

Monthly Town of Keene Board Meeting  
June 13th, 2023  
5:30 P.M. Town Hall  
Meeting # 11  
Resolutions #148-161

**Board Members Present:** Joe Pete Wilson Supervisor, Robert Biesemeyer Deputy Supervisor (arrived at 5:46), Christopher Daly, Dave Deyo, and Teresa Cheetham-Palen Council Members

**Absent:**

**Town Officials Present:** Reginald Whitney Highway Superintendent, Dean Smith Deputy Highway Superintendent, Savana Lia Water Superintendent, Anna Whitney Town Clerk

**Town Counsel Present:** Bryan Liam Kennelly, Esq.

**Members of the Public:** Andrew Wadsworth, Kim Smith, Donald Smith, Keith Hall, Jody Whitney

**Call to Meeting to Order** at 5:30 by Joe Pete Wilson

Pledge of Allegiance

**Approval of Minutes:**

**RESOLUTION APPROVING MONTHLY TOWN BOARD MINUTES  
RESOLUTION NO.: 148-2023  
INTRODUCED BY: TERESA CHEETHAM-PALEN WHO MOVED FOR  
ITS ADOPTION SECONDED BY DAVE DEYO**

Ms. Cheetham-Palen had found the date was incorrect for Safety Path Update

**RESOLVED** that the Monthly Town Board minutes from May 30th, 2023 are accepted and approved with the correction to June 13th.

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Christopher Daly, Dave Deyo, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:** None

**ABSENT:** Robert Biesemeyer

Mr. Wilson had a letter from Kathryn Brown. Kathryn could not make it to the last STR discussion and asked to have her letter put into the record.

**Privilege of the Floor:**

- 1. Safety Path Construction Update:** Vinny McClelland, We got between Holt Rd and the Airport Rd completely done. We only had one bidder and that was Charlie Segard. Charlie did a great job brining everything to spec, the bridges were all done with non-slip surfaces, and stop signs are in. We were able to raise all the money for it with \$3,000 left which will be seed money for the last chunk from Airport Rd to Hulls Falls Rd. Once that is

completed, you will be able to go from one hamlet to another without having to travel on Rt 73. Mr. McClelland then thanked the Board starting in 1996 with Bob Purdy, right through to present. He stated that the Board has always been so supportive.

**Old Business:**

- **Water Districts**
  - **WD #1**
  - **WD #2** Mr. Wilson stated we have good news for a change, we heard back from the APA and we do not need a permit for the test well. This is great news because we can continue to move forward and it saves us money.
  - **Approval of Water Rates**

**RESOLUTION APPROVING 2023 WATER RATES**

**RESOLUTION NO.: 149-2023**

**INTRODUCED BY: DAVE DEYO WHO MOVED FOR ITS ADOPTION**

**SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board approve 2023 Water Rates.

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Christopher Daly, Dave Deyo, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:** None

**ABSENT:** Robert Biesemeyer

- **FEMA Park Update:** Mr. Wilson want to let everyone know that the old property of Linda Deyo's, the Highway Department cleared it with the backhoe, removing some rocks and brush. Mr. Wilson asked if the Board would be ok if he got some volunteers together to finish it with some raking and planting of grass seed. The Board was in complete support.
- **Cemetery Construction Plans & Budget:** Mr. Wilson explained he gave us the layout, he went to the Panning Board, the Board doesn't feel it's their jurisdiction as it is deed restricted to be a cemetery, deeded to the Town and there are no neighbors to disrupted so they feel it is left to the Town Board. Last year when I brought this up I said we need to be prepared to spend money. We now have to do the layout which Kevin Hall will do with the corner makers. We need about 1640 in corner markers, which will be about \$12,000 plus shipping. This is Real Property and each plot gets 4 markers and 1 marker will be numbered. Then I talked with Reggie Whitney about the road construction which we are figuring to be \$75,000. This will come out of Fund Balance, which as we sell the plots it will go back in. Mr. Deyo asked if we would be doing the work with our men or subcontracting out, he is ok if we are doing it in house. Mr. Wilson stated we are using Kevin Hall, but yes, the Highway Department will be putting the road in. The \$75,000 is for materials.

**RESOLUTION APPROVING THE PURCHASE OF CORNER MARKERS FOR \$12,000 AND CONSTRUCTION OF A ROAD UP TO \$75,000 FOR THE CEMETARY**

**RESOLUTION NO.: 150-2023**

**INTRODUCED BY: DAVE DEYO WHO MOVED FOR ITS ADOPTION  
SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board approve the purchase of 1,640 corner markers for \$12,000 and the construction of the road for up to \$75,000.

