserves the right to close down any ride, event, or activity that it considers unsafe.
10. All events must meet current state mandated safety regulations, CDC mandates, and Health Department protocols.
11. The Town of Keene will supply one portable toilet near the Holt House and one by the trees inside the oval.
12. Power is available at the Holt House and at the panel in the oval.
13. AFMC vendors or groups who wish to sell or serve alcoholic beverages must obtain a liquor license or special event permit, as the case may be, from the New York State Liquor Authority and provide a copy of the same to the town at least 24 hours prior to the date and time of the event.
14. The Town of Keene cannot be held accountable for any negligent act on the part of the AFMC or its vendors or guests and the Town of Keene will be held harmless for all claims.

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14 June 2024

Dear Town of Keene Board Members,

Please accept this request for funding to advance the East Branch Restoration Plan in the Town of Keene. In 2023, the then Ausable River Association (our name changed this June), received Congressionally Directed Funds to address river resilience in the Town of Jay. As a part of that opportunity, we requested additional funds to support the Town of Keene by pursuing a geomorphic assessment and development of a plan compatible to the Town of Jay effort developed with Irene storm recovery funds.

We have set aside \$269,848 of Congressional funds to advance our effort in Keene which we estimate to cost \$280,000 over 2 to 3 years (2024-2026). We are requesting \$10,000 to make up our anticipated gap and to provide cash for our work on the front end of the project (all our funding is reimbursement based).

Our goal is to comprehensively assess and create an actionable plan for the upper East Branch Ausable system in the Town of Keene as has been done for the lower 12 river miles of the East Branch Ausable River in the Town of Jay. Improving upstream conditions is essential to the success of existing projects in the Town of Jay downstream and extends this valuable knowledge and planning resource to the Town of Keene. We will reconvene an Upper East Branch Restoration Technical Advisory Committee, reach out to community members and local officials, and create community defined goals to enhance the scientific assessment. We will refine the existing outline for data collection, pursue comprehensive hydrologic, hydraulic, and geomorphic assessment of the upper East Branch (some data will be developed in partnership with Resilient New York), identify project sites, prioritize these and create actionable plans/conceptual designs for priority projects. As in our assessment in the Town of Jay, our goal is to move beyond spot repairs (an eroding bank) to address systemic causes of erosion and create self-sustaining natural channel structure and function by identifying further stream restoration needs that improve flood resilience and public safety, protect infrastructure, enhance the functional integrity of large and small streams, and expand riparian habitat. With the final report in hand, long term planning, efforts to fund identified projects, and emergency preparation and response becomes more feasible.

Please don't hesitate to reach out to us if you have questions regarding our work or this request.

We deeply appreciate the strong partnership we've built with the Town of Keene over the years and look forward to building a resilient freshwater future with your help.

Regards,



Kelley Tucker
Executive Director

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