

Joseph P. Wilson Jr, Supervisor
Robert M. Biesemeyer, Deputy Supervisor
Regular Town Board Meeting
January 10, 2023
7:00 pm
Town Hall

Call to order

Approve Minutes: Dec. 22, 2022 Bi-Monthly & Last Day of the Annual Town Board Meeting

Privilege of the Floor:

Town Discussion of Old Business:

- Covid Updates:
- Water Districts Projects
 - WD#1;
 - WD#2; Reminder Jan 19, 1 pm Presentation by Community Resources
- KDAC Accessibility Resolution
- Leash Law Discussion
-

New Business:

- Code Officer hours
- Annual Audit of the Books
-

Executive Session: Water Billing legal advice; personnel legal advice

Budget Resolutions

Resolution to transfer funds:

Resolution to amend the 2023 budget:

Supervisor's Report:

Audit Bills:

Resolution to audit Vouchers #2023-001 through #2023-

Budget Resolutions:

- **Resolutions to transfer funds**

**RESOLUTION TO TRANSFER FUNDS WITHIN THE GENERAL FUND
RESOLUTION NO.: 343,2022**

INTRODUCED BY: Mr. Biesemeyer, who moved for its adoption

SECONDED BY : Ms. Cheetham-Palen

Resolved, that the Town Board approves the following transfers in the General Fund.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

\$4,000.00 out of A#13554.1 Assessors CE
\$4,000.00 into A#13551.1 Assessors PS

\$21,956.53 out of A#2401.1 Interest and Earnings
\$293.88 into A#12204.1 Supervisor CE
\$361.70 into A#14104.1 Town Clerk/Tax Collector CE
\$9,000.00 into A#14901.1 Public Works PS
\$2,000.00 into A#14901.1 Public Works PS
\$10,000.00 into A#16204.1 Buildings CE
\$300.95 into A#16604.1 Central Supply

\$5,306.00 out of A#2750.1 A.I.M. (Revenue Account)
\$1,699.05 into A#16604.1 Central Supply
\$2,000.00 into A#16804.1 Data Processing CE
\$990.00 into A#1910.4 Unallocated Insurance
\$545.85 into A#7110.2 Parks EQ

\$18,354.68 out of A#3005.1 State Aid Mtg Tax (Revenue Account)
\$8,000.00 into A#16801.1 Data Processing PS
\$5,000.00 into A#51324.1 Garage CE
\$616.95 into A#7110.2 Parks EQ
\$201.60 into A#7110.4 Parks CE
\$2,000 into A#71501.1 Recreation Facility PS
\$935.47 into A#71504.1 Recreation Facility CE
\$1,000.00 into A#73101.1 Youth Programs PS
\$295.00 into A#80204.1 Planning CE
\$305.66 into A#85104.1 Community Beautification CE
\$6,483.00 out of A#2590.1 Permits – Septic (Revenue Account)
\$6,383.00 into A#30101.1 Public Safety – Codes PS
\$100.00 into A#30104.1 Public Safety CE

**RESOLUTION TO TRANSFER FUNDS WITHIN THE HIGHWAY FUND
RESOLUTION NO.: 344,2022**

INTRODUCED BY: Mr. Biesemeyer, who moved for its adoption

SECONDED BY : Mr. Daly

Resolved, that the Town Board approves the following transfers in the Highway Fund.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

\$35,000.00 out of DA#51101.3 General Repairs PS

**Town of Keene Bi-Monthly and End of Year Board Meeting
December 22nd, 2022
10:00 A.M. Keene Town Hall
MTG #30 Res. #342-#354**

Board Members Present : Joe Pete Wilson Supervisor, Robert Biesemeyer Deputy Supervisor, Christopher Daly, David Deyo, & Teresa Cheetham-Palen Council Members

Board Members Absent: (none)

Town Counsel Present: (none)

Town Officials Present: Reginald Whitney, Highway Superintendent, Savana Li, Water Superintendent, Derrick Martineau Code Officer

Members of the Public Present:

Meeting Called to Order at 10:01 by Joe Pete Wilson

Pledge of Allegiance

Approve minutes:

**RESOLUTION APPROVING TOWN BOARD MINUTES
RESOLUTION NO.: 342,2022**

INTRODUCED BY: Christopher Daly WHO MOVED FOR ITS ADOPTION SECONDED

BY: Robert Biesemeyer RESOLVED, that the Regular Town Board minutes from
December 13th, 2022, are accepted and approved.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Mr. Daly, Mr. Deyo

NAYS: (none)

Absent, Ms. Cheetham-Palen

Privilege of the Floor:

Old Business :

- **Library**

Mr. Biesemeyer met with Tri-County Contracting Services who are interested in doing the work to the Library. Bob said they brought up some good questions when going through the Library. They have insurance. The other thing is we need to find a contractor or we can lose your \$100,000.

