

Regular Monthly Town of Keene Board Meeting  
May 14th, 2024  
5:30 P.M. Town Hall  
Meeting # 10-24  
Resolutions #155-163

**Board Members Present:** Teresa Cheetham-Palen, Robert Biesemeyer, Christopher Daly, Ann Hough, Council Members

**Absent:** Joe Pete Wilson

**Town Officials Present:** Ann Whitney Town Clerk

**Town Counsel Present:**

**Members of the Public:** Keith Hall, Tracy Posdich, Gerard Drohan Jr.

**Call to Meeting to Order** at 5:32 by Teresa Cheetham-Palen

**Pledge of Allegiance**

**Approval of Minutes:**

**RESOLUTION TO APPROVE THE APRIL 30TH, 2024 BI-MONTHLY  
TOWN BOARD MEETING MINUTES  
RESOLUTION NUMBER: 155-2024**

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS  
ADOPTION SECONDED BY ANN HOUGH**

**RESOLVED** that the Town Board of Keene has approved the Bi-Monthly Town Board Meeting Minutes.

Duly adopted this 14<sup>th</sup> day of May 2024 by the following vote:

**AYES:** Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen, Ann Hough

**NAYS:** None

**Privilege of the Floor:**

Gerard Drohan Jr introduced himself, he has had a family cabin on Kavanaugh Lane before he was born and he bought Mitchells at the corner of Rt 9N and Hurricane three years ago. He came in regards to the bridge on Hurricane. He wanted to let everyone know he was sent drawings about the replacement, started

with the poles, which he does not have a problem with but it was more the alternative bridge that they are proposing. He is picturing it coming into his property. He was put in touch with someone at the county. His sisters were up last week and they were told that the guy at the top of the hill is holding up the bridge. He does not think he is holding things up but he just wants some answers of size and exact location.

Ms. Cheetham-Palen asked what the county told him because it is a county bridge and it is up to them, she believed it was a new design and that they are trying to stay in right of way.

Mr. Biesemeyer asked what his purpose of coming was.

Mr. Drohan is concerned the riprap will come over his property line.

Mr. Biesemeyer stated if you have communication with the county that is who you need to deal with.

### **Town Discussion of Old Business:**

- **Annual Audit of the Books**

Staying on the table.

### **New Business:**

**RESOLUTION AUTHORIZING SUPERVISOR TO SUBMIT TO  
THE OFFICE OF THE STATE COMPTROLLER THE RESPONSE &  
CORRECTIVE ACTION PLAN  
RESOLUTION NUMBER: 156-2024**

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS  
ADOPTION SECONDED BY ROBERT BIESEMEYER**

**RESOLVED** that the Town Board of Keene has authorized the Supervisor to submit to the Office of the State Comptroller the Response & Corrective Action Plan

Duly adopted this 14<sup>th</sup> day of May 2024 by the following vote:

**AYES:** Robert Biesemeyer, Ann Hough, Christopher Daly, Teresa Cheetham-Palen

**NAYS:** None

### **Town Clerk Report**

Ms. Whitney presented her April Clerk Report and the 2024 Property Tax Collector Report to the Town Board. She then stated that sales for Norton Brook Cemetery are going well.

Ms. Whitney had a request to purchase a cremation plot from John Case. She read his letter to the Board and the letter will go on file in the Town Clerks Office.

**RESOLUTION APPROVING JOHN CASE TO PURCHASE A  
CREMATION PLOT IN NORTON BROOK CEMETERY**

**RESOLUTION NUMBER: 157-2024**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR  
ITS ADOPTION SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board of Keene has approved John Case to purchase a cremation plot in Norton Brook Cemetery.

Duly adopted this 14<sup>th</sup> day of May 2024 by the following vote:

**AYES:** Robert Biesemeyer, Ann Hough, Christopher Daly, Teresa  
Cheetham-Palen

**NAYS:** None

**Ongoing Local Law Process:**

- **Review Status of STR Draft Local Law**

Still working on the draft.