Discussion: Ms. Smith asked other than the corner markers and the road will there be other survey fees?

Mr. Wilson said yes there will be but we have paid some.

Mr. Smith asked about the markers.

Mr. Wilson explained the ones we are looking at are 8 inches metal spike on the bottom of an aluminum marker which is 4 ½ round.

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Christopher Daly, Dave Deyo, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:** None

**ABSENT:** Robert Biesemeyer

- **Volunteer Fire & EMS Local Property Tax Exemption:**

Mr. Wilson just wanted to remind everyone that at our July 11<sup>th</sup> meeting we will pause our meeting at 6:29 and go into our Public Hearing then come back out and into our regular session.

- **Community Day Update :**

Ms. Cheetham-Palen explained Ashley LeClair has been doing a lot of the work. The town portion is primarily for the actives from 4:30-7:00. The Ausable Club is providing the fireworks at **no cost** to the Town. They are also bringing the food and their employees, they will be charging for the food, beer, and wine.

Mr. Wilson stated they need approval from us to use Marcy Field to serve beer & wine.

**RESOLUTION APPROVING THE AUSABLE CLUB TO SERVE BEER & WINE JULY 8<sup>TH</sup> AT MARCY FIELD FOR COMMUNITY DAY**

**RESOLUTION NO.: 151-2023**

**INTRODUCED BY: DAVE DEYO WHO MOVED FOR ITS ADOPTION  
SECONDED BY TERESA CHEETHAM-PALEN**

**RESOLVED** that the Town Board approves the Ausable Club to get a One-Day Liquor License to serve Beer & Wine on July 8<sup>th</sup> at Marcy Field for the Community Day Event.

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Christopher Daly, Dave Deyo, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:** None

**ABSTAINED:** Robert Biesemeyer arrived at 5:46

**New Business:**

- **Jackrabbit Trail Parking Lot Easement**

Mr. Wilson explained that for 3-4 years Ed Palen, Beta and myself have been working and dealing with the parking at the end of Alstead Hill.

The Palen's are willing to donate property to the Town for a parking lot. DEC requests that he Town hold the easement and not BETA.

**RESOLUTION APPROVING THAT THE TOWN WILL HOLD THE  
EASEMENT FOR THIS PARKING LOT  
RESOLUTION NO.: 152-2023**

**INTRODUCED BY: DAVE DEYO WHO MOVED FOR ITS ADOPTION  
SECONDED BY ROBERT BIESEMEYER**

**Discussion:** Mr. Deyo asked if there would be any cost to the taxpayers.  
Mr. Wilson said Mr. Palen and BETA have done some fund raising, which will  
cover the costs.

**RESOLVED** that the Town Board approve that the Town holds the easement for  
the parking lot at the end of Alstead Hill Lane.

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Christopher Daly, Dave Deyo, Joe Pete Wilson, Robert Biesemeyer

**NAYS:** None

**ABSTAINED:** Teresa Cheetham-Palen

- **Recruitment & Retention Pay Scale**
- **Highway Department Policy: Master battery disconnect switch installation**

Mr. Whitney explained the insurance requirement on the new policy for  
Master Battery Disconnect. Our Insurance Company is mandating us to  
have a policy and need to show proof that we have this in every truck.

**RESOLUTION TO DEVELOP A POLICY FOR INSTALLING A  
MASTER BATTERY DISCONNECT  
RESOLUTION NO.: 153-2023**

**INTRODUCED BY: DAVE DEYO WHO MOVED FOR ITS  
ADOPTION SECONDED BY TERESA CHEETHAM-PALEN**

**RESOLVED** that the Town Board develop a policy and provide proof  
that we have master battery disconnect in every vehicle.

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Christopher Daly, Dave Deyo, Joe Pete Wilson, Robert  
Biesemeyer, Teresa Cheetham-Palen

**NAYS:** None

- **Resolution to allow construction on Langman property**

**RESOLUTION TO ALLOW CONSTRUCTION ON LANGMAN  
PROPERTY 53.4-1-8.002 AND GRANT TRUST PROPERTY 53.4-  
1-6.200**

**RESOLUTION NO.: 154-2023**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED  
FOR ITS ADOPTION SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board allow construction on Langman  
property 53.4-1-8.002 and Grant Trust property 53.4-1-6.200 with a  
minimum 5 foot setback from Hulls Falls Cemetery property line.

