

Regular Town Board Meeting
February 13, 2024 5:30 pm
Town Hall
Joseph P. Wilson Jr, Supervisor

Call to order

Approve Minutes: January 30, 2024 Bi-Monthly Board meeting
 February 1 Water workshop
 February 7 Capital Planning workshop

Privilege of the Floor:

Town Discussion of Old Business:

- Climate Smart Communities Resolution & Pledge
- Water District updates: Amend Water Law to divide the two districts
- Town Wide Capital Planning: Dump ticket sales
- Jack Rabbit Trail Parking lot easement
- Policy Update on training costs 3 year prorated payback if employee leaves

New Business:

- Thanks to the Farmers Market Association for their donation in memory of Dmitry Feld
- Annual Audit of the Books
- Conference travel
- Eclipse planning: Marcy Field is our viewing site
- Resolution to go out to bid for sidewalk replacement
- Resolution adopting Community Enhancement Funds distribution plan
- NYSEG Bill audit via Troy & Banks

Town Clerk Report

Ongoing Local Law Process:

- Schedule Public Hearing for STR Local Law

Executive Session: Personnel

Budget Resolutions

Resolution to transfer funds:

Resolution to amend the 2024 budget:

Supervisor's Report: October, November, December 2023

Audit Bills:

Resolution to pay online bills

Resolution to audit Vouchers #2024- through #2024-

Employment Policy Revision: CDL Training

The town may pay for Commercial Drivers License training and eligibility is based on the needs of the town. Each case must be approved by the department head and the town board in advance of enrolling in any program. The town will pay for the training program and licensing process. The employee must agree to a three year, prorated payback of these costs if the employee leaves employment at the town during these three years.

Be it resolved that the town of Keene board hereby names a task force and taskforce co-coordinators to direct the process of becoming a Climate Smart Community:

Core task force members:

Carolyn Peterson Community member

Charlotte Staats Adirondack Mountain Club Trails Manager

Jackie Bowen Adirondack Council

Ann Sayers community member

Monique Weston Community member

Don Pachner Community Member

Susan Lacy community member

Kathy Kernan Community member

Zarela Gulli Keene Central School Green Team

Ella Whitney Keene Central School Green Team

Mary Werner Keene Central School Green Team teacher advisor

Teresa Cheetham-Palen Town board member

And be it further resolved that the task force shall be co-chaired by Carolyn Peterson and Charlotte Staats.

RESOLUTION FOR THE CLIMATE SMART COMMUNITY (CSC) PLEDGE

WHEREAS, the Town of Keene (hereinafter “local government”) believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, Keene has already demonstrated its commitment to the environment through becoming a NYSERDA Clean Energy Community in 2018, promoting sound energy efficiencies and policies and earning a \$50,000 award which included placing solar panels on the Highway Department Building, and

WHEREAS, becoming a Climate Smart Community will make the town of Keene more competitive for certain state funding opportunities, and

WHEREAS many of the points achieved through the Clean Energy Community process can be applied to the Climate Smart Community program, and

WHEREAS a task force of community members with the assistance of ANCA has already been formed to do the work for achieving CSC status, and

WHEREAS the task force believes that Keene has already achieved some CSC actions that could be ready for documentation, and

WHEREAS the task force will also align actions where possible with the Keene Strategic Plan, and

WHEREAS the action items are flexible and can be tailored to our community, and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

IT IS HEREBY RESOLVED that Town of Keene, in order to reduce greenhouse gas emissions and adapt to a changing climate, *adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:*

- 1) **Build a climate-smart community.**
- 2) **Inventory emissions, set goals, and plan for climate action.**
- 3) **Decrease energy use.**
- 4) **Shift to clean, renewable energy.**
- 5) **Use climate-smart materials management.**
- 6) **Implement climate-smart land use.**
- 7) **Enhance community resilience to climate change.**
- 8) **Support a green innovation economy.**

- 9) Inform and inspire the public.**
- 10) Engage in an evolving process of climate action.**

CLIMATE SMART COMMUNITIES PROGRAM FOR TOWN OF KEENE, ESSEX COUNTY

The Town of Keene is a designated Clean Energy Community (CEC) through NYSERDA. NYS offers another program called Climate Smart Communities (CSC) that can be seen as a sister program to CEC.

Climate Smart Communities (CSC) is a New York State program that supports local governments in leading their communities to reduce greenhouse gas emissions, adapt to the effects of climate change, and thrive in a green economy. Local governments participate by signing a voluntary pledge and using the CSC framework to guide progress toward creating attractive, healthy, and equitable places to live, work, and play.

Climate Smart Community (CSC) Program Goals:

- Reduce greenhouse gas emissions.
- Build resiliency to the impacts of climate change.
- Save taxpayer dollars.
- Increase energy security and reliability.
- Improve community public health and safety.
- Support a green innovation economy.
- Demonstrate leadership.

Benefits of Climate Smart Communities (CSC):

- Free technical assistance from Carlie Leary at ANCA.
- Framework for taking local action, planning, and priorities.
- Leadership recognition.
- Funding: better positioned to compete for state funding including CSC grants and ZEV rebates.

How is Climate Smart Communities (CSC) different from Clean Energy Communities (CEC)?

- Clean Energy Communities (CEC) has a strong focus on direct actions to reduce greenhouse gas (GHG) emissions.
- Climate Smart Communities (CSC) has more of a focus on community involvement, long-term planning, and education and outreach.
- CSC goes beyond reducing GHG emissions to preparing for climate related changes that the Town of Keene will face in the future such as flooding, heat waves, cold snaps, etc.

Why should the Town of Keene participate in CSC?

- The Town of Keene is already poised to earn points in Climate Smart Communities. Actions completed through CEC such as the unified solar permit, energy code training, and LED streetlights are eligible for points in CSC.

- The CSC program is flexible. The Town of Keene can choose which actions are applicable and realistic for its community. There is no explicit timeline for completing actions.
- The Task Force will be responsible for driving action in this program with the assistance of Carlie Leary from ANCA. This will relieve burden on municipal staff as well as elected officials. The Task Force can collaborate with the working groups that formed from the Town's Strategic Plan.
- Clean Energy Communities (CEC) and Climate Smart Communities (CSC) are complementary programs. Several actions gain points in both programs. In addition, achieving CSC Bronze Certification accounts for 800 points in the CEC program.

Next steps for the Town of Keene:

- The Town Board will need to pass resolutions committing to the Climate Smart Communities program, appointing a Task Force of volunteers, and appointing a Task Force coordinator.

Carlie Leary (cleary@adirondack.org) is the Climate Smart Communities Coordinator through ANCA.

Town of Keene Strategic Plan:
Intersections of CSC Program and Town of Keene's Strategic Plan.

Examples of actions related to four focus areas in Strategic Plan:

Achievable Housing:

- PE7 Action: Watershed-based Flood Mitigation Plan
- PE7 Action: Design Flood Elevation & Flood Maps
- PE7 Action: National Flood Insurance Program Community Rating System
- PE7 Action: Climate Vulnerability Assessment
- PE7 Action: Climate Adaptation Plan
- PE7 Action: Climate-resilient Hazard Mitigation Plan
- PE7 Action: Freeboard Policies
- PE7 Action: Culverts & Dams
- PE7 Action: Riparian Buffers
- PE7 Action: Strategic Relocation
- PE7 Action: Nature-based Shorelines
- PE8 Action: Brownfield Clean-up & Redevelopment

Short term rentals

- PE6 Action: Smart Growth Policies
- PE6 Action: Zoning for Protection of Natural Areas
- PE7 Action: Conserve Natural Areas
- PE8 Action: Brownfield Clean-up & Redevelopment

Seniors and Health Care

- PE7 Action: Climate Vulnerability Assessment
- PE7 Action: Climate Adaptation Plan
- PE7 Action: Climate-resilient Hazard Mitigation Plan
- PE7 Action: Heat Emergency Plan
- PE7 Action: Shade Structures Policy
- PE7 Action: Cooling Centers

Preschool and Full Day Child Care

- PE6 Action: Safe Routes to School
- PE6 Action: Traffic Calming
- PE8 Action: Brownfield Clean-up & Redevelopment

Hiker Parking and Recreational Infrastructure

- PE6 Action: Smart Growth Policies
- PE6 Action: Green Parking Lot Policies
- PE6 Action: Complete Streets Policy
- PE6 Action: Planning for Biking and Walking
- PE6 Action: Infrastructure for Biking and Walking
- PE6 Action: Alternative-fuel Infrastructure

- PE6 Action: Zoning for Protection of Natural Areas
- PE7 Action: Conserve Natural Areas
- PE8 Action: Green Vendor Fairs
- PE8 Action: Green Economic Development Plans
- PE8 Action: Farmers' Markets
- PE8 Action: Buy Local/Buy Green Campaign
- PE8 Action: Brownfield Clean-up & Redevelopment
- PE8 Action: Incentives for Green Businesses

Appendix C – General Recordkeeping Requirements for Chief Fiscal Officers continued

Checklist for Review of Chief Fiscal Officer's Records

Determine the types of funds in use, and whether separate cash receipts and disbursements books are maintained for the various funds or whether a single cash receipts and single cash disbursements book is maintained. The following checklist can be used for each fund maintained.

<u>Cash Receipts</u>	<u>YES</u>	<u>NO</u>
Is the cash receipts journal up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
Is the cash receipts journal maintained in a manner that identifies the date received, payer, purpose and the amount either individually or totals referenced to subsidiary receipt records (e.g., water rents receipts register)?	<input type="checkbox"/>	<input type="checkbox"/>
Are un-deposited cash receipts safeguarded?	<input type="checkbox"/>	<input type="checkbox"/>
Are duplicate deposit slips kept?	<input type="checkbox"/>	<input type="checkbox"/>
Do deposit amounts agree with cash receipt amounts?	<input type="checkbox"/>	<input type="checkbox"/>
Are deposits made timely and recorded up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
<i>Last Recorded Deposit: Date _____ Amount _____</i>		
Is the cash receipts journal totaled and summarized monthly?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Cash Disbursements</u>	<u>YES</u>	<u>NO</u>
Is the cash disbursements journal up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
Is the cash disbursements journal maintained in a manner to identify amounts disbursed either individually or totals referenced to abstracts or payrolls?	<input type="checkbox"/>	<input type="checkbox"/>
Are pre-numbered checks used for all disbursements (other than petty cash)?	<input type="checkbox"/>	<input type="checkbox"/>
Are all checks signed by the chief fiscal officer and co-signed if required?	<input type="checkbox"/>	<input type="checkbox"/>
If checks are signed electronically, is the signature stamp or software in the custody and control of the chief fiscal officer?	<input type="checkbox"/>	<input type="checkbox"/>
Are canceled checks or check images returned with bank statements and maintained on file?	<input type="checkbox"/>	<input type="checkbox"/>
Are all unused checks properly controlled (blank check stock)?	<input type="checkbox"/>	<input type="checkbox"/>
Are checks recorded up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
<i>Last Recorded Check: # _____ Date _____ Amount _____</i>		
Is the cash disbursements journal totaled and summarized monthly?	<input type="checkbox"/>	<input type="checkbox"/>
Are payments supported by appropriate documentation? Consider comparing a sample of disbursements with supporting documentation.	<input type="checkbox"/>	<input type="checkbox"/>

Appendix C – General Recordkeeping Requirements for Chief Fiscal Officers continued

<u>Cash Reconciliations</u>	<u>YES</u>	<u>NO</u>																								
Are bank accounts reconciled? <i>By Whom?</i> _____ <i>How Often?</i> _____ <i>Who Reviews/Verifies Them?</i> _____	<input type="checkbox"/>	<input type="checkbox"/>																								
Is the bank reconciliation performed by a person whose job duties do not include maintaining either the cash receipts or disbursements journals or receiving or disbursing cash?	<input type="checkbox"/>	<input type="checkbox"/>																								
Is the bank reconciliation performed timely after the bank statement is received?	<input type="checkbox"/>	<input type="checkbox"/>																								
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Last Bank Reconciliation for Each Bank Account																										
Bank Account	Date Performed	Month Ending																								
Are reconciliations documented and available for review?	<input type="checkbox"/>	<input type="checkbox"/>																								
Does the reconciled bank balance agree with the cash balance recorded in the accounting records?	<input type="checkbox"/>	<input type="checkbox"/>																								

<u>Receivables</u>	<u>YES</u>	<u>NO</u>
Are receivable control accounts maintained?	<input type="checkbox"/>	<input type="checkbox"/>
Is there indication that the receivable control accounts are reconciled to the detail subsidiary records?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Investment Records</u>	<u>YES</u>	<u>NO</u>
Is an investment record maintained?	<input type="checkbox"/>	<input type="checkbox"/>
Is the record complete and up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Deposit Protection</u>	<u>YES</u>	<u>NO</u>
Has the bank pledged adequate, eligible securities to protect deposits and investments (under the custody of the chief fiscal officer) that exceed FDIC insurance protection?	<input type="checkbox"/>	<input type="checkbox"/>

