

Bi-Monthly Town of Keene Board Meeting
November 28th, 2023
5:30 P.M. Town Hall
Meeting # 19
Resolutions # 271-277

Board Members Present: Joe Pete Wilson Supervisor, Christopher Daly, Teresa Cheetham-Palen Council Members

Absent: Robert Biesemeyer, Dave Deyo Council Members

Town Officials Present: Reginald Whitney Highway Superintendent, Anna Whitney Town Clerk

Town Counsel Present:

Members of the Public:

Call the Meeting to Order at 5:31 by Joe Pete Wilson

Pledge of Allegiance

Approval of Minutes:

**RESOLUTION APPROVING REGULAR MONTHLY TOWN BOARD
MINUTES**

RESOLUTION NUMBER: 271-2023

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION SECONDED BY TERESA CHEETHAM-PALEN**

RESOLVED that the Regular Monthly Town Board minutes from November 14th
2023 are accepted and approved.

Duly adopted this 28th day of November 2023 by the following vote:

AYES: Christopher Daly, Teresa Cheetham-Palen, Joe Pete Wilson

NAYS: None

Privilege of the Floor:

Teresa Cheetham-Palen provided an update on the Gilmore Hill Property. We exhausted all avenues trying to make this work. We worked on this for 2 years and the Adirondack Land Trust has put it on the market, we will no longer try to come

up with affordable housing on that property. I want to thank the Land Trust for their unbelievable support throughout the process.

**RESOLUTION THANKING THE ADIRONDACK LAND TRUST FOR ALL
THE SUPPORT THEY PROVIDED THE TOWN**

RESOLUTION NUMBER: 272-2023

**INTRODUCED BY: TERESA CHEETHAM-PALEN WHO MOVED FOR
ITS ADOPTION SECONDED BY CHRISTOPHER DALY**

RESOLVED that the Town Board would like to thank the Adirondack Land Trust for all the support they offered on the Gilmore Hill project.

Duly adopted this 28th day of November 2023 by the following vote:

AYES: Christopher Daly, Teresa Cheetham-Palen, Joe Pete Wilson

NAYS: None

Old Business:

- **Water District**

Mr. Wilson said the lead pipe surveys continue to come in. Savana has done some in home checks.

On WD #2 we had Department of Health review our preliminary test from the test well and they added three new tests we have to do. This is relatively routine stuff, no red flags.

- **Text Notification System**

Mr. Wilson said I brought this up at the last meeting, I know we are not ready to move forward just wondering if anyone had questions or thoughts.

Mr. Daly said he did some research and it seems appropriate, it seems efficient. I think it would be a great mechanize to get the notice out to the public.

Mr. Wilson said he will get with Aaron Miller to find out if he will manage this. Aaron did say he would but I want to make sure before we move forward.

- **Marcy Field Update**

Mr. Wilson stated, we got the first round of aerating done, it was very effective. I want to thank Steve Wilson for letting us use this and thank the Highway for helping with the mechanical end. I talked with Reggie today and if the board agrees, we need to plan early with the small window of nice weather for a parking lot.

Mr. Daly added he saw Ms. Goldstein and mentioned to her the Board is considering a parking lot and she was receptive. She understood where we were coming from, we don't want them to be caught off guard.

Mr. Wilson said he was thinking maybe the current paved entrance over to the Holt House and then use the top soil we scrap up to make a berm. We will look at this once we look at the asset management plan.

New Business:

- **Mowing Equipment Purchases**

Mr. Wilson said Roger got bids on Pallet Forks, 3pt Snow blower, and a Batwing mower. The forks are \$1,100, the Snow blower is \$5,799, and the Batwing is \$19,348. This is all stuff we have in this year's budget.

**RESOLUTION TO PURCHASE THE PALLET FORKS, SNOW BLOWER,
AND BATWING MOWER BASED ON THE QUOTES WE HAVE**

RESOLUTION NUMBER: 273-2023

**INTRODUCED BY: JOE PETE WILSON WHO MOVED FOR ITS
ADOPTION SECONDED BY CHRISTOPHER DALY**

RESOLVED that the Town Board approve up to \$1,100 for the purchase of Pallet Forks, up to \$6,100 on one of the two Snow Blowers, and up to \$20,000 on the Batwing Mower.

