

In attendance: Virginia Miller, Mary Lashway, Tarisa Holbrook, Maggie Sheldon, Aaron Miller

Mary informed the board that she's ready to give up the position of Board President. Tarisa will be assuming responsibility, with Virginia taking on the Treasurer role (with Mary as the second signer), and Betsy will remain as Secretary. Mary passed the financial folder to Virginia, and the two of them will coordinate a time to add Virginia as a signer at the bank.

We talked about the required Board training and Aaron said he's going to reach out to other smaller libraries to find out what sort of training is available. He's also going to touch base with Steve to find out what training is mandated.

Aaron provided the 2023 Annual Report, which was signed by the Board.

Aaron is going to be sending out the library's required policies via email for the Board to read and approve.

Discussion then turned to the development of a request for a new grant. We identified three priorities:

1. Upgrade HVAC (use heat pump). We need to get a quote for the work.
2. Weatherization and insulation improvements; and
3. New windows and doors.

We also discussed the possibility of a new water heater but decided that was lower on the priority list.

Mary made the motion to move forward with a grant application for the three items above, and Virginia seconded that motion, which was then carried.

Next step: we need a contractor to give an estimate, so we know how much to ask for, after which it goes to CEF and is bundled by them for submission to the state.

Progress has been made on the new bookshelves that are covered by our first grant. Aaron met with Brandon Westenhoefer (a carpenter) to discuss replacing the bookshelves in the children's section and we're waiting on a quote, which we expect to come in around \$5k.

Virginia has been volunteering her time to open the library on the first and third Saturdays of the month (from 10:00 - 1:00). She says that we average around 10 - 15 people, which is a pretty decent turnout. For the summer, she asks that others help cover some of the dates when she's not available. Tarisa will cover 6/15, and she needs someone for 6/29 and 7/13. If you're able to cover either of those dates, please reach out to Virginia. She will continue to post summer hours.

Aaron noted that circulation is approaching pre-pandemic levels.

Tarisa volunteered to plant flowers in the flower boxes.

Finally, we give a heartfelt thanks to Mary for her leadership during her tenure and are very happy that she will remain on the board.

The meeting closed at 6:15pm.