Appendix C – General Recordkeeping Requirements for Chief Fiscal Officers continued

<u>Indebtedness Records</u> <i>(This record is maintained by the clerk in certain local governments)</i>	<u>YES</u>	<u>NO</u>
Is an indebtedness register maintained?	<input type="checkbox"/>	<input type="checkbox"/>
Is the register complete and up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Property Records</u>	<u>YES</u>	<u>NO</u>
Are property records maintained?	<input type="checkbox"/>	<input type="checkbox"/>
Are the records up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
Are all fixed assets included in the records?	<input type="checkbox"/>	<input type="checkbox"/>
Are physical inventories taken and compared to the records?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Financial Reporting</u>	<u>YES</u>	<u>NO</u>
Are interim reports (budget/actual; trial balances; etc.) prepared?	<input type="checkbox"/>	<input type="checkbox"/>
Are the reports distributed to the governing board and department heads?	<input type="checkbox"/>	<input type="checkbox"/>
Does total year-end recorded cash agree with that reported in the annual financial report?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Payrolls</u>	<u>YES</u>	<u>NO</u>
Are payrolls certified/approved by the appropriate official?	<input type="checkbox"/>	<input type="checkbox"/>
Are pay rates in accordance with collective bargaining agreements and other lawful employment contracts, or board resolutions?	<input type="checkbox"/>	<input type="checkbox"/>
Is leave time accounted for?	<input type="checkbox"/>	<input type="checkbox"/>

Comments and Conclusions

Appendix D – General Recordkeeping Requirements for Town Clerks continued

Checklist for Review of Town Clerk's Records

<u>Cash Receipts</u>	<u>YES</u>	<u>NO</u>
Is the cash receipts journal up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
Is the cash receipts journal maintained in a manner that identifies the date received, payer, purpose, and the amount either individually or totals referenced to subsidiary receipt records (e.g., water rents receipts register)?	<input type="checkbox"/>	<input type="checkbox"/>
Are un-deposited cash receipts safeguarded?	<input type="checkbox"/>	<input type="checkbox"/>
Are duplicate deposit slips kept?	<input type="checkbox"/>	<input type="checkbox"/>
Do deposit amounts agree with cash receipt amounts?	<input type="checkbox"/>	<input type="checkbox"/>
Are deposits made timely (no later than the third business day after \$250 has been collected) and recorded up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
<i>Last Recorded Deposit: Date _____ Amount _____</i>		
Is the cash receipts journal totaled and summarized monthly?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Cash Disbursements</u>	<u>YES</u>	<u>NO</u>
Is the cash disbursements journal up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
Is the cash disbursements journal maintained in a manner to identify amounts disbursed either individually or totals referenced to abstracts or payrolls?	<input type="checkbox"/>	<input type="checkbox"/>
Are pre-numbered checks used for all disbursements made by check?	<input type="checkbox"/>	<input type="checkbox"/>
Are all checks signed by the town clerk?	<input type="checkbox"/>	<input type="checkbox"/>
Are canceled checks or check images returned with bank statements and maintained on file?	<input type="checkbox"/>	<input type="checkbox"/>
Are all unused checks properly controlled (blank check stock)?	<input type="checkbox"/>	<input type="checkbox"/>
Are checks recorded up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
<i>Last Recorded Check: # _____ Date _____ Amount _____</i>		

Appendix D – General Recordkeeping Requirements for Town Clerks continued

<u>Cash Reconciliations</u>	<u>YES</u>	<u>NO</u>																								
Are bank accounts reconciled? <i>By Whom?</i> _____ <i>How Often?</i> _____ <i>Who Reviews/Verifies Them?</i> _____	<input type="checkbox"/>	<input type="checkbox"/>																								
Is the bank reconciliation performed timely after the bank statement is received?	<input type="checkbox"/>	<input type="checkbox"/>																								
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<u>Bank Account</u>	<u>Date Performed</u>	<u>Month Ending</u>																								
Are reconciliations documented and available for review?	<input type="checkbox"/>	<input type="checkbox"/>																								
Does the reconciled bank balance agree with the cash balance recorded in the accounting records?	<input type="checkbox"/>	<input type="checkbox"/>																								

<u>Deposit Protection</u>	<u>YES</u>	<u>NO</u>
Has the bank pledged adequate, eligible securities to protect town clerk deposits that exceed FDIC insurance, if applicable?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Accountability</u>	<u>YES</u>	<u>NO</u>
Is accountability (what the town clerk owes) determined at the end of each month?	<input type="checkbox"/>	<input type="checkbox"/>
Does the accountability amount agree with the bank reconciliation and supporting records?	<input type="checkbox"/>	<input type="checkbox"/>
Are unissued licenses and permits (e.g., dog licenses) safeguarded?	<input type="checkbox"/>	<input type="checkbox"/>
Are revenues from town clerk fees comparable with those of previous years?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Financial Reporting</u>	<u>YES</u>	<u>NO</u>
Are monthly reports and payments made timely to the supervisor?	<input type="checkbox"/>	<input type="checkbox"/>
Are monthly reports and payments made timely to other agencies?	<input type="checkbox"/>	<input type="checkbox"/>
Do reported amounts on monthly reports agree with cash receipts and disbursements books?	<input type="checkbox"/>	<input type="checkbox"/>

Appendix D – General Recordkeeping Requirements for Town Clerks continued

<u>Receivables</u> <i>(if applicable, such as water rents)</i>	<u>YES</u>	<u>NO</u>
Are receivable control accounts maintained?	<input type="checkbox"/>	<input type="checkbox"/>
Is there indication that the receivable control accounts are reconciled to the detail subsidiary records?	<input type="checkbox"/>	<input type="checkbox"/>

Comments and Conclusions

Appendix E – General Recordkeeping Requirements for Tax Collecting Officers continued

Checklist for Review of Tax Collecting Officer's Records

<u>Settlement</u>	<u>YES</u>	<u>NO</u>
Is a copy of the collector's or receiver's settlement sheet available?	<input type="checkbox"/>	<input type="checkbox"/>
Have all settlement issues/concerns been adequately resolved?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Bank Accounts</u>	<u>YES</u>	<u>NO</u>
Is the bank account reconciled after bank statements are received?	<input type="checkbox"/>	<input type="checkbox"/>
<i>Last Bank Reconciliation for Each Bank Account: Date Performed _____ Month Ending _____</i>		
Note: Tax collector's bank account balance should be \$0.00 at the <u>beginning</u> of the <u>collection</u> period		

<u>Cash Receipts</u>	<u>YES</u>	<u>NO</u>
Is the cash receipts journal maintained in a manner sufficient to identify the date received, payer, tax account number, tax amount, interest amount and other appropriate information?	<input type="checkbox"/>	<input type="checkbox"/>
Are deposits identified?	<input type="checkbox"/>	<input type="checkbox"/>
Are duplicate deposit slips kept?	<input type="checkbox"/>	<input type="checkbox"/>
Do deposit amounts agree with cash receipt amounts?	<input type="checkbox"/>	<input type="checkbox"/>
Are bank deposits timely or (for towns) within 24 hours of collection?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Cash Disbursements</u>	<u>YES</u>	<u>NO</u>
Are pre-numbered checks used for all disbursements other than petty cash?	<input type="checkbox"/>	<input type="checkbox"/>
Are all checks signed by the tax collector or receiver?	<input type="checkbox"/>	<input type="checkbox"/>
Are canceled checks or check images returned with bank statements and maintained on file?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Deposit Protection</u>	<u>YES</u>	<u>NO</u>
Has the bank pledged adequate, eligible securities to protect tax collector deposits that exceed FDIC insurance protection, when applicable?	<input type="checkbox"/>	<input type="checkbox"/>

Appendix E – General Recordkeeping Requirements for Tax Collecting Officers continued

<u>Financial Reporting</u>	<u>YES</u>	<u>NO</u>
Are payments made at least weekly to the supervisor?	<input type="checkbox"/>	<input type="checkbox"/>
Are receipt forms issued by the supervisor to acknowledge collection?	<input type="checkbox"/>	<input type="checkbox"/>
Are payments made timely to the county treasurer?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Accountability</u>	<u>YES</u>	<u>NO</u>
Are penalties assessed/collected on late payments?	<input type="checkbox"/>	<input type="checkbox"/>
Is the total amount of penalties collected on overdue real property taxes comparable with that collected in previous year(s)? Do the amounts look reasonable?	<input type="checkbox"/>	<input type="checkbox"/>
Is the tax collector or receiver treating his/her own tax bills properly, e.g., penalties, if required?	<input type="checkbox"/>	<input type="checkbox"/>
Are interest earnings remitted to the supervisor and/or the county as appropriate? (Check county resolution for guidance.)	<input type="checkbox"/>	<input type="checkbox"/>
Are there significant safeguards for the protection of assets and cash, such as a safe or locked file cabinet, offices with locks on the door, regular deposits of cash, etc.?	<input type="checkbox"/>	<input type="checkbox"/>

Comments and Conclusions

Appendix G – General Recordkeeping Requirements for Departments continued

Checklist for Review of Departments

The following checklist may be used for reviewing departments that receive and/or disburse cash.

<u>Cash Receipts</u>	<u>YES</u>	<u>NO</u>
Is the cash receipts journal up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
Is the cash receipts journal maintained in a manner that identifies the date received, payer, purpose, and the amount either individually or totals referenced to subsidiary receipt records?	<input type="checkbox"/>	<input type="checkbox"/>
Are duplicate deposit slips kept?	<input type="checkbox"/>	<input type="checkbox"/>
Do deposit amounts agree with cash receipt amounts?	<input type="checkbox"/>	<input type="checkbox"/>
Are deposits made timely and recorded up-to-date? <i>Last Recorded Deposit: Date _____ Amount _____</i>	<input type="checkbox"/>	<input type="checkbox"/>
Are un-deposited cash receipts safeguarded?	<input type="checkbox"/>	<input type="checkbox"/>
Is the cash receipts journal totaled and summarized monthly?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Cash Disbursements</u>	<u>YES</u>	<u>NO</u>
Is the cash disbursements journal up-to-date?	<input type="checkbox"/>	<input type="checkbox"/>
Is the cash disbursements journal maintained in a manner to identify amounts disbursed either individually or totals referenced to abstracts or payrolls?	<input type="checkbox"/>	<input type="checkbox"/>
Are pre-numbered checks used for all disbursements (other than petty cash)?	<input type="checkbox"/>	<input type="checkbox"/>
Are all checks signed by the appropriate official?	<input type="checkbox"/>	<input type="checkbox"/>
If checks are signed electronically, is the signature stamp or software in the custody and control of the department head?	<input type="checkbox"/>	<input type="checkbox"/>
Are canceled checks or check images returned with bank statements and maintained on file?	<input type="checkbox"/>	<input type="checkbox"/>
Are all unused checks properly controlled (blank check stock)?	<input type="checkbox"/>	<input type="checkbox"/>
Are checks recorded up-to-date? <i>Last Recorded Check: # _____ Date _____ Amount _____</i>	<input type="checkbox"/>	<input type="checkbox"/>
Are payments supported by appropriate documentation? Consider comparing a sample of disbursements with supporting documentation.	<input type="checkbox"/>	<input type="checkbox"/>

Appendix G – General Recordkeeping Requirements for Departments continued

<u>Cash Reconciliations</u>	<u>YES</u>	<u>NO</u>																											
Are bank accounts reconciled? <i>By Whom?</i> _____ <i>How Often?</i> _____ <i>Who Reviews/Verifies Them?</i> _____	<input type="checkbox"/>	<input type="checkbox"/>																											
Is the bank reconciliation performed timely after the bank statement is received?	<input type="checkbox"/>	<input type="checkbox"/>																											
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<u>Last Bank Reconciliation for Each Bank Account</u>																													
<u>Bank Account</u>	<u>Date Performed</u>	<u>Month Ending</u>																											
Are reconciliations documented and available for review?	<input type="checkbox"/>	<input type="checkbox"/>																											
Does the reconciled bank balance agree with the cash balance recorded in the accounting records?	<input type="checkbox"/>	<input type="checkbox"/>																											

<u>Deposit Protection</u>	<u>YES</u>	<u>NO</u>
Has the bank pledged adequate, eligible securities to protect deposits (held in department bank accounts) that exceed FDIC insurance protection, if applicable?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Accountability</u>	<u>YES</u>	<u>NO</u>
Is accountability (what the department owes) determined at the end of each month?	<input type="checkbox"/>	<input type="checkbox"/>
Does accountability agree with bank reconciliation and supporting records?	<input type="checkbox"/>	<input type="checkbox"/>
Are receipts for the year comparable with those of previous years?	<input type="checkbox"/>	<input type="checkbox"/>
Are there significant safeguards for the protection of records and cash, such as a safe or a locking file cabinet, an office with a door that can be locked, regular deposits of cash, etc.?	<input type="checkbox"/>	<input type="checkbox"/>