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Christopher Daly, Dave Deyo, Joe Pete Wilson, Robert  
Biesemeyer, Teresa Cheetham-Palen

**NAYS:** None

**Executive Session: Personnel Issue and Legal Advice**

**RESOLUTION FOR THE TOWN BOARD TO ENTER INTO EXECUTIVE SESSION**

**RESOLUTION NO.: 155-2023**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION SECONDED BY: TERESA CHEETHAM-PALEN**

**RESOLVED**, that the Town Board enter into Executive Session at 6:04 p.m. to discuss personal issues and seek legal advice.

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Robert Biesemeyer, Christopher Daly, Dave Deyo, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:** None

**RESOLUTION TO RETURN FROM EXECUTIVE SESSION**

**RESOLUTION NO.: 156-2023**

**INTRODUCED BY: DAVE DEYO WHO MOVED FOR ITS ADOPTION SECONDED BY ROBERT BIESEMEYER**

**RESOLVED** that the Town Board return from executive session at 7:01

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Robert Biesemeyer, Christopher Daly, Dave Deyo, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:** None

**Budget Resolutions:**

- **Resolution to transfer funds :**

**RESOLUTION TO TRANSFER FUNDS WITHIN THE GENERAL FUND**

**RESOLUTION NO.:157-2023**

**INTRODUCED BY ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board transfer funds within the General Fund as follows:

\$152.77 out of A#012202.01.002.00 Supervisor EQ

\$152.77 into A#012204.01.004.00 Supervisor CE

\$437.43 out of A#019904.01.004.00 Contingency

\$437.43 into A#016604.01.004.00 Central Supply

Duly adopted this 13<sup>th</sup> day of June 2023 by the following vote:

**AYES:** Robert Biesemeyer, Christopher Daly, Dave Deyo, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:**

**RESOLUTION TO TRANSFER FUNDS WITHIN THE LIBRARY FUND**

**RESOLUTION NO.:158-2023**

**INTRODUCED BY ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION SECONDED BY TERESA CHEETHAM-PALEN**

**RESOLVED** that the Town Board transfer funds within the Library Fund as follows:

\$3,979.28 out of #074104.06.004.00 Library CE

\$3,979.28 into #074102.06.002.00 Library EQ

Duly adopted this 13<sup>th</sup> day of June 2023 by the following vote:

**AYES:** Robert Biesemeyer, Christopher Daly, Dave Deyo, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:**

- **Resolution to amend the 2023 Budget**

**Supervisors Report: March & April 2023**

**RESOLUTION TO ACCEPT THE SUPERVISORS REPORTS**

**RESOLUTION: 159-2023**

**INTRODUCED BY: TERESA CHEETHAM-PALEN WHO MOVED FOR ITS ADOPTION, SECONDED BY CHRISTOPHER DALY**

**RESOLVED** to accept the March 2023 and April 2023 Supervisors report, accepted and approved as presented, and placed on file with the Town Clerk.

Duly adopted this 13<sup>th</sup> day of June 2023 by the following vote:

**AYES:** Robert Biesemeyer, Christopher Daly, Joe Pete Wilson, Teresa Cheetham-Palen, Dave Deyo

**NAYS:** None

Ms. Smith asked to go on the recorded asking that the Board was approving the reports that were out of balance.

Mr. Wilson said yes, it is consistently out of balance by \$194.00 and we are backtracking it and will find it.

**Audit Bills:**

**RESOLUTION TO AUDIT THE VOUCHERS 2023-469 THROUGH 2023-503**

**RESOLUTION NUMBER:160-2023**

**INTRODUCED BY TERESA CHEETHAM-PALEN WHO MOVED FOR ITS ADOPTION SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board approve the following bills and prepaid bills for payment.

Multi-Fund Vouchers numbered 2023-469 through 2023-503, totaling \$24,882.54 as follows:

General Fund Bills \$10,487.12

Highway Fund Bills \$5962.71

Water District #1 \$280.37

Water District #2 \$320.67

Library \$7,831.67

Duly adopted this 13<sup>th</sup> day of June 2023 by the following vote:

**AYES:** Teresa Cheetham-Palen, Christopher Daly, Joe Pete Wilson

**NAYS:** None

**ABSTAINED:** Robert Biesemeyer, Dave Deyo

**Adjourn:**

**RESOLUTION TO ADJOURN  
RESOLUTION NO.: 161-2023  
INTRODUCED BY: DAVE DEYO WHO MOVED FOR ITS ADOPTION  
SECONDED BY ROBERT BIESEMEYER**

**RESOLVED** that the Town Board of Keene has completed all business and hereby adjourns the Regular Meeting at 7:04 P.M.

Duly adopted this 13th day of June 2023 by the following vote:

**AYES:** Robert Biesemeyer, Christopher Daly, Dave Deyo, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:**None

Anna Whitney  
Town Clerk  
Town of Keene