Mr. Biesemeyer made a motion to accept the bid from Tri-County Contracting

SECONDED BY: Mr. Daly

All approved to accept the bid from Tri-County Contracting

New Business:

Mr. Wilson wanted to let us know that we got a nice gesture from East Branch, a donation of \$50.00 for our tree.

\$15,000.00 into DA#51304.3 Machinery CE
\$20,000.00 into DA#5142.4 Snow Removal CE

RESOLUTION TO TRANSFER FUNDS WITHIN THE SW #1

RESOLUTION NO.: 345,2022

INTRODUCED BY: Ms. Cheetham-Palen, who moved for its adoption

SECONDED BY : Mr. Besemeyer

Resolved, that the Town Board approves the following transfers in the SW #1.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

\$1,397.40 out of SW#1 #2142.7 Unmetered Water Sales
\$1,397.40 into SW#1 #83201.7 Source Power Pump PS

\$195.00 out of SW#1 #2144.7 Water Service Charges
\$195.00 into SW#1 #83201.7 Source Power Pump PS

\$114.25 out of SW#1 #2401.7 Interest and Penalties
\$114.25 into SW#1 #83201.7 Source Power Pump PS

RESOLUTION TO TRANSFER FUNDS WITHIN THE SW #2

RESOLUTION NO.: 346,2022

INTRODUCED BY: Ms. Cheetham-Palen, who moved for its adoption

SECONDED BY : Mr. Daly

Resolved, that the Town Board approves the following transfers in the SW #2.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

\$5,800.30 out of SW#2 #2142.8 Unmetered Water Sales
\$5,800.30 into SW#2 #83201.8 Source Power Pump PS

\$4.37 out of SW#2 #2144.8 Water Service Charges
\$4.37 into SW#2 #90108.8 State Retirement

\$100.42 out of SW#2 # Interest & Earnings
\$100.42 into SW#2 #90108.8 State Retirement

- Resolutions to amend the 2022 budget

**RESOLUTION TO AMEND THE 2022 BUDGET IN THE GENERAL REVENUE
ACCOUNT LINE DUE TO COLLECTING MORE THAN EXPECTED**

RESOLUTION NO.: 347,2022

INTRODUCED BY: Mr. Biesemeyer, who moved for its adoption

SECONDED BY : Mr. Daly

Resolved, that the Town Board approves the following amendment in the General Revenue Account.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

Increasing General Revenue Account Line Items

<u>AMOUNT</u>	<u>LINE ITEM – REVENUE ACCOUNT</u>
\$2,262.70	#1090.1 Real Property Tax Interest & Penalty
\$457.48	#1255.1 Town Clerk Fees
\$33,767.30	#1720.1 Parking Lots and Garages
\$1,572.77	#1789.1 Other Transportation
\$5,975.00	#2410.1 Rental of Real Property
\$8,263.00	#2610.1 Fines, Forfeits of Bail
\$554.53	#2770.1 Unclassified Revenues
\$6,688.00	#3005.1 State Aid Mtg Tax

To increase A#13551.1 Assessor PS by \$50,000 to be transferred from A#13554.1 Assessor CE in January 2023.