Appendix G – General Recordkeeping Requirements for Departments continued

<u>Financial Reporting</u>	<u>YES</u>	<u>NO</u>
Are monthly reports and payments to the chief fiscal officer timely?	<input type="checkbox"/>	<input type="checkbox"/>
Are monthly reports and payments to other appropriate officials, individuals, entities, or agencies timely?	<input type="checkbox"/>	<input type="checkbox"/>
Do amounts reported agree with summarized cash receipt and disbursement books?	<input type="checkbox"/>	<input type="checkbox"/>
Are annual reports prepared and submitted timely?	<input type="checkbox"/>	<input type="checkbox"/>
Do annual reports agree with the records?	<input type="checkbox"/>	<input type="checkbox"/>

<u>Other Concerns</u> <i>(if applicable)</i>	<u>YES</u>	<u>NO</u>
Are receivable control accounts maintained?	<input type="checkbox"/>	<input type="checkbox"/>
Is there indication that the receivable control accounts are reconciled to the detail subsidiary records?	<input type="checkbox"/>	<input type="checkbox"/>

Comments and Conclusions

Appendix 10 – Annual Checklist for Review of Justice Court Records

Name of Municipality:

--

Month Reviewed:

--

Through

--

Name of Justice:

Review Performed By:

Date

Annual Checklist for Review of Justice Court Records

	Yes	No
<u>Cash Receipts Book</u>		
▶ Are pre-numbered receipt forms issued for all collections?	<input type="radio"/>	<input type="radio"/>
▶ Are duplicate receipts kept for court records?	<input type="radio"/>	<input type="radio"/>
▶ Are receipts recorded up-to-date?	<input type="radio"/>	<input type="radio"/>
<i>Last recorded receipt:</i>		
# _____ Date _____ Amount _____		
▶ Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection?	<input type="radio"/>	<input type="radio"/>
▶ Are deposits identified?	<input type="radio"/>	<input type="radio"/>
▶ Are duplicate deposit slips kept for court records?	<input type="radio"/>	<input type="radio"/>
▶ Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)?	<input type="radio"/>	<input type="radio"/>
▶ Are deposits recorded up-to-date?	<input type="radio"/>	<input type="radio"/>
<i>Last recorded deposit:</i>		
Date _____ Amount _____		
▶ Is the receipt book totaled and summarized at the end of each month?	<input type="radio"/>	<input type="radio"/>
<i>Last Month Totaled and Summarized</i> _____		
<u>Cash Disbursements Book</u>		
▶ Are pre-numbered checks used for all disbursements other than petty cash?	<input type="radio"/>	<input type="radio"/>
▶ Are all checks signed by the Justice?	<input type="radio"/>	<input type="radio"/>
▶ Are canceled checks (or check images) returned with bank statements and kept for court records?	<input type="radio"/>	<input type="radio"/>
▶ Are checks recorded up-to-date?	<input type="radio"/>	<input type="radio"/>
<i>Last recorded check:</i>		
# _____ Date _____ Amount _____		
<u>Bank Reconciliations</u>		
▶ Are bank accounts reconciled promptly after bank statements are received?	<input type="radio"/>	<input type="radio"/>
<i>Last Bank Reconciliation for Each Bank Account:</i>		
Date Performed _____ Month Ending _____		
<u>Additional Supporting Records</u>		
▶ Is a list of bail maintained?	<input type="radio"/>	<input type="radio"/>
▶ Is a record of uncollected installment payments maintained?	<input type="radio"/>	<input type="radio"/>

Annual Checklist for Review of Justice Court Records

Yes No

Dockets and Case Files

- | | | |
|--|-----------------------|-----------------------|
| ▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims? | <input type="radio"/> | <input type="radio"/> |
| ▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address. | <input type="radio"/> | <input type="radio"/> |
| ▶ Do dockets for disposed cases appear to be complete? | <input type="radio"/> | <input type="radio"/> |
| ▶ Do dockets for disposed cases agree with amounts reported? | <input type="radio"/> | <input type="radio"/> |

Cash Book Reconciliation

- | | | |
|---|-----------------------|-----------------------|
| ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month? | <input type="radio"/> | <input type="radio"/> |
| ▶ Does the cash book total agree with the bank reconciliation and supporting information? | <input type="radio"/> | <input type="radio"/> |

Last Cash Reconciliation:

Date Performed _____ *Month Ending* _____

Reports to the Division of Criminal Justice Services

- | | | |
|---|-----------------------|-----------------------|
| ▶ Are reports made timely to the Division of Criminal Justice Services? | <input type="radio"/> | <input type="radio"/> |
| ▶ Has the court received any notices regarding late reporting? | <input type="radio"/> | <input type="radio"/> |
| If yes, why were the reports late and what corrective actions were taken? _____ | | |

Reports to the Justice Court Fund

- | | | |
|---|-----------------------|-----------------------|
| ▶ Are reports made timely to the Justice Court Fund? | <input type="radio"/> | <input type="radio"/> |
| ▶ Do reported amounts agree with docket dispositions and case files? | <input type="radio"/> | <input type="radio"/> |
| ▶ Do reported amounts agree with cash receipt and disbursement books? | <input type="radio"/> | <input type="radio"/> |
| Last report submitted: Month Ending _____ Date _____ Amount _____ | | |
| ▶ Has the court received any notices regarding late reporting? | <input type="radio"/> | <input type="radio"/> |
| If yes, why were the reports late and what corrective actions were taken? _____ | | |

Annual Checklist for Review of Justice Court Records

Yes No

Reporting to the Department of Motor Vehicles - TSLED Program

- Has the court received any notices regarding pending cases? ☐ ☐
- If yes, why were the cases pending and what corrective actions were taken, if any _____

Note: Cases over 60 days are eligible to be Scofflawed. TSLED sends a monthly listing of pending cases to the Court. The court should respond either manually or electronically to TSLED with the outcome of these pending cases.

- Are reports from TSLED to the court maintained and utilized? ☐ ☐
- Last TSLED Report Available: Date* _____

Note: Courts can access reports on-line from TSLED at any time.

- How many cases are shown as pending in the last TSLED report? _____
- Is the number of pending cases reasonable? ☐ ☐
 - How many cases are shown as pending for more than 90 days? _____
 - What actions have been taken to dispose of these cases? _____

Overall Evaluation

Community Enhancement Fund

November 2023

Background

The Town of Keene receives revenue from the County Occupancy Tax collected in the town. This revenue is to be used for community projects that benefit residents and enhance the tourism economy of our town. The town receives a guaranteed \$25,000/year and then a proportional share based on the occupancy tax collected in the Keene. The following plan brings together the informal planning the town board has done, the formal planning of the Town of Keene Strategic Plan under consideration, and the efforts the town has previously developed to manage high levels of visitor traffic and the availability of affordable housing.

Proposed Plan

The following is a plan to distribute the funds to projects that support the recreation economy and benefit both residents and visitors. Each year, the revenue will be allocated based on the following schedule. This plan will be reviewed and revised annually and updated to accommodate the changing needs of our community.

Hiker parking/managing use: 20% of revenue. To be used for operations such as the hiker shuttle, implementing recommendations from the Town of Keene Strategic Plan, the Community Forest Plan, the Marcy Field Recreation plan, and services to support the recreation economy.

Capital Projects: 30% of revenue to implement recommendations outlined in the Town of Keene Strategic Plan. Projects should be identified and prioritized annually so implementation can continue as long as funds are available. Currently, we need improved parking at Marcy Field; the construction of public bathrooms was one of the original needs identified; and the Community Center needs to be evaluated and rebuilt. There is currently a Capital Reserve account with a balance of about \$200,000.

Community Project Grants: 50% of revenue. Residents and local non-profits may apply for funds to undertake projects in the Town of Keene. To qualify, projects should benefit residents, visitors, or support the recreation economy. Projects should support such things as recreation facilities, public events, community recreation programs, and arts & community organizations.

There will be two application and award sessions every year.

Winter Session:

Applications due February 1

Committee meets mid-February

Awards made March 1

Summer Session:

Applications due July 30

Committee meets mid-August

Awards made September 1

A committee of 2 town board members and 2-3 community members will be appointed to review applications. Applications will need to include a detailed description of the project; a detailed budget; and a final report with receipts, photos, and a brief write-up of the completed project.

References

Town of Keene Strategic Plan

Community Forest Plan

Marcy Field Recreation Plan

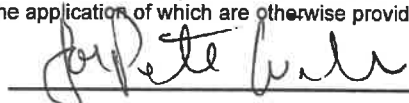
North Elba Community Enhancement Fund:

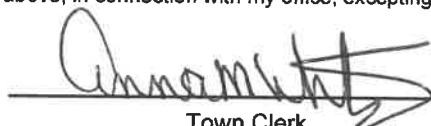
<https://www.roostadk.com/leaf#1607711294096-0407af06-0ccb>

Account#	Account Description	Fee Description	Qty	Local Share
	Birth Certified Copy	Birth Certified Copy	4	40.00
	Death Certified Copy	Death Certified Copy	1	10.00
	Marriage Certified Copy	Marriage Certified Copy	1	10.00
	Punch Card Sales	Transfer Station Punch card sales	3	38.00
		Sub-Total:		\$98.00
A2544	Dog Licensing	Female, Spayed	5	25.00
		Male, Neutered	3	15.00
		Male, Unneutered	1	10.00
		Sub-Total:		\$50.00
Total Local Shares Remitted:				\$148.00
Amount paid to: NYS Ag. & Markets for spay/neuter program				11.00
Total State, County & Local Revenues:		\$159.00		Total Non-Local Revenues:
				\$11.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Anna M Whitney, Town Clerk, Town of Keene during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

 2-1-24
Supervisor Date

 2-1-24
Town Clerk Date

February 2024 Tax Collectors Report

[illegible]

TOWN OF KEENE
 ANNA M K WHITNEY, TAX COLLECTOR
 PO BOX 245
 KEENE NY 12942

Date 1/31/24 Page 1
 Account Number @XXXXXXXXXX@

----- CHECKING ACCOUNT -----

PUBLIC FUND CHECKING

Account Number	@XXXXXXXXXX@	Statement Dates	1/01/24 thru 1/31/24	5
Previous Balance	.00	Days in the statement period	31	
47 Credits	2,793,119.13	Average Ledger	530,118	
8 Debits	2,613,513.80	Average Collected	447,391	
Service Charge	.00			
Interest Paid	.00			
Ending Balance	179,605.33			

	Total For This Period	Total Year-to-Date
Overdraft item fees year to date	\$.00	\$.00
Return item fees year to date	\$.00	\$.00

----- CREDITS -----

Date	Description	Amount
1/03	DEPOSIT	18,084.77
1/03	DEPOSIT	65,075.05
1/05	DEPOSIT	18,093.96
1/05	DEPOSIT	25,085.08
1/08	DEPOSIT	32,072.84
1/08	DEPOSIT	46,541.74
1/08	DEPOSIT	53,212.54
1/08	DEPOSIT	80,533.44
1/08	DEPOSIT	102,341.70
1/09	DEPOSIT	38,302.07
1/09	DEPOSIT	85,918.54
1/10	DEPOSIT	33,402.97
1/10	DEPOSIT	59,277.44
1/10	DEPOSIT	113,774.13
1/11	DEPOSIT	29,072.73

Date 1/31/24
Account Number

Page 2
@XXXXXXXXXX@

PUBLIC FUND CHECKING

@XXXXXXXXXX@ (Continued)

Date	Description	Amount
1/11	DEPOSIT	64,177.38
1/12	DEPOSIT	53,794.11
1/12	DEPOSIT	84,972.06
1/16	DEPOSIT	40,325.57
1/16	DEPOSIT	78,842.64
1/17	DEPOSIT	23,077.97
1/17	DEPOSIT	61,750.31
1/17	DEPOSIT	62,244.80
1/17	DEPOSIT	144,540.35
1/22	DEPOSIT	7,794.07
1/22	DEPOSIT	36,976.36
1/22	DEPOSIT	38,048.93
1/22	DEPOSIT	69,244.17
1/22	DEPOSIT	82,061.11
1/23	DEPOSIT	33,320.57
1/23	DEPOSIT	44,191.28
1/23	DEPOSIT	67,408.73
1/24	DEPOSIT	42,445.16
1/24	DEPOSIT	148,527.14
1/25	DEPOSIT	91.98
1/25	DEPOSIT	12,010.33
1/25	DEPOSIT	55,450.83
1/26	EDI/EFTPMT ALLPAID	870.82
	1352026552 01/26/24	
	ID #-206	
	TRACE #-071000282108539	
1/26	DEPOSIT	3,880.96
1/26	DEPOSIT	58,759.94
1/29	EDI/EFTPMT ALLPAID	570.36
	1352026552 01/29/24	
	ID #-204	
	TRACE #-071000285202181	
1/29	DEPOSIT	33,789.23
1/29	DEPOSIT	118,842.26
1/30	DEPOSIT	72,073.38
1/30	DEPOSIT	84,495.51