**Executive Session:**

**RESOLUTION TO ENTER EXECUTIVE SESSION FOR PERSONNEL  
ISSUES**

**RESOLUTION NUMBER: 158-2024**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS  
ADOPTION SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board of Keene entered into Executive Session at 5:49 P.M. for personnel issues,

Duly adopted this 14<sup>th</sup> day of May 2024 by the following vote:

**AYES:** Robert Biesemeyer, Christopher Daly, Ann Hough, Teresa Cheetham-Palen

**NAYS:** None

**RESOLUTION TO COME OUT OF EXECUTIVE SESSION WHERE NO  
DECISIONS WERE MADE**

**RESOLUTION NUMBER: 159-2024**  
**INTRODUCED BY: ANN HOUGH WHO MOVED FOR ITS ADOPTION**  
**SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board of Keene return from Executive Session at 6:13 P.M.,

Duly adopted this 14<sup>th</sup> day of May 2024 by the following vote:  
**AYES:** Christopher Daly, Ann Hough, Teresa Cheetham-Palen, Robert Biesemeyer  
**NAYS:** None

**Budget Resolutions:**

- **Resolution to transfer funds:**

**RESOLUTION TO TRANSFER FUNDS WITHIN THE**  
**GENERAL FUND**  
**RESOLUTION NUMBER: 160-2024**  
**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED**  
**FOR ITS ADOPTION, SECONDED BY ANN HOUGH**  
**Be it resolved**, that the following transfers be approved:

Within the General Fund:

\$50,000.00 out of Roost NYCLASS  
\$50,000.00 into A#7110.01 Roost Parks

Within the Highway Fund:

N/A

Within the Library Fund:

N/A

Duly adopted this 14<sup>th</sup> day of May 2024 by the following vote:  
**AYES:** Ann Hough, Robert Biesemeyer, Teresa Cheetham-Palen, Christopher Daly  
**NAYS:** None

**RESOLUTION TO REVISE RESOLUTION 151-2024**  
**RESOLUTION NUMBER: 161-2024**  
**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED**  
**FOR ITS ADOPTION, SECONDED BY ANN HOUGH**  
**Be it resolved**, that the following resolution 151-2024 from \$40,000.00 to \$20,000.00 from NYCLASS into 8320.4.007 Source Power Pump C CE

Duly adopted this 14<sup>th</sup> day of May 2024 by the following vote:  
**AYES:** Ann Hough, Robert Biesemeyer, Teresa Cheetham-Palen, Christopher  
Daly  
**NAYS:** None

**Supervisors Report:**

Ms. Cheetham-Palen noted the Operating Statement is attached and Supervisor Reports are close to being complete.

**Audit Bills:**

**RESOLUTION TO AUDIT THE VOUCHERS 347 THROUGH 375, 2024  
RESOLUTION NUMBER: 162-2024**

**INTRODUCED BY ROBERT BIESEMEYER WHO MOVED FOR ITS  
ADOPTION SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board approve the following bills and prepaid bills.  
Multi-Fund Vouchers numbered 347 through 375, 2024 totaling \$27,828.11 as  
follows:

General Fund Bills \$11,310.39

Highway Fund Bills \$7,793.79

Water District #1 \$2,021.67

Water District #2 \$2,622.27

Roost Enhancement Tax \$4,080.00

Duly adopted this 14<sup>TH</sup> day of May 2024 by the following vote:

**AYES:** Teresa Cheetham-Palen, Ann Hough, Christopher Daly, Robert  
Biesemeyer

**NAYS:** None

**Adjourn:**

**RESOLUTION TO ADJOURN  
RESOLUTION NUMBER: 163-2024**

**INTRODUCED BY: ANN HOUGH WHO MOVED FOR ITS ADOPTION  
SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board of Keene has completed all business and  
hereby adjourns the Regular Meeting at 6:14 P.M.,

Duly adopted this 14<sup>th</sup> day of May 2024 by the following vote:

**AYES:** Christopher Daly, Robert Biesemeyer, Ann Hough, Teresa Cheetham-  
Palen,

**NAYS:** None

Ann Whitney  
Town Clerk  
Town of Keene