**RESOLUTION TO AMEND THE 2022 BUDGET IN THE HIGHWAY REVENUE ACCOUNT LINE DUE TO COLLECTING MORE THAN EXPECTED
RESOLUTION NO.: 348,2022**

INTRODUCED BY: Mr. Biesemeyer, who moved for its adoption
SECONDED BY : Mr. Daly

Resolved, that the Town Board approves the following amendment in the Highway Revenue Account.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

Increasing Highway Revenue Account Line

<u>AMOUNT</u>	<u>LINE ITEM – REVENUE ACCOUNT</u>
\$23,196.54	#2300.3 Transportation Services –Snow & Ice
\$5,237.68	#2401.3 Interest & Earnings
\$24,821.47	#2416.3 Rental of Equipment – Other Gov't
\$4,217.94	#2655.3 Sales Other

**RESOLUTION TO INCREASE TRANSFER TO CAPITAL RESERVE BY \$500 TO BE TRANSFERRED TO FUND BALANCE FOR LIBRARY.
RESOLUTION NO.: 349,2022**

INTRODUCED BY: Mr. Biesemeyer, who moved for its adoption
SECONDED BY : Mr. Daly

Resolved, that the Town Board approves the following transfer in the Library.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

To increase #99509.6 Transfers to Capt. Reserves by \$500 to be transferred from Fund Balance. We forgot to include this in the 2022 budget.

**RESOLUTION TO AMEND THE 2022 BUDGET IN THE LIBRARY REVENUE ACCOUNT LINE DUE TO COLLECTING MORE THAN EXPECTED
RESOLUTION NO.: 350,2022**

INTRODUCED BY: Mr. Biesemeyer, who moved for its adoption
SECONDED BY : Mr. Daly

Resolved, that the Town Board approves the following amendment in the Library Revenue Account.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

Increasing Library Revenue Account Line Items due to collecting more than what was expected:

<u>AMOUNT</u>	<u>LINE ITEM – REVENUE ACCOUNT</u>
\$1,271.24	#2401.6 Interest & Earnings
\$228.58	#3840.6 State Aid Library

**RESOLUTION TO AMEND THE 2022 BUDGET IN SW #2 REVENUE ACCOUNT
LINE DUE TO COLLECTING MORE THAN EXPECTED
RESOLUTION NO.: 351,2022**

INTRODUCED BY: Mr. Biesemeyer, who moved for its adoption

SECONDED BY : Ms. Cheetham-Palen

Resolved, that the Town Board approves the following amendment in the SW #2 Revenue Account.

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

To increase #83204.8 Source Power Pump CE by \$18,352.58 to be transferred from fund balance.

To increase #90108.8 State Retirement by \$300.08 to be transferred from fund balance

To increase #90308.8 Social Security by \$400.00 to be transferred from fund balance

To increase #90458.8 Life Insurance by \$10.00 to be transferred from fund balance

To increase #90608.8 Life Insurance by \$100.00 to be transferred from fund balance.

Supervisor's Report :

- October 2022 ,*Report attached at end of minutes*

**RESOLUTION TO APPROVE THE OCTOBER SUPERVISORS REPORT
RESOLUTION NO.: 352,2022**

INTRODUCED BY: Mr. Biesemeyer, who moved for its adoption

SECONDED BY : Mr. Daly

Resolved, that the Town Board approves the October Supervisors Report

Duly adopted this 22nd day of December, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Daly, Mr. Deyo

NAYS: (none)

Audit Bills :

RESOLUTION TO AUDIT THE VOUCHERS #2022-1031 through #2022-1078

RESOLUTION NO.: 353,2022

INTRODUCED BY: Mr. Biesemeyer who moved for its adoption

SECONDED BY: Ms. Cheetham-Palen

RESOLVED, that the Town Board approves the following bills for payment, including those that were prepaid.

Multi-Fund Vouchers numbered 2022-1031 to 2022-1078, totaling \$98,848.12, as follows: General Fund Bills \$25,386.94, Highway Fund Bills \$68,742.97, Library \$12.31, Water District #1 Bills \$3,000.63, Water District #2 Bills \$1,705.27

Duly adopted this 22nd day of December, 2022, by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Mr. Daly

NAYS: none

Adjourn :

RESOLUTION TO ADJOURN

RESOLUTION NO.: 354,2022

INTRODUCED BY: Mr. Biesemeyer who moved for its adoption

SECONDED BY: Mr. Daly

RESOLVED, that the Town Board of the Town of Keene has completed all business and hereby adjourns the Regular Meeting at 10:18 A.M. Duly adopted this 22nd day of December, 2022, by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Mr. Daly