PUBLIC FUND CHECKING @XXXXXXXXXX@ (Continued)

----- CREDITS -----		
Date	Description	Amount
1/30	DEPOSIT	282,790.76
1/31	DEPOSIT	84,961.06

----- DEBITS -----		
Date	Description	Amount
1/19	RETURN ITEM DEBIT	3,880.96
1/24	CHK ORDER HARLAND CLARKE 3114000006 01/24/24 TRACE #-091000010540299	91.98
1/31	RETURN ITEM DEBIT	3,880.96

----- CHECKS -----					
Date	Check No.	Amount	Date	Check No.	Amount
1/11	621	500,000.00	1/31	624	605,659.90
1/25	622	900,000.00	1/31	625	100,000.00
1/26	623	500,000.00			

*Indicates a break in checks sequence numbers

----- DAILY BALANCE INFORMATION -----					
Date	Balance	Date	Balance	Date	Balance
1/01	.00	1/12	503,732.55	1/25	648,111.91
1/03	83,159.82	1/16	622,900.76	1/26	211,623.63
1/05	126,338.86	1/17	914,514.19	1/29	364,825.48
1/08	441,041.12	1/19	910,633.23	1/30	804,185.13
1/09	565,261.73	1/22	1,144,757.87	1/31	179,605.33
1/10	771,716.27	1/23	1,289,678.45		
1/11	364,966.38	1/24	1,480,558.77		

TOWN OF KEENE
TOWN CLERK ANNA M K WHITNEY
PO BOX 245
KEENE NY 12942

Date 1/31/24 Page 1
Account Number @XXXXXXXXXX@

----- CHECKING ACCOUNT -----

PUBLIC FUND CHECKING

Account Number	@XXXXXXXXXX@	Statement Dates	1/01/24 thru 1/31/24	2
Previous Balance	1,760.50	Days in the statement period		31
3 Credits	137.00	Average Ledger		228
2 Debits	1,784.00	Average Collected		226
Service Charge	.00			
Interest Paid	.00			
Ending Balance	113.50			

	Total For This Period	Total Year-to-Date
Overdraft item fees year to date	\$.00	\$.00
Return item fees year to date	\$.00	\$.00

----- CREDITS -----

Date	Description	Amount
1/03	DEPOSIT	24.00
1/11	DEPOSIT	68.00
1/25	DEPOSIT	45.00

----- CHECKS -----

Date	Check No.	Amount	Date	Check No.	Amount
1/11	3283	4.00	1/04	3284	1,780.00

*Indicates a break in checks sequence numbers

----- DAILY BALANCE INFORMATION -----

Date	Balance	Date	Balance	Date	Balance
1/01	1,760.50	1/04	4.50	1/25	113.50
1/03	1,784.50	1/11	68.50		

Town of Keene Supervisor Report

December 2023

Fund	Fund Account	Beginning Balance	Revenue	Disbursements	End of Month Balance
General	200.01	\$60,564.11	\$215,395.65	\$164,260.35	-\$9,428.81
Highway	200.03	-\$182,011.43	\$257,699.41	\$106,919.05	-\$31,231.07
Library	200.06	-\$6,418.91	\$0.00	\$2,875.03	-\$9,293.94
Water #1	200.07	\$159,871.13	\$4,181.43	\$8,222.31	\$155,830.25
Water #2	200.08	\$135,694.61	\$727.15	\$8,729.41	\$127,692.35
KYC Fund	200.18	\$2,383.94	\$1,070.00	\$0.00	\$3,453.94
Safety Path	200.16	\$4,757.00	\$0.00	\$0.00	\$4,757.00
Holt House	200.10	\$11,361.67	\$0.00	\$0.00	\$11,361.67
ROOST	200.20	-\$15,405.00	\$0.00	\$3,212.65	\$18,617.65
Total		\$49,668.90	\$479,073.64	\$294,218.80	\$234,523.74

Chaplain National Checking Accounts	Multifund Account
-------------------------------------	-------------------

Fund	Fund Account	Beginning Balance	Interest Earned	Deposits	Withdrawals	End of Month Balance
General	201.01	\$2,364,580.59	\$10,387.92		\$100,000.00	\$2,274,968.51
Highway	201.03	\$881,285.49	\$3,372.57		\$240,000.00	\$644,658.06
Library	201.06	\$103,387.00	\$464.96			\$103,851.96
Water #1	201.07	\$40,905.62	\$183.95			\$41,089.57
Water #2	201.08	\$89,420.38	\$402.15			\$89,822.53
Library	230.06	\$5,365.28	\$24.16			\$5,389.44
Buildings	230.25	\$72,702.83	\$327.00			\$73,029.83
SW#2	230.10	\$74,999.89	\$337.30			\$75,337.19
Highway	230.12	\$2,991.88	\$13.39			\$3,005.27
Shuttle	230.30	\$15,875.48	\$71.38			\$15,946.86
ROOST	230.20	\$215,628.05	\$969.75			\$216,597.80
Bike Park	230.20	\$45.74	\$0.26			\$46.00
Total		\$3,867,188.23	\$16,554.79	\$0.00	\$340,000.00	\$3,543,743.02

NY C.L.A.S.S.	Money Market	Reserves
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Joe Pete Wilson, II

Town of Keene Supervisor Report
November 2023

Fund	Fund Account	Beginning Balance	Revenue	Disbursements	End of Month Balance
General	200.01	\$36,456.41	\$27,757.77	\$124,778.29	-\$60,564.11
Highway	200.03	-\$30,384.64	\$3,583.64	\$155,210.43	-\$182,011.43
Library	200.06	-\$1,127.53	\$0.00	\$5,291.38	-\$6,418.91
Water #1	200.07	\$167,624.20	\$3,061.10	\$10,814.17	\$159,871.13
Water #2	200.08	\$151,937.50	\$525.33	\$16,768.22	\$135,694.61
KYC Fund	200.18	\$2,403.93	\$0.00	\$19.99	\$2,383.94
Safety Path	200.16	\$4,757.00	\$0.00	\$0.00	\$4,757.00
Holt House	200.10	\$11,361.67	\$0.00	\$0.00	\$11,361.67
ROOST	200.20	-\$405.00		\$15,000.00	-\$15,405.00
Total		\$342,623.54	\$34,927.84	\$327,882.48	\$49,668.90

Champlain National Checking Accounts

Multifund Account

Fund	Fund Account	Beginning Balance	Interest Earned	Deposits	Withdrawals	End of Month Balance
General	201.01	\$2,354,315.12	\$10,265.47			\$2,364,580.59
Highway	201.03	\$877,459.52	\$3,825.97			\$881,285.49
Library	201.06	\$102,938.17	\$448.83			\$103,387.00
Water #1	201.07	\$40,728.01	\$177.61			\$40,905.62
Water #2	201.08	\$89,032.18	\$388.20			\$89,420.38
Library	230.06	\$5,341.97	\$23.31			\$5,365.28
Buildings	230.25	\$72,387.19	\$315.64			\$72,702.83
SW#2	230.10	\$74,674.29	\$325.60			\$74,999.89
Highway	230.12	\$2,978.93	\$12.95			\$2,991.88
Shuttle	230.30	\$15,806.57	\$68.91			\$15,875.48
ROOST	230.20	\$214,691.93	\$936.12			\$215,628.05
Bike Park	230.20	\$45.49	\$0.25			\$45.74
Total		\$3,850,399.37	\$16,788.86	\$0.00	\$0.00	\$3,867,188.23

NY C.L.A.S.S.

Money Market

Reserves

Joe Pete Wilson, II

Town of Keene Supervisor Report

October 2023

Fund	Fund Account	Beginning Balance	Revenue	Disbursements	End of Month Balance
General	200.01	\$49,613.23	\$62,049.67	\$75,206.49	\$36,456.41
Highway	200.03	\$53,422.38	\$3,546.83	\$87,353.85	-\$30,384.64
Library	200.06	\$3,792.72	\$31.58	\$4,951.83	-\$1,127.53
Water #1	200.07	\$169,394.73	\$1,451.43	\$3,221.96	\$167,624.20
Water #2	200.08	\$156,781.41	\$5,123.98	\$9,967.89	\$151,937.50
KYC Fund	200.18	\$3,133.91	\$0.00	\$729.98	\$2,403.93
Safety Path	200.16	\$4,757.00	\$0.00	\$0.00	\$4,757.00
Holt House	200.10	\$11,361.67	\$0.00	\$0.00	\$11,361.67
ROOST	200.20	-\$405.00	\$1,064.81	\$1,064.81	-\$405.00
Total		\$451,852.05	\$73,268.30	\$182,496.81	\$342,623.54

Champlain National Checking Accounts

Multifund Account

Fund	Fund Account	Beginning Balance	Interest Earned	Deposits	Withdrawals	End of Month Balance
General	201.01	\$2,343,797.91	\$10,517.21			\$2,354,315.12
Highway	201.03	\$873,539.70	\$3,919.82			\$877,459.52
Library	201.06	\$102,478.33	\$459.84			\$102,938.17
Water #1	201.07	\$40,546.06	\$181.95			\$40,728.01
Water #2	201.08	\$88,634.45	\$397.73			\$89,032.18
Library	230.06	\$5,318.12	\$23.85			\$5,341.97
Buildings	230.25	\$72,063.84	\$323.35			\$72,387.19
SW#2	230.10	\$74,340.72	\$333.57			\$74,674.29
Highway	230.12	\$2,965.61	\$13.32			\$2,978.93
Shuttle	230.30	\$15,735.96	\$70.61			\$15,806.57
ROOST	230.20	\$214,794.28	\$962.46		\$1,064.81	\$214,691.93
Bike Park	230.20	\$45.22	\$0.27			\$45.49
Total		\$3,834,260.20	\$17,203.98	\$0.00	\$1,064.81	\$3,850,399.37

NY C.L.A.S.S.

Money Market

Reserves

Joe Pete Wilson, II

TOWN OF KEENE
PO Box 89
KEENE, NY 12942

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Operating Statement "All Funds" for the Period Ending: 1/31/2024				Year - To - Date				
				Monthly	YTD Amt.	Budget	Variance	% Var
GENERAL FUND A								
APPROPRIATION ACCOUNT								
1.010101.01.001.00	1010.1 - Town Board PS	PERSONAL SER	\$1,436.01	\$1,436.01	\$22,976.00	21,539.99	93.7%	
1.010104.01.004.00	1010.4 - Town Board CE	CONTRACTUAL	\$0.00	\$0.00	\$2,000.00	2,000.00	100.0%	
1.011101.01.001.00	1110.1 - Justices PS	PERSONAL SER	\$2,190.84	\$2,190.84	\$40,704.00	38,513.16	94.6%	
1.011102.01.002.00	1110.2 - Justices EQ	EQUIPMENT	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%	
1.011104.01.004.00	1110.4 - Justices CE	CONTRACTUAL	\$249.24	\$249.24	\$10,055.00	9,805.76	97.5%	
1.011104.01.052.00	1110.4 - Justices CE	COMPUTER EX	\$0.00	\$0.00	\$0.00	0.00	0.0%	
1.012201.01.001.00	1220.1 - Supervisor PS	PERSONAL SER	\$2,742.12	\$2,742.12	\$36,517.00	33,774.88	92.5%	
1.012201.01.001.13	1220.1 - Supervisor PS	DEPUTY PERSONAL SER	\$57.69	\$57.69	\$500.00	442.31	88.5%	
1.012202.01.002.00	1220.2 - Supervisor EQ	EQUIPMENT	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%	
1.012204.01.004.00	1220.4 - Supervisor CE	CONTRACTUAL	\$661.59	\$661.59	\$5,000.00	4,338.41	86.8%	
1.013301.01.001.00	1330.1 - Tax Collector PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%	
1.013304.01.004.00	1330.4 - Tax Collector CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%	
1.013401.01.000.00	1340.1 - Budget PS		\$264.54	\$264.54	\$0.00	(264.54)	0.0%	
1.013401.01.001.00	1340.1 - Budget PS	PERSONAL SER	\$0.00	\$0.00	\$3,548.00	3,548.00	100.0%	
1.013551.01.001.00	1355.1 - Assessors	PERSONAL SER	\$3,942.23	\$3,942.23	\$52,500.00	48,557.77	92.5%	
1.013551.01.001.06	1355.1 - Assessors	CLERK PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%	
1.013552.01.002.00	1355.2 - Assessors Equipment	EQUIPMENT	\$0.00	\$0.00	\$2,000.00	2,000.00	100.0%	
1.013554.01.004.00	1355.4 - Assessor Contractual	CONTRACTUAL	\$917.02	\$917.02	\$8,000.00	7,082.98	88.5%	
1.013554.01.004.12	1355.4 - Assessor Contractual	BOARD OF REVIEW CONTRACTUAL	\$0.00	\$0.00	\$350.00	350.00	100.0%	
1.013554.01.042.00	1355.4 - Assessor Contractual	HEAT	\$0.00	\$0.00	\$0.00	0.00	0.0%	
1.014101.01.001.00	1410.1 - Town Clerk PS	PERSONAL SER	\$1,325.20	\$1,325.20	\$34,445.00	33,119.80	96.2%	
1.014102.01.002.00	1410.2 - Town Clerk/Tax Colle	EQUIPMENT	\$0.00	\$0.00	\$2,000.00	2,000.00	100.0%	
1.014104.01.004.00	1410.4 - Town Clerk/Tax Colle	CONTRACTUAL	\$504.70	\$504.70	\$5,000.00	4,495.30	89.9%	
1.014204.01.004.00	1420.4 - Attorney CE	CONTRACTUAL	\$0.00	\$0.00	\$5,000.00	5,000.00	100.0%	