Duly adopted this 28th day of November 2023 by the following vote:

AYES: Christopher Daly, Teresa Cheetham-Palen, Joe Pete Wilson

NAYS: None

Mr. Wilson stated he had one more item for new business and it has come out of our audit. It comes from our leave accrual and effects a number of employees, we were not capping the time the way the handbook states. What I am proposing is this resolution to give the employees a chance to use their time and not lose it.

**RESOLUTION FOR EMPLOYEES THAT ARE ELIGIBLE FOR LEAVE
TIME AND HAVE ACCRUED A BALANCE BEYOND THE ALLOWED
LIMITS SPECIFIED IN THE EMPLOYEE HANDBOOK**

RESOLUTION NUMBER: 274-2023

**INTRODUCED BY: JOE PETE WILSON WHO MOVED FOR ITS
ADOPTION SECONDED BY TERESA CHEETHAM-PALEN**

RESOLVED that the Town Board would like to grant employees that are eligible for leave time and who have accrued a balance beyond the allowed limits specified in the employee handbook have until December 31st 2024 to use this accrued time.

On January 1st, 2025 any balance over the limits as specified in the employee handbook will be cancelled.

Duly adopted this 28th day of November 2023 by the following vote:
AYES: Christopher Daly, Teresa Cheetham-Palen, Joe Pete Wilson
NAYS: None

Ongoing Local Law Process:

- **Local Law for Assessment Review and Short Term Rental**

Mr. Wilson wanted to give a reminder on December 12th at 5:00 P.M. preceding our Regular Board Meeting we are having the Public Hearing for the Local Law giving us flexibility on Grievance Day. Then the following day, December 13th at 5:30 P.M. here at the Town Hall is our Public Hearing on the Short Term Rental Local Law. It is an in person meeting now that we are out of Covid.

Executive Session:

Budget Resolutions:

- **Resolution to transfer funds :** None
- **Resolution to amend the 2023 Budget:** None

Supervisors Report:

Audit Bills:

**RESOLUTION TO PAY THE ONLINE BILLS
RESOLUTION NUMBER: 275-2023
INTRODUCED BY CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION SECONDED BY TERESA CHEETHAM-PALEN**

RESOLVED that the Town Board pay the online bills.

Duly adopted this 28th day of November 2023 by the following vote:

AYES: Christopher Daly, Teresa Cheetham-Palen, Joe Pete Wilson
NAYS:None

**RESOLUTION TO AUDIT THE VOUCHERS 2023-911 THROUGH 2023-
949**

**RESOLUTION NUMBER: 276-2023
INTRODUCED BY CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION SECONDED BY TERESA CHEETHAM-PALEN
RESOLVED** that the Town Board approve the following bills and prepaid bills.

Multi-Fund Vouchers numbered 2023-911 through 2023-949 totaling \$70,319.30
as follows:

General Fund Bills \$20,658.59
Highway Fund Bills \$48,413.14
Public Library Fund L \$94.66
Water District #1 \$498.84
Water District #2 \$654.07

Duly adopted this 28th day of November 2023 by the following vote:

AYES: Christopher Daly, Teresa Cheetham-Palen, Joe Pete Wilson

NAYS: None

Mr. Wilson has one last thing, I want to make it Public, we have a new Deputy Supervisor, Teresa Cheetham-Palen. I want to thank her for the work she is doing and the things she has taken on.

Adjourn:

RESOLUTION TO ADJOURN

RESOLUTION NUMBER: 277-2023

**INTRODUCED BY: CRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION SECONDED BY TERESA CHEETHAM-PALEN**

RESOLVED that the Town Board of Keene has completed all business and
hereby adjourns the Bi-Monthly Meeting at 6:07P.M.

Duly adopted this 28th day of November 2023 by the following vote:

AYES: Christopher Daly, Teresa Cheetham-Palen, Joe Pete Wilson

NAYS: None

Anna Whitney
Town Clerk
Town of Keene