NAYS: none

Anna Whitney



Town Clerk

Town of Keene

Town of Keene -

10/31/2022		-\$1.00		
Champlain National BALANCE		Enhanced Business Solutions BALANCES		
MULTI FUND				Cash
Balance	\$ 632,326.98	General Fund	0.01	\$111,057.52
Less OS Checks	(\$39,498.25)	Hwy Fund	0.03	\$120,429.66
		Public Library	0.06	\$4,572.89
		Water District SW1	0.07	\$124,918.07
		Water District SW2	0.08	\$263,149.92
DIT (NYCLASS to MF-HWY)		ARPA	0.17	\$807.69
T&A to MF to cover check #16212		DIT P/R #22-22		(\$32,106)
	\$ 592,828.73			\$ 592,829.73

**Town of Keene Supervisor Report
October 2022**

Fund	Fund Account	Beginning Balance	Revenue	Disbursements	End of Month Balance
General	200.01	\$44,495.31	\$167,599.51	\$101,037.30	\$111,057.52
Highway	200.03	\$72,078.15	\$182,525.73	\$134,174.22	\$120,429.66
Library	200.06	\$3,254.90	\$5,000.00	\$3,682.01	\$4,572.89
Water #1	200.07	\$125,128.90	\$15,135.88	\$15,346.71	\$124,918.07
Water #2	200.08	\$276,641.21	\$25,278.55	\$38,769.84	\$263,149.92
Total		\$521,598.47	\$395,539.67	\$293,010.08	\$624,128.06

Chaplain National
Checking Accounts
Multifund Account

Fund	Fund Account	Beginning Balance	Interest Earned	Deposits	Withdrawals	End of Month Balance
General	201.01	\$2,013,118.91	\$4,898.57	\$0.00	\$90,000.00	\$1,928,017.48
Highway	201.03	\$518,380.82	\$1,248.60	\$0.00	\$100,000.00	\$419,629.42
Library	201.06	\$114,580.84	\$279.00	\$0.00	\$5,000.00	\$109,859.84
Water #1	201.07	\$13,949.69	\$24.84	\$0.00	\$4,755.13	\$9,219.40
Water #2	201.08	\$36,168.61	\$87.86	\$0.00	\$1,256.47	\$35,000.00
Library	230.06	\$4,588.93	\$12.03	\$500.00	\$0.00	\$5,100.96
Buildings	230.25	\$58,962.02	\$159.72	\$10,000.00	\$0.00	\$69,121.74
SW#2	230.10	\$30,462.22	\$109.00	\$22,468.00	\$0.00	\$53,039.22
Highway	230.12	\$30,221.71	\$35.38	\$15,000.00	\$42,412.50	\$2,844.59
Shuttle	230.30	\$10,061.24	\$32.30	\$5,000.00	\$0.00	\$15,093.54
ROOST	230.20	\$129,475.59	\$317.12	\$0.00	\$0.00	\$129,792.71
Bike Park	230.20	\$2,414.52	\$5.92	\$0.00	\$0.00	\$2,420.44
Total		\$2,962,385.10	\$7,210.34	\$52,968.00	\$243,424.10	\$2,779,139.34

NY CLASS.
Money Market
Reserves

Joe Pete Wilson, II

KDAC Draft Accessibility Resolution

January 5, 2023

The Town of Keene is widely known throughout the northeast as a major outdoor recreation destination. Hiking, camping, climbing, skiing, birding, and other activities are abundant in this tiny mountain hamlet of just over a thousand people.

The State of New York owns seventy-two percent of the land in the Town of Keene, and provides dozens of access opportunities to enjoy that land. Unfortunately, there are several communities of people who don't share that access.

Accessibility to outdoor spaces, and the many health and emotional benefits that come from that access has historically excluded people with disabilities, the aging community, and families with small children.

The Town of Keene would like the State of New York to lead the way in removing some of those barriers and create equitable access for all New Yorkers, and for those who visit our state. We can think of no better place to do that than right here in Keene.

We would like the State of New York to develop trails that are compliant with the Americans With Disabilities Act (ADA), water access, and campsites to serve those communities. We think there are several opportunities for this work to begin in the Town of Keene.

We urge the NYS Department of Environmental Conservation to prioritize creating space for communities that have been excluded for too long. We look forward to working with the state of New York to further these opportunities in appropriate locations in the Town of Keene.