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1.014204.01.004.14	1420.4 - Attorney CE	APPRaisal AMR CAS CONTRACTUAL	\$0.00	\$0.00	0.00	0.0%
1.014301.01.001.00	1430.1 - Personnel PS	PERSONAL SER	\$0.00	\$0.00	3,500.00	100.0%
1.014304.01.004.00	1430.4 - Personnel CE	CONTRACTUAL	\$0.00	\$0.00	0.00	0.0%
1.014501.01.001.00	1450.1 - Elections PS	PERSONAL SER	\$0.00	\$0.00	0.00	0.0%
1.014901.01.001.00	1490.1 - Public Works PS	PERSONAL SER	\$4,821.96	\$28,781.00	23,959.04	83.2%
1.014902.01.002.00	1490.2 Public Works EQ	EQUIPMENT	\$0.00	\$40,800.00	40,800.00	100.0%
1.014904.01.002.00	1490.4 - Public Works CE	EQUIPMENT	\$0.00	\$0.00	0.00	0.0%
1.014904.01.004.00	1490.4 - Public Works CE	CONTRACTUAL	\$571.50	\$3,000.00	2,428.50	81.0%
1.016201.01.001.00	1620.1 - Buildings PS	PERSONAL SER	\$2,969.98	\$11,175.00	8,205.02	73.4%
1.016202.01.002.00	1620.2 - Buildings EQ	EQUIPMENT	\$0.00	\$2,000.00	2,000.00	100.0%
1.016204.01.004.00	1620.4 - Buildings CE	CONTRACTUAL	\$2,748.21	\$49,000.00	46,251.79	94.4%
1.016204.01.041.00	1620.4 - Buildings CE	ELECTRIC	\$0.00	\$0.00	0.00	0.0%
1.016204.01.042.00	1620.4 - Buildings CE	HEAT	\$0.00	\$0.00	0.00	0.0%
1.016604.01.004.00	1660.4 - Central Supply	CONTRACTUAL	\$185.17	\$6,000.00	5,814.83	96.9%
1.016604.01.045.00	1660.4 - Central Supply	POSTAGE	\$0.00	\$0.00	0.00	0.0%
1.016704.01.004.00	1670.4 - Central Print/Mail	CONTRACTUAL	\$0.00	\$0.00	2,000.00	100.0%
1.016801.01.001.00	1680.1 - Data Processing	PERSONAL SER	\$4,114.35	\$51,131.00	47,016.65	92.0%
1.016802.01.002.00	1680.2 - Data Processing EQ	EQUIPMENT	\$0.00	\$1,000.00	1,000.00	100.0%
1.016804.01.004.00	1680.4 - Data Processing CE	CONTRACTUAL	\$528.40	\$3,000.00	2,471.60	82.4%
1.016804.01.052.00	1680.4 - Data Processing CE	COMPUTER EX	\$0.00	\$0.00	0.00	0.0%
1.019104.01.004.00	1910.4 - Unallocated Insurance	CONTRACTUAL	\$1,190.00	\$59,000.00	57,810.00	98.0%
1.019204.01.004.00	1920.4 - Municipal Associatoin	CONTRACTUAL	\$550.00	\$2,400.00	1,850.00	77.1%
1.019504.01.004.00	1950.4 - Taxes and Assessment	CONTRACTUAL	\$0.00	\$0.00	0.00	0.0%
1.019904.01.000.04	1990.4 - Contingency Account	ASSESSOR B	\$0.00	\$0.00	0.00	0.0%
1.019904.01.004.00	1990.4 - Contingency Account	CONTRACTUAL	\$300.00	\$300.00	59,700.00	99.5%
1.030101.01.001.00	3010.1 - Public Safety - Codes	PERSONAL SER	\$3,362.43	\$3,362.43	32,637.57	90.7%
1.030102.01.002.00	3010.2 - Public Safety Equipme	EQUIPMENT	\$0.00	\$500.00	500.00	100.0%
1.030104.01.004.00	3010.4 - Public Safety CE	CONTRACTUAL	\$38.40	\$38.40	961.60	96.2%
1.033104.01.004.00	3310.4 - Traffic Control CE	CONTRACTUAL	\$84.85	\$84.85	1,715.15	95.3%
1.035101.01.001.00	3510.1 - Dog Control PS	PERSONAL SER	\$112.31	\$2,920.00	2,807.69	96.2%
1.035104.01.004.00	3510.4 - Dog Control CE	CONTRACTUAL	\$0.00	\$500.00	500.00	100.0%

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1.035104.01.060.00	3510.4 - Dog Control CE	CONTRACTS	\$1,940.65	\$1,940.65	\$2,000.00	59.35	3.0%
1.040101.01.001.00	4010.1 - Board of Health PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.040104.01.004.00	4010.4 - Board of Health CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.040204.01.004.00	4020.4 - Regis. of Vital Stats C	CONTRACTUAL	\$0.00	\$0.00	\$700.00	700.00	100.0%
1.040504.01.004.00	4050.4 - Public Health Contract	CONTRACTUAL	\$0.00	\$0.00	\$500.00	500.00	100.0%
1.040504.01.004.19	4050.4 - Public Health Contract COVID EXP	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.040684.01.004.00	4068.4 - Insect Control	CONTRACTUAL	\$8,000.00	\$8,000.00	\$32,500.00	24,500.00	75.4%
1.040684.01.044.00	4068.4 - Insect Control	SUPPLIES	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.042104.01.004.00	4210.4 - Drug Abuse Preventio	CONTRACTUAL	\$62.00	\$62.00	\$1,200.00	1,138.00	94.8%
1.050101.01.001.00	5010.1 - Supt. of Highway PS	PERSONAL SER	\$2,434.50	\$2,434.50	\$63,297.00	60,862.50	96.2%
1.050101.01.001.13	5010.1 - Supt. of Highway PS DEPUTY	PERSONAL SER	\$57.69	\$57.69	\$1,500.00	1,442.31	96.2%
1.050104.01.004.00	5010.4 - Supt. of Highway CE	CONTRACTUAL	\$38.40	\$38.40	\$2,500.00	2,461.60	98.5%
1.051321.01.001.00	5132.1 - Garage Personal Servi	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051322.01.002.00	5132.2 - Garage Equipment	EQUIPMENT	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
1.051324.01.004.00	5132.4 - Garage CE	CONTRACTUAL	\$1,982.51	\$1,982.51	\$32,000.00	30,017.49	93.8%
1.051324.01.041.00	5132.4 - Garage CE	ELECTRIC	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051324.01.042.00	5132.4 - Garage CE	HEAT	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051824.01.004.00	5182.4 - Street Lighting CE	CONTRACTUAL	\$1,004.52	\$1,004.52	\$10,000.00	8,995.48	90.0%
1.054102.01.002.00	5410.2 - Sidewalks Equipment	EQUIPMENT	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
1.054104.01.004.00	5410.4 - Sidewalks Contractual	CONTRACTUAL	\$0.00	\$0.00	\$7,000.00	7,000.00	100.0%
1.056101.01.001.00	5610.1 - Hiker Parking Persona	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.056501.01.001.00	5650.1 - Hiker Parking Persona	PERSONAL SER	\$66.36	\$66.36	\$27,000.00	26,933.64	99.8%
1.056502.01.002.00	5650.2 - Hiker Parking Equip	EQUIPMENT	\$0.00	\$0.00	\$3,000.00	3,000.00	100.0%
1.056504.01.004.00	5650.4 - Hiker Parking Contrac	CONTRACTUAL	\$300.00	\$300.00	\$20,000.00	19,700.00	98.5%
1.056504.01.062.00	5650.4 - Hiker Parking Contrac	SANITATION	\$0.00	\$0.00	\$10,000.00	10,000.00	100.0%
1.064104.01.004.00	6410.4 - Publicity CE	CONTRACTUAL	\$0.00	\$0.00	\$500.00	500.00	100.0%
1.065104.01.004.00	6510.4 - Veterans Services CE	CONTRACTUAL	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
1.071101.01.001.00	7110.1 - Parks PS	PERSONAL SER	\$0.00	\$0.00	\$25,839.00	25,839.00	100.0%
1.071102.01.002.00	7110.2 - Parks EQ	EQUIPMENT	\$0.00	\$0.00	\$2,000.00	2,000.00	100.0%
1.071104.01.004.00	7110.4 - Parks CE	CONTRACTUAL	\$294.41	\$294.41	\$13,000.00	12,705.59	97.7%
1.071104.01.041.00	7110.4 - Parks CE	ELECTRIC	\$0.00	\$0.00	\$0.00	0.00	0.0%

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1.071401.01.001.00	7140.1 - Playgrounds/Recreatio	PERSONAL SER	\$0.00	\$7,296.00	7,296.00	100.0%
1.071402.01.002.00	7140.2 - Playgrounds/Recreatio	EQUIPMENT	\$0.00	\$1,000.00	1,000.00	100.0%
1.071404.01.004.00	7140.4 - Playgrounds/Recreatio	CONTRACTUAL	\$108.30	\$4,000.00	3,891.70	97.3%
1.071501.01.001.00	7150.1 - Recreation Facility Per	PERSONAL SER	\$344.74	\$8,535.00	8,190.26	96.0%
1.071502.01.002.00	7150.2 - Recreation Facility Eq	EQUIPMENT	\$0.00	\$1,000.00	1,000.00	100.0%
1.071504.01.004.00	7150.4 - Recreation Facility Co	CONTRACTUAL	\$689.01	\$10,000.00	9,310.99	93.1%
1.071504.01.041.00	7150.4 - Recreation Facility Co	ELECTRIC	\$0.00	\$0.00	0.00	0.0%
1.071804.01.004.00	7180.4 Recreational Facility Co	CONTRACTUAL	\$0.00	\$0.00	0.00	0.0%
1.071974.01.004.00	7197.4 Recreation, Equipment,	CONTRACTUAL	\$0.00	\$0.00	0.00	0.0%
1.073101.01.001.09	7310.1 - Youth Programs PS	MISC. STAFF	\$0.00	\$0.00	0.00	0.0%
1.073101.01.001.10	7310.1 - Youth Programs PS	SUMMER STAFF	\$0.00	\$0.00	\$37,500.00	100.0%
1.073101.01.001.11	7310.1 - Youth Programs PS	MISC.RINK STAFF	\$0.00	\$0.00	\$6,300.00	100.0%
1.073102.01.002.00	7310.2 - Youth Programs EQ	EQUIPMENT	\$0.00	\$250.00	250.00	100.0%
1.073104.01.004.00	7310.4 - Youth Programs CE	CONTRACTUAL	(\$80.00)	\$3,000.00	3,080.00	102.7%
1.073104.01.064.00	7310.4 - Youth Programs CE	SKI TICKETS	\$762.00	\$3,500.00	2,738.00	78.2%
1.073104.01.065.00	7310.4 - Youth Programs CE	SUMMER PROG	\$0.00	\$3,500.00	3,500.00	100.0%
1.073104.01.066.00	7310.4 - Youth Programs CE	RINK	\$0.00	\$2,500.00	2,500.00	100.0%
1.074104.01.004.00	7410.4 - Library CE	CONTRACTUAL	\$0.00	\$7,000.00	7,000.00	100.0%
1.075101.01.001.00	7510.1 - Historian PS	PERSONAL SER	\$125.00	\$1,500.00	1,375.00	91.7%
1.075102.01.002.00	7510.2 - Historian EQ	EQUIPMENT	\$0.00	\$650.00	650.00	100.0%
1.075104.01.004.00	7510.4 - Historian CE	CONTRACTUAL	\$0.00	\$650.00	650.00	100.0%
1.075501.01.001.00	7550.1 - Celebrations, PS	PERSONAL SER	\$0.00	\$0.00	0.00	0.0%
1.075504.01.004.00	7550.4 - Celebrations CE	CONTRACTUAL	\$0.00	\$500.00	500.00	100.0%
1.076201.01.001.00	7620.1 - Adult Recreation PS	PERSONAL SER	\$0.00	\$1,000.00	1,000.00	100.0%
1.076204.01.004.00	7620.4 - Adult Recreation	CONTRACTUAL	\$0.00	\$0.00	0.00	0.0%
1.076204.01.069.00	7620.4 - Adult Recreation	SENIOR CLUB	\$0.00	\$0.00	0.00	0.0%
1.080201.01.001.00	8020.1 - Planning PS	PERSONAL SER	\$0.00	\$800.00	800.00	100.0%
1.080202.01.002.00	8020.2 - Planning EQ	EQUIPMENT	\$0.00	\$500.00	500.00	100.0%
1.080204.01.004.00	8020.4 - Planning CE	CONTRACTUAL	\$295.00	\$400.00	105.00	26.3%
1.080901.01.000.00	8090.1 - Environmental Contr		\$0.00	\$5,000.00	5,000.00	100.0%
1.080904.01.004.00	8090.4 - Environmental Contro	CONTRACTUAL	\$0.00	\$20,500.00	20,500.00	100.0%

