



Town of Keene

Home of the High Peaks

Kimberly E. Smith
Town Clerk

Ashley LeClair
Clerk to the Supervisor

**JOSEPH P.
WILSON, II**
SUPERVISOR

Robert Biesemeyer
Deputy Supervisor

David Deyo
Councilman

Teresa Cheetham-
Palen
Councilwoman

Jennifer Whitney
Councilwoman

September 14, 2022

The Town of Keene is requesting proposals for the purchase and installation of a new heating system at the town hall. Please see the attached specifications. Proposals will be evaluated on both cost and the ability to complete the installation in a timely manner. Proposals are due at the town hall on September 26 at noon. Please call the town hall at 518-576-4444 to schedule a time to inspect the facility.

Mail to:
Supervisor, Town of Keene
PO Box 89
Keene, NY 12942

email to:
supervisor1@townofkeeneny.gov

Drop off:
Town Hall
10892 NYS Rt 9N
Keene, NY 12942

Town Hall Heating System Replacement Specifications

Contractor to purchase and install the following or equal items in the town hall

1. 4 ton, 48000 BTU LG or equal heat pump with 3 linesets and interior heads:
 - a. 1 located in the town court room
 - b. A second head located in the main area of the town hall
 - c. A third head in the back offices of the town hall
 - d. A fourth set left for future use
2. All existing forced air trunks to be cleaned or replaced for use with the new LP forced hot air unit.
3. Purchase and install new LP forced air unit with humidifier in basement of town hall and attach to existing trunk lines or new lines if existing cannot be cleaned. Contractor's choice. Unit must be equal or greater than unit already existing.
4. Suggested to inspect town hall prior to submitting.

The Town of Keene retains the right to accept or reject any or all bids.

In submitting this Bid, BIDDER represents, as more fully set forth in this Bid, that:

- a. BIDDER acknowledges that they have read, understand, and agree to all aspects of the terms and specifications as presented without reservation or alteration.
- b. When awarded, the bid package becomes the "Contract Document."
- d. The Bid is made without any connection to, or in collaboration with, any person making another Bid for the same Contract, and that the Bid is in all respects fair and without collusion or fraud.
- e. Provide proof of insurance.
- f. Have implemented a written policy addressing sexual harassment prevention in the workplace and provide annual sexual harassment prevention training to all of its employees in accordance with New York State Labor law §201-g.

Vendor _____

Authorized Signature _____ Date _____

Print Name _____

Address _____

Phone _____ Fax _____

Email _____