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1.081601.01.001.00	8160.1 - Refuse/Garbage PS	PERSONAL SER	\$3,282.80	\$3,282.80	\$60,383.00	57,100.20	94.6%
1.081601.01.079.00	8160.1 - Refuse/Garbage PS	RECYCLABLES	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.081602.01.002.00	8160.2 - Refuge & Garbage	EQUIPMENT	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
1.081604.01.002.00	8160.4 - Refuse/Garbage CE	EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.081604.01.004.00	8160.4 - Refuse/Garbage CE	CONTRACTUAL	\$2,619.76	\$2,619.76	\$27,000.00	24,380.24	90.3%
1.081604.01.041.00	8160.4 - Refuse/Garbage CE	ELECTRIC	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.081604.01.075.00	8160.4 - Refuse/Garbage CE	REFUSE	\$1,668.68	\$1,668.68	\$22,000.00	20,331.32	92.4%
1.081604.01.079.00	8160.4 - Refuse/Garbage CE	RECYCLABLES	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.085101.01.001.00	8510.1 - Community Beautifica	PERSONAL SER	\$0.00	\$0.00	\$500.00	500.00	100.0%
1.085104.01.004.00	8510.4 - Community Beautifica	CONTRACTUAL	\$0.00	\$0.00	\$3,500.00	3,500.00	100.0%
1.085604.01.004.00	8560.4 - Shade Trees	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.088101.01.001.00	8810.1 - Cemeteries PS	PERSONAL SER	\$165.90	\$165.90	\$14,046.00	13,880.10	98.8%
1.088102.01.002.00	8810.2 - Cemeteries EQ	EQUIPMENT	\$0.00	\$0.00	\$1,500.00	1,500.00	100.0%
1.088104.01.004.00	8810.4 - Cemeteries CE	CONTRACTUAL	\$22.00	\$22.00	\$2,000.00	1,978.00	98.9%
1.089890.01.000.00	Other Community Services		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090108.01.008.00	9010.8 - State Retirement	EMPLOYEE BE	\$0.00	\$0.00	\$67,259.45	67,259.45	100.0%
1.090308.01.008.00	9030.8 - Social Security (Town	EMPLOYEE BE	\$2,721.29	\$2,721.29	\$42,813.00	40,091.71	93.6%
1.090458.01.008.00	9045.8 - Life Insurance	EMPLOYEE BE	\$0.69	\$0.69	\$100.00	99.31	99.3%
1.090508.01.008.00	9050.8 - Unemployment Insura	EMPLOYEE BE	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090558.01.008.00	9055.8 - Disability Insurance	EMPLOYEE BE	\$0.00	\$0.00	\$1,225.00	1,225.00	100.0%
1.090608.01.008.00	9060.8 - Medical Insurance (To	EMPLOYEE BE	\$10,505.89	\$10,505.89	\$161,802.00	151,296.11	93.5%
1.090608.01.008.00	1650.1 - Central Communicatio	PERSONAL SER	\$2,818.34	\$2,818.34	\$39,000.00	36,181.66	92.8%
1.090608.01.076.00	9060.8 - Medical Insurance (To	MEDICARE SUP	\$1,538.66	\$1,538.66	\$21,047.00	19,508.34	92.7%
1.090608.01.077.00	9060.8 - Medical Insurance (To	MEDICARE CR	\$0.00	\$0.00	\$18,868.00	18,868.00	100.0%
1.090608.01.078.00	9060.8 - Medical Insurance (To	HEA INS REIMB	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097106.01.000.00	9710.6 - Debt Service on Bond	LOAN	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097106.01.056.00	9710.6 - Debt Service on Bond	LOAN	\$0.00	\$0.00	\$12,500.00	12,500.00	100.0%
1.097106.01.057.00	9710.6 - Debt Service on Bond	LOAN INTERES	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097106.01.059.00	9710.6 - Debt Service on Bond	IRENE B.A.N. P	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097106.01.061.00	9710.6 - Debt Service on Bond	LANDFIL CLOS	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097106.01.071.00	9710.6 - Debt Service on Bond	LANDFIL LOAN	\$0.00	\$0.00	\$0.00	0.00	0.0%

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1.097107.01.057.00	9710.7 - Interest on Bond	\$0.00	\$0.00	\$2,500.00	2,500.00	100.0%
1.097306.01.000.00	9730.6 - B.A.N Principal	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097307.01.000.00	9730.7 - Interest on B.A.N.	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097307.01.056.00	9730.7 - Interest on B.A.N.	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097307.01.063.00	9730.7 - Interest on B.A.N.	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097307.01.071.00	9730.7 - Interest on B.A.N.	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097307.01.074.00	9730.7 - Interest on B.A.N.	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099019.01.000.00	9901.9 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.01.000.00	9950.9 - Transfers to Capt. Proj	\$0.00	\$0.00	\$10,000.00	10,000.00	100.0%
Subtotal for APPROPRIATION ACCOUNT:		\$79,637.84	\$79,637.84	\$1,491,562.45	1,411,924.61	94.7%

REVENUE ACCOUNT

1.001001.01.000.00	1001 - Real Property Tax	\$1,031,952.45	\$1,031,952.45	\$1,031,952.45	0.00	0.0%
1.001080.01.000.00	1080 - Federal Pyaments in Lie	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.001081.01.000.00	1081 - Other Payments in Lieu	\$2,500.00	\$2,500.00	\$5,000.00	2,500.00	50.0%
1.001089.01.000.00	Other Tax Items	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.001090.01.000.00	1090 - Real Property Tax Intere	\$503.49	\$503.49	\$7,000.00	6,496.51	92.8%
1.001120.01.000.00	1120 - Non-Property Tax Distri	\$40,366.38	\$40,366.38	\$108,000.00	67,633.62	62.6%
1.001255.01.000.00	1255 - Town Clerk Fees	\$170.00	\$170.00	\$600.00	430.00	71.7%
1.001603.01.000.00	1603 - Vital Statistic Fees	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.001720.01.000.00	1720 - Parking Lots and Garage	\$2,093.34	\$2,093.34	\$95,000.00	92,906.66	97.8%
1.001789.01.000.00	1789 - Other Transportation	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002001.01.000.00	RENTAL OF HANGARS	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002025.01.000.00	2025 - Special Rec. Facility Ch	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002089.01.000.00	Other Culture and Recreation I	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002130.01.000.00	2130 - Refuse and Garbage Cha	\$5,046.00	\$5,046.00	\$70,000.00	64,954.00	92.8%
1.002190.01.000.00	2190 - Sale of Cemetery Lots	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
1.002260.01.000.00	2260.1 Public Safety Services(\$125.00	\$125.00	\$0.00	(125.00)	0.0%
1.002350.01.000.00	2350 - Youth Services, Other G	\$0.00	\$0.00	\$500.00	500.00	100.0%
1.002362.01.000.00	2362.1 - Cultural Sves Other G	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002401.01.000.00	2401 - Interest & Earnings	\$0.00	\$0.00	\$75,000.00	75,000.00	100.0%
1.002410.01.000.00	2410 - Rental of Real Property	\$75.00	\$75.00	\$5,000.00	4,925.00	98.5%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

		Year - To - Date			
		Monthly	YTD Amt.	Budget	Variance
					% Var
1.002544.01.000.00	2544 - Licenses	(\$90.00)	(\$90.00)	\$400.00	490.00
1.002590.01.000.00	2590 - Permits - Septic	\$1,590.00	\$1,590.00	\$4,000.00	2,410.00
1.002610.01.000.00	2610 - Fines, Forfeits of Bail	\$0.00	\$0.00	\$60,000.00	60,000.00
1.002650.01.000.00	2650 - Sale of Surplus Scrap	\$0.00	\$0.00	\$0.00	0.00
1.002665.01.000.00	2665 - Sales of Equipment	\$0.00	\$0.00	\$0.00	0.00
1.002680.01.000.00	2680 - Insurance Recoveries	\$0.00	\$0.00	\$6,810.00	6,810.00
1.002701.01.000.00	2701 - Refunds from Prior Year	\$0.00	\$0.00	\$0.00	0.00
1.002705.01.000.00	2705 - Gifts & Donations	\$0.00	\$0.00	\$500.00	500.00
1.002750.01.000.00	2750 - A.I.M.	\$0.00	\$0.00	\$0.00	0.00
1.002760.01.000.00	2760 - Library System Grants	\$0.00	\$0.00	\$0.00	0.00
1.002770.01.000.00	2770 - Unclassified Revenues	\$0.00	\$0.00	\$250.00	250.00
1.002770.01.079.00	2770 - Unclassified Revenues	\$0.00	\$0.00	\$0.00	0.00
1.002770.01.080.00	2770 - Unclassified Revenues	\$0.00	\$0.00	\$0.00	0.00
1.003001.01.000.00	3001 - State per Capita Aid	\$0.00	\$0.00	\$5,000.00	5,000.00
1.003005.01.000.00	3005 - State Aid Mtg Tax	\$0.00	\$0.00	\$20,000.00	20,000.00
1.003021.01.004.00	3021.03 - State Aid Court Facil	\$0.00	\$0.00	\$0.00	0.00
1.003040.01.000.00	3040.0 - Real Prop. Annual Aid	\$0.00	\$0.00	\$0.00	0.00
1.003789.01.000.00	3789 - Other Economic Assista	\$0.00	\$0.00	\$88,000.00	88,000.00
1.003820.01.000.00	3820 - State Aid Youth Progra	\$0.00	\$0.00	\$0.00	0.00
1.003889.01.000.00	3889 - State Aid Culture & Rec	\$0.00	\$0.00	\$0.00	0.00
1.003960.01.000.00	3960 - State Aid Emergency Di	\$0.00	\$0.00	\$0.00	0.00
1.004089.01.000.00	4089- Federal Aid	\$0.00	\$0.00	\$0.00	0.00
1.004960.01.000.00	4960 - Federal Aid Emergency	\$0.00	\$0.00	\$0.00	0.00
1.004989.01.000.00	Community Services (emergenc	\$0.00	\$0.00	\$0.00	0.00
1.005031.01.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00
1.008821.01.000.00	882.1 - Reserve for Repairs	\$0.00	\$0.00	\$0.00	0.00
Subtotal for REVENUE ACCOUNT:		\$1,084,331.66	\$1,084,331.66	\$1,584,012.45	499,680.79

HIGHWAY FUND DA

APPROPRIATION ACCOUNT

1.051101.03.001.00	5110.1 - General Repairs PS	PERSONAL SER	\$0.00	\$0.00	\$212,455.00	212,455.00	100.0%
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Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

			Monthly	YTD Amt.	Budget	Variance	% Var
1.051104.03.004.00	5110.4 - General Repairs CE	CONTRACTUAL	\$815.32	\$815.32	\$46,200.00	45,384.68	98.2%
1.051122.03.002.00	5112.2 - Permanent Improve	EQUIPMENT	\$0.00	\$0.00	\$200,000.00	200,000.00	100.0%
1.051124.03.004.00	5112.4 - Permanent Improve	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051201.03.001.00	5120.1 - Bridges Personal Servi	PERSONAL SER	\$0.00	\$0.00	\$500.00	500.00	100.0%
1.051204.03.004.00	5120.4 - Bridges CE	CONTRACTUAL	\$0.00	\$0.00	\$500.00	500.00	100.0%
1.051302.03.002.00	5130.2 - Machinery EQ	EQUIPMENT	\$0.00	\$0.00	\$110,000.00	110,000.00	100.0%
1.051304.03.002.00	5130.4 - Machinery CE	EQUIPMENT	\$0.00	\$0.00	\$65,000.00	65,000.00	100.0%
1.051304.03.004.00	5130.4 - Machinery CE	CONTRACTUAL	\$2,188.63	\$2,188.63	\$0.00	(2,188.63)	0.0%
1.051401.03.001.00	5140.1 - Misc. PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051404.03.004.00	5140.4 - Brush & Weeds (Misc.	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051421.03.001.00	5142.1 - Snow Removal PS	PERSONAL SER	\$19,645.64	\$19,645.64	\$159,135.00	139,489.36	87.7%
1.051424.03.004.00	5142.4 - Snow Removal CE	CONTRACTUAL	\$4,372.09	\$4,372.09	\$125,000.00	120,627.91	96.5%
1.051481.03.001.00	5148.1 - Serv. to Other Govt. P	PERSONAL SER	\$8,024.22	\$8,024.22	\$58,420.00	50,395.78	86.3%
1.051484.03.004.00	5148.4 - Serv. to Other Govt. C	CONTRACTUAL	\$1,785.78	\$1,785.78	\$11,000.00	9,214.22	83.8%
1.090108.03.008.00	9010.8 - State Retirement	EMPLOYEE BE	\$0.00	\$0.00	\$51,957.26	51,957.26	100.0%
1.090308.03.008.00	9030.8 - Social Security (Town	EMPLOYEE BE	\$1,987.22	\$1,987.22	\$32,934.00	30,946.78	94.0%
1.090458.03.008.00	9045.8 - Life Insurance	EMPLOYEE BE	\$11.10	\$11.10	\$125.00	113.90	91.1%
1.090508.03.008.00	9050.8 - Unemployment Insura	EMPLOYEE BE	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090558.03.008.00	9055.8 - Disability Insurance	EMPLOYEE BE	\$0.00	\$0.00	\$200.00	200.00	100.0%
1.090608.03.008.00	9060.8 - Medical Insurance (To	EMPLOYEE BE	\$9,411.04	\$9,411.04	\$154,955.00	145,543.96	93.9%
1.090608.03.076.00	9060.8 - Medical Insurance (To	MEDICARE SUP	\$1,876.24	\$1,876.24	\$15,785.00	13,908.76	88.1%
1.090608.03.077.00	9060.8 - Medical Insurance (To	MEDICARE CR	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.03.000.00	9950.9 - Transfers to Capt. Proj		\$0.00	\$0.00	\$15,000.00	15,000.00	100.0%
Subtotal for APPROPRIATION ACCOUNT:			\$50,117.28	\$50,117.28	\$1,259,166.26	1,209,048.98	96.0%

REVENUE ACCOUNT

1.001001.03.000.00	1001 - Real Property Tax	\$916,678.26	\$916,678.26	\$0.00	(916,678.26)	0.0%
1.002300.03.000.00	2300 - Transportation Services-	\$0.00	\$0.00	\$76,288.00	76,288.00	100.0%
1.002302.03.000.00	2302 - Other Governments-Lab	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002401.03.000.00	2401 - Interest & Earnings	\$0.00	\$0.00	\$28,000.00	28,000.00	100.0%
1.002416.03.000.00	2416 - Rental of Equipment - O	\$0.00	\$0.00	\$15,000.00	15,000.00	100.0%
1.002650.03.000.00	2650 - Sale of Surplus Scrap	\$0.00	\$0.00	\$0.00	0.00	0.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

	Monthly	YTD Aml.	Budget	Variance	% Var
1.002655.03.000.00	2655 - Sales other	\$201.79	\$201.79	\$14,000.00	13,798.21 98.6%
1.002680.03.000.00	2680 - Insurance Recoveries	\$0.00	\$0.00	\$9,200.00	9,200.00 100.0%
1.002701.03.000.00	2701 - Refunds from Prior Year	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.002770.03.000.00	2770 - Unclassified Revenues	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.003501.03.000.00	3501 - State Aid/CHIPS	\$0.00	\$0.00	\$200,000.00	200,000.00 100.0%
1.003960.03.000.00	3960 - State Aid Emergency Di	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.005031.03.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00 0.0%
Subtotal for REVENUE ACCOUNT:		\$916,880.05	\$916,880.05	\$342,488.00	(574,392.05) (167.7)%

PUBLIC LIBRARY FUND L

APPROPRIATION ACCOUNT

1.074101.06.001.06	7410.1 - Library PS	CLERK	PERSONAL SER	\$2,229.69	\$2,229.69	\$37,800.00	35,570.31	94.1%
1.074101.06.001.07	7410.1 - Library PS	EVENING CLERK	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.074101.06.001.08	7410.1 - Library PS	PT CLERK	PERSONAL SER	\$1,514.70	\$1,514.70	\$0.00	(1,514.70)	0.0%
1.074101.06.001.09	7410.1 - Library PS	MISC. STAFF	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.074101.06.001.10	7410.1 - Library PS	SUMMER STAFF	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.074102.06.002.00	7410.2 - Library EQ		EQUIPMENT	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
1.074104.06.004.00	7410.4 - Library CE		CONTRACTUAL	\$226.01	\$226.01	\$0.00	(226.01)	0.0%
1.074104.06.041.00	7410.4 - Library CE		ELECTRIC	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.074104.06.042.00	7410.4 - Library CE		HEAT	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.074104.06.053.00	7410.4 - Library CE		SECURITY	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.074104.06.072.00	7410.4 - Library CE		WATER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.074104.06.081.00	7410.4 - Library CE		BOOKS	\$0.00	\$0.00	\$4,500.00	4,500.00	100.0%
1.074104.06.082.00	7410.4 - Library CE		VIDEOS	\$0.00	\$0.00	\$500.00	500.00	100.0%
1.074104.06.084.00	7410.4 - Library CE		READING PROG	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090108.06.008.00	9010.8 - State Retirement		EMPLOYEE BE	\$0.00	\$0.00	\$500.00	500.00	100.0%
1.090308.06.008.00	9030.8 - Social Security (Town		EMPLOYEE BE	\$286.42	\$286.42	\$0.00	(286.42)	0.0%
1.090458.06.008.00	9045.8 - Life Insurance		EMPLOYEE BE	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090558.06.008.00	9055.8 - Disability Insurance		EMPLOYEE BE	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090608.06.008.00	9060.8 - Medical Insurance (To		EMPLOYEE BE	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090608.06.076.00	9060.8 - Medical Insurance (To		MEDICARE SUP	\$0.00	\$0.00	\$0.00	0.00	0.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

	Monthly	YTD Amt.	Budget	Variance	% Var
1.099509.06.000.00	9950.9 - Transfers to Capt. Proj	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:					
		\$4,256.82	\$44,300.00	40,043.18	90.4%
REVENUE ACCOUNT					
1.001001.06.000.00	1001 - Real Property Tax	\$52,500.00	\$0.00	(52,500.00)	0.0%
1.002080.06.000.00	2080 - Library Services for Fre	\$0.00	\$0.00	0.00	0.0%
1.002082.06.000.00	2082.6 - Library Fines & Fees	\$0.00	\$0.00	0.00	0.0%
1.002401.06.000.00	2401 - Interest & Earnings	\$0.00	\$3,000.00	3,000.00	100.0%
1.002705.06.000.00	2705 - Gifts & Donations	\$0.00	\$100.00	100.00	100.0%
1.002760.06.000.00	2760 - Library System Grants	\$0.00	\$0.00	0.00	0.0%
1.002770.06.000.00	2770 - Unclassified Revenues	\$0.00	\$100.00	100.00	100.0%
1.002801.06.000.00	2801 - Interfund Revenues	\$0.00	\$0.00	0.00	0.0%
1.003297.06.000.00	3297 State Aid, Education Capi	\$0.00	\$0.00	0.00	0.0%
1.003840.06.000.00	3840 - State Aid Library	\$0.00	\$1,000.00	1,000.00	100.0%
1.005031.06.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:					
		\$52,500.00	\$4,200.00	(48,300.00)	#####

WATER DISTRICT SW 1

APPROPRIATION ACCOUNT					
1.083201.07.001.00	8320.1 - Source Power Pump P	\$2,037.42	\$2,037.42	\$28,887.00	26,849.58
1.083202.07.002.00	8320.2 - Source Power Pump E	\$0.00	\$0.00	\$16,187.00	16,187.00
1.083204.07.004.00	8320.4 - Source Power Pump C	\$3,034.50	\$3,034.50	\$38,550.00	35,515.50
1.090108.07.008.00	9010.8 - State Retirement	\$0.00	\$0.00	\$2,183.00	2,183.00
1.090308.07.008.00	9030.8 - Social Security (Town	\$155.89	\$155.89	\$2,210.00	2,054.11
1.090458.07.008.00	9045.8 - Life Insurance	\$0.38	\$0.38	\$20.00	19.62
1.090558.07.008.00	9055.8 - Disability Insurance	\$0.00	\$0.00	\$20.00	20.00
1.090608.07.008.00	9060.8 - Medical Insurance (To	\$209.35	\$209.35	\$4,456.00	4,246.65
1.097107.07.000.00	9710.7 - Interest on Bond	\$0.00	\$0.00	\$0.00	0.00
1.097806.07.000.00	9780.6 - Debt Services	\$0.00	\$0.00	\$44,000.00	44,000.00
1.099509.07.000.00	9950.9 - Transfers to Capt. Proj	\$0.00	\$0.00	\$0.00	0.00
Subtotal for APPROPRIATION ACCOUNT:					
		\$5,437.54	\$5,437.54	\$136,513.00	131,075.46

REVENUE ACCOUNT

96.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

		Monthly	YTD Amt.	Budget	Variance	% Var
1.001001.07.000.00	1001 - Real Property Tax	\$31,680.00	\$31,680.00	\$0.00	(31,680.00)	0.0%
1.001028.07.000.00	1028 - Special Assessments	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002142.07.000.00	2142 - Unmetered Water Sales	\$0.00	\$0.00	\$75,580.00	75,580.00	100.0%
1.002144.07.000.00	2144 - Water Service Charges	\$0.00	\$0.00	\$200.00	200.00	100.0%
1.002148.07.000.00	2148 - Interest and Penalties on	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002401.07.000.00	2401 - Interest & Earnings	\$0.00	\$0.00	\$1,200.00	1,200.00	100.0%
1.002410.07.000.00	2410 - Rental of Real Property	\$0.00	\$0.00	\$31,680.00	31,680.00	100.0%
1.002416.07.000.00	2416 - Rental of Equipment - O	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002650.07.000.00	2650 - Sale of Surplus Scrap	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002680.07.000.00	2680 - Insurance Recoveries	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002770.07.000.00	2770 - Unclassified Revenues	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.003960.07.000.00	3960 - State Aid Emergency Di	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.005031.07.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$31,680.00	\$31,680.00	\$108,660.00	76,980.00	70.8%

WATER DISTRICT SW 2

APPROPRIATION ACCOUNT							
1.083201.08.001.00	8320.1 - Source Power Pump P	PERSONAL SER	\$3,621.42	\$3,621.42	\$57,773.00	54,151.58	93.7%
1.083202.08.002.00	8320.2 - Source Power Pump E	EQUIPMENT	\$0.00	\$0.00	\$39,646.00	39,646.00	100.0%
1.083204.08.004.00	8320.4 - Source Power Pump C	CONTRACTUAL	\$1,554.39	\$1,554.39	\$63,100.00	61,545.61	97.5%
1.090108.08.008.00	9010.8 - State Retirement	EMPLOYEE BE	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090308.08.008.00	9030.8 - Social Security (Town	EMPLOYEE BE	\$277.10	\$277.10	\$4,237.47	3,960.37	93.5%
1.090458.08.008.00	9045.8 - Life Insurance	EMPLOYEE BE	\$0.00	\$0.00	\$20.00	20.00	100.0%
1.090558.08.008.00	9055.8 - Disability Insurance	EMPLOYEE BE	\$0.00	\$0.00	\$20.00	20.00	100.0%
1.090608.08.008.00	9060.8 - Medical Insurance (To	EMPLOYEE BE	\$398.56	\$398.56	\$9,033.00	8,634.44	95.6%
1.097806.08.000.00	9780.6 - Debt Services		\$0.00	\$0.00	\$63,873.00	63,873.00	100.0%
1.097806.08.056.00	9780.6 - Debt Services	LOAN	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.08.000.00	9950.9 - Transfers to Capt. Proj		\$0.00	\$0.00	\$1,855.53	1,855.53	100.0%
Subtotal for APPROPRIATION ACCOUNT:			\$5,851.47	\$5,851.47	\$239,558.00	233,706.53	97.6%

REVENUE ACCOUNT					
1.001028.08.000.00	1028 - Special Assessments	\$0.00	\$0.00	\$63,873.00	63,873.00 100.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

	Monthly	YTD Amt.	Budget	Variance	% Var
1.002140.08.000.00	2140 - Metered Water Sales	\$0.00	\$0.00	0.00	0.0%
1.002142.08.000.00	2142 - Unmetered Water Sales	\$0.00	\$171,398.00	171,398.00	100.0%
1.002144.08.000.00	2144 - Water Service Charges	\$130.00	\$1,800.00	1,670.00	92.8%
1.002148.08.000.00	2148 - Interest and Penalties on	\$0.00	\$0.00	0.00	0.0%
1.002401.08.000.00	2401 - Interest & Earnings	\$0.00	\$2,500.00	2,500.00	100.0%
1.002416.08.000.00	2416 - Rental of Equipment - O	\$0.00	\$0.00	0.00	0.0%
1.002650.08.000.00	2650 - Sale of Surplus Scrap	\$0.00	\$0.00	0.00	0.0%
1.002680.08.000.00	2680 - Insurance Recoveries	\$0.00	\$0.00	0.00	0.0%
1.002701.08.000.00	2701 - Refunds from Prior Year	\$0.00	\$0.00	0.00	0.0%
1.002770.08.000.00	2770 - Unclassified Revenues	\$0.00	\$0.00	0.00	0.0%
1.003991.08.000.00	3991.10 - State Aid Water Capi	\$0.00	\$0.00	0.00	0.0%
1.004960.08.000.00	4960 - Federal Aid Emergency	\$0.00	\$0.00	0.00	0.0%
1.005031.08.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$130.00	\$239,571.00	239,441.00	99.9%

SW2 CAPITAL FUND

APPROPRIATION ACCOUNT					
1.083202.10.000.00	8320.2 - Source Power Pump E	\$0.00	\$0.00	\$0.00	0.0%
1.083202.10.002.00	8320.2 - Source Power Pump E	\$0.00	\$0.00	\$0.00	0.0%
1.083204.10.004.00	8320.4 - Source Power Pump C	\$0.00	\$0.00	\$0.00	0.0%
1.099019.10.000.00	9901.9 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.0%
1.099509.10.000.00	9950.9 - Transfers to Capt. Proi	\$0.00	\$0.00	\$0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:		\$0.00	\$0.00	0.00	0.0%

REVENUE ACCOUNT					
1.002401.10.000.00	2401 - Interest & Earnings	\$0.00	\$0.00	\$0.00	0.0%
1.002701.10.000.00	2701 - Refunds from Prior Year	\$0.00	\$0.00	\$0.00	0.0%
1.003097.10.000.00	State Aide - Capital Project	\$0.00	\$0.00	\$0.00	0.0%
1.003991.10.000.00	3991.10 - State Aid Water Capi	\$0.00	\$0.00	\$0.00	0.0%
1.004990.10.000.00	4990 - Sewer Capital Grants	\$0.00	\$0.00	\$0.00	0.0%
1.005031.10.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$0.00	\$0.00	0.00	0.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

Monthly YTD Amt. Budget Variance % Var

HOLT HOUSE/MARCY FIELD CAPITAL PROJECT

APPROPRIATION ACCOUNT

1.071101.11.000.00	7110.1 - Parks PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.071104.11.000.00	7110.4 - Parks CE		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090308.11.001.00	9030.8 - Social Security (Town	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099019.11.000.00	9901.9 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00	0.0%

Personal Ser
2290.1X

Subtotal for APPROPRIATION ACCOUNT:

REVENUE ACCOUNT

1.002401.11.000.00	2401 - Interest & Earnings		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002701.11.004.00	2701 - Refunds from Prior Year	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002705.11.000.00	2705 - Gifts & Donations		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.003097.11.000.00	State Aide - Capital Project		\$0.00	\$0.00	\$0.00	0.00	0.0%

Subtotal for REVENUE ACCOUNT:

HIGHWAY CAPITAL FUND

APPROPRIATION ACCOUNT

1.071104.12.004.00	7110.4 - Parks CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099019.12.000.00	9901.9 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.12.000.00	9950.9 - Transfers to Capt. Proj		\$0.00	\$0.00	\$0.00	0.00	0.0%

Subtotal for APPROPRIATION ACCOUNT:

REVENUE ACCOUNT

1.002401.12.000.00	2401 - Interest & Earnings		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002701.12.000.00	2701 - Refunds from Prior Year		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.005031.12.000.00	5031 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00	0.0%

Subtotal for REVENUE ACCOUNT:

COVID 19

APPROPRIATION ACCOUNT

1.013554.14.004.00	1355.4 - Assessor Contradual	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.013554.14.043.00	1355.4 - Assessor Contradual	TELEPHONE	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.016604.14.004.00	1660.4 - Central Supply	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

			Year - To - Date			
			Monthly	YTD Amt.	Budget	Variance % Var
1.051101.14,001.00	5110.1 - General Repairs PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.051102.14,000.00	5110.2 - General Repairs EQ		\$0.00	\$0.00	\$0.00	0.00 0.0%
1.051104.14,004.00	5110.4 - General Repairs CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.051124.14,004.00	5112.4 - Permanent Improve	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.051204.14,004.00	5120.4 - Bridges CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.051404.14,004.00	5140.4 - Brush & Weeds (Misc.	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.071104.14,004.00	7110.4 - Parks CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.071402.14,002.00	7140.2 - Playgrounds/Recreatio	EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.071404.14,004.00	7140.4 - Playgrounds/Recreatio	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.071504.14,004.00	7150.4 - Recreation Facility Co	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.073104.14,066.00	7310.4 - Youth Programs CE	RINK	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.074104.14,004.00	7410.4 - Library CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.080904.14,000.00	8090.4 - Environmental Contro		\$0.00	\$0.00	\$0.00	0.00 0.0%
1.083204.14,004.00	8320.4 - Source Power Pump C	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.090308.14,000.00	9030.8 - Social Security (Town		\$0.00	\$0.00	\$0.00	0.00 0.0%
1.097106.14,000.00	9710.6 - Debt Service on Bond		\$0.00	\$0.00	\$0.00	0.00 0.0%
1.099509.14,000.00	9950.9 - Transfers to Capt. Proj		\$0.00	\$0.00	\$0.00	0.00 0.0%
Subtotal for APPROPRIATION ACCOUNT:			\$0.00	\$0.00	\$0.00	0.00 0.0%

REVENUE ACCOUNT

1.002680.14,000.00	2680 - Insurance Recoveries		\$0.00	\$0.00	\$0.00	0.00 0.0%
1.003960.14,000.00	3960 - State Aid Emergency Di		\$0.00	\$0.00	\$0.00	0.00 0.0%
1.004960.14,000.00	4960 - Federal Aid Emergency		\$0.00	\$0.00	\$0.00	0.00 0.0%
1.005031.14,000.00	5031 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00 0.0%

Subtotal for REVENUE ACCOUNT:

\$0.00 \$0.00 \$0.00 0.00 0.0%

ROOST ENHANCEMENT TAX

APPROPRIATION ACCOUNT

1.016201.20,001.00	1620.1 - Buildings PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.016202.20,002.00	1620.2 - Buildings EQ	EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.016204.20,004.00	1620.4 - Buildings CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.034104.20,004.00	3410.4 - Fire Protection CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00 0.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

		Monthly	YTD Amt.	Budget	Variance	% Var
1.056504.20.004.00	5650.4 - Hiker Parking Contrac	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.0%
1.071101.20.004.00	7110.1 - Parks PS	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.0%
1.071104.20.004.00	7110.4 - Parks CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.0%
1.073104.20.066.00	7310.4 - Youth Programs CE	RINK	\$0.00	\$0.00	\$0.00	0.0%
1.090308.20.008.00	9030.8 - Social Security (Town	EMPLOYEE BE	\$0.00	\$0.00	\$0.00	0.0%
1.099019.20.000.00	9901.9 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.0%
1.099509.20.000.00	9950.9 - Transfers to Capt. Proj		\$0.00	\$0.00	\$0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:			\$0.00	\$0.00	\$0.00	0.0%
REVENUE ACCOUNT						
1.002401.20.000.00	2401 - Interest & Earnings		\$0.00	\$0.00	\$0.00	0.0%
1.002655.20.000.00	2655 - Sales other		\$0.00	\$0.00	\$0.00	0.0%
1.003789.20.000.00	3789 - Other Economic Assista		\$0.00	\$0.00	\$0.00	0.0%
1.005031.20.000.00	5031 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.0%
Subtotal for REVENUE ACCOUNT:			\$0.00	\$0.00	\$0.00	0.0%

GULF BROOK WEST CAPITAL PROJECT

APPROPRIATION ACCOUNT		CONTRACTUAL					
1.080904.50.004.00	8090.4 - Environmental Contro	\$0.00	\$0.00	\$0.00	0.00	0.0%	
1.097306.50.000.00	9730.6 - B.A.N Principal	\$0.00	\$0.00	\$0.00	0.00	0.0%	
1.099509.50.000.00	9950.9 - Transfers to Capt. Proj	\$0.00	\$0.00	\$0.00	0.00	0.0%	
Subtotal for APPROPRIATION ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%	
REVENUE ACCOUNT							
1.002655.50.000.00	2655 - Sales other	\$0.00	\$0.00	\$0.00	0.00	0.0%	
1.002770.50.000.00	2770 - Unclassified Revenues	\$0.00	\$0.00	\$0.00	0.00	0.0%	
1.004097.50.000.00	4097 - Federal Aid Cap Proj	\$0.00	\$0.00	\$0.00	0.00	0.0%	
Subtotal for REVENUE ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%	

BUILDINGS CAPITAL FUND

APPROPRIATION ACCOUNT							
1.099509.25.000.00	9950.9 - Transfers to Capt. Proj		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:			\$0.00	\$0.00	\$0.00	0.00	0.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

		Monthly	YTD Amt.	Budget	Variance	% Var
SHUTTLE BUS CAPITAL FUND						
APPROPRIATION ACCOUNT						
REVENUE ACCOUNT						
1.002401.25.000.00	2401 - Interest & Earnings	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.005031.25.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%
KPL CAPITAL FUND						
APPROPRIATION ACCOUNT						
REVENUE ACCOUNT						
1.002401.30.000.00	2401 - Interest & Earnings	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.005031.30.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%
SALT STATION CAPITAL FUND						
APPROPRIATION ACCOUNT						
REVENUE ACCOUNT						
1.005031.66.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%
CONTRACTUAL						
REVENUE ACCOUNT						
1.051424.15.004.00	5142.4 - Snow Removal CE	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.080904.15.000.00	8090.4 - Environmental Contro	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099019.15.000.00	9901.9 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%
REVENUE ACCOUNT						
1.003389.15.000.00	3389 - State Aid Public Safety	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.005031.15.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00	0.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

Year - To - Date

	Monthly	YTD Amt.	Budget	Variance	% Var
Subtotal for REVENUE ACCOUNT:	\$0.00	\$0.00	\$0.00	0.00	0.0%

COVID-19

APPROPRIATION ACCOUNT

1.080901.19.001.00	8090.1 - Environmental Contr	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.080904.19.004.00	8090.4 - Environmental Contro	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:			\$0.00	\$0.00	\$0.00	0.00	0.0%

BIKE PARK FUND

APPROPRIATION ACCOUNT

1.073104.21.000.00	7310.4 - Youth Programs CE		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:			\$0.00	\$0.00	\$0.00	0.00	0.0%

REVENUE ACCOUNT

1.002401.21.000.00	2401 - Interest & Earnings		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002705.21.000.00	2705 - Gifts & Donations		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.005031.21.000.00	5031 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:			\$0.00	\$0.00	\$0.00	0.00	0.0%

ARPA FUND

APPROPRIATION ACCOUNT

1.013551.17.001.00	1355.1 - Assessors	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.016204.17.004.00	1620.4 - Buildings CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.016801.17.001.00	1680.1 - Data Processing	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.030101.17.001.00	3010.1 - Public Safety - Codes	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051101.17.001.00	5110.1 - General Repairs PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051324.17.004.00	5132.4 - Garage CE	CONTRACTUAL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.056501.17.001.00	5650.1 - Hiker Parking Persona	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.071101.17.001.00	7110.1 - Parks PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.074101.17.001.00	7410.1 - Library PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.081601.17.001.00	8160.1 - Refuse/Garbage PS	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.083201.17.001.00	8320.1 - Source Power Pump P	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090308.17.000.00	9030.8 - Social Security (Town	PERSONAL SER	\$0.00	\$0.00	\$0.00	0.00	0.0%

Operating Statement "All Funds" for the Period Ending: 1/31/2024

		Year - To - Date				
		Monthly	YTD Amt.	Budget	Variance	% Var
1.090308.17.008.00	9030.8 - Social Security (Town	EMPLOYEE BE				
		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%
REVENUE ACCOUNT						
1.005031.17.000.00	5031 - Interfund Transfer					
		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%
SAFETY PATH CAPITAL FUND						
APPROPRIATION ACCOUNT						
1.071974.16.004.00	7197.4 Recreation, Equipment,	CONTRACTUAL				
		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.16.000.00	9950.9 - Transfers to Capt. Proj					
		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%
REVENUE ACCOUNT						
1.002089.16.000.00	Other Culture and Recreation I					
		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002401.16.000.00	2401 - Interest & Earnings					
		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.005031.16.000.00	5031 - Interfund Transfer					
		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%
KEENE YOUTH COMMISSION						
APPROPRIATION ACCOUNT						
1.073104.18.004.00	7310.4 - Youth Programs CE	CONTRACTUAL				
		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.073104.18.065.00	7310.4 - Youth Programs CE	SUMMER PROG				
		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%
REVENUE ACCOUNT						
1.002350.18.000.00	2350 - Youth Services, Other G					
		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002705.18.000.00	2705 - Gifts & Donations					
		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$0.00	\$0.00	\$0.00	0.00	0.0%