

**Regular Town Board Meeting  
May 10, 2022  
Keene Community Center Pavilion at 7:00 p.m.**

**MTG # 10  
Res, # 145-155**

**BOARD MEMBERS PRESENT**

Joseph P. Wilson, Jr., Town Supervisor  
Robert Biesemeyer, Deputy Supervisor  
Teresa Cheetham-Palen, Council Member  
David Deyo, Council Member  
Jennifer Whitney, Council Member

**TOWN COUNSEL**

Bryan Liam Kennelly, Esq.

**TOWN OFFICIALS**

Reginald Whitney, Deputy Highway Superintendent (In Charge)  
Kimberly Smith, Town Clerk

**MEMBERS OF THE PUBLIC PRESENT**

3 residents were present for the meeting.

SUPERVISOR WILSON called the meeting to order at 7:00 p.m.

**APPROVE MINUTES:**

**RESOLUTION APPROVING TOWN BOARD MINUTES**

**RESOLUTION NO.: 145,2022**

**INTRODUCED BY: ROBERT BIESEMAYER  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: DAVID DEYO**

RESOLVED, that the Town Board minutes from April 26, 2022  
are accepted and approved.

Duly adopted this 10th day of May, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo

NAYS: none

ABSTAINED: Ms. Whitney

**PRIVILEGE OF THE FLOOR:**

Donald Smith addressed the Town Board with a recommendation to use some of the ARPA (American Rescue Plan Act) Funds for the purchase of AED's (Automated external defibrillators). He stated that AED's should be located at the Town Shed, the Transfer Station, Town Hall, the Community Center, and anywhere else that would be useful.

Supervisor Wilson stated that the Community Center already has one that is maintained by Little Peaks. He also stated that he will need to see if the ARPA guidelines would provide for that type of spending. Liam Kennelly, Town Attorney, stated that he thinks they are covered and that he will be attending an upcoming training on ARPA expenditures. Supervisor Wilson asked Reggie Whitney, Deputy Highway Superintendent, if the Highway Department has an AED or First Aid Kits. Mr. Whitney stated that they do not have an AED and he is unsure of the status of their First Aid Kits.

Mr. Deyo stated that AED's are beneficial to have and he is in agreement with the purchase of them.

There was a discussion in regards to the cost of AED's and the maintenance of them. Ms. Whitney stated that the Fire Department has them and they may be pricey. It was also mentioned that they need to be serviced/maintained annually. Supervisor Wilson stated that he would look into them and at the same time look into First Aid Kits and see where each is needed within the town locations.

### **OLD BUSINESS DISCUSSIONS**

#### **COVID UPDATES:**

Supervisor Wilson stated that it was nice to be able to meet in person again and asked Board Members their thoughts on future meetings. It was agreed to continue meeting in person, at the Pavilion, for the Town Board Meetings.

### **RESOLUTION TO CONTINUE THE MEMORANDUM OF UNDERSTANDING WITH THE KEENE VALLEY LIBRARY**

**RESOLUTION NO.: 146,2022**

**INTRODUCED BY: ROBERT BIESEMEYER  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: TERESA CHEETHAM-PALEN**

RESOLVED, that the Town Board approves the Keene Public Library to continue operations out of the Keene Valley Library location.

Duly adopted this 10th day of May, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

#### **Discussion prior to the vote:**

Ms. Whitney asked why the Keene Public Library was not going to be used.

Mr. Biesemeyer stated that things are going so well at the Keene Valley location that there was no reason to not continue with it.

Supervisor Wilson stated that there is still no timeline for the progress (of the repairs) for the Keene Public Library.

Mr. Deyo stated that in addition, the school likes it being at Keene Valley. They are able to do programs 5 days a week there.

#### **BULKY DAYS:**

Mr. Deyo stated that he agrees with what was sent out to Board Members. They can try it again this year, with the rules that are being made, and if it doesn't work they just don't do it again in the future.

Ms. Cheetham-Palen stated that they need to find out the cost of the dumpsters for 3 (three) days. She believes the amount that was told to her was \$1,000.00.

Mr. Deyo stated that the \$25.00 fee is good. The Town of Lewis charges the same fee, \$25.00.

Supervisor Wilson stated that no C & D (construction and demolition) debris can be disposed of at Bulky Days.

Ms. Whitney stated that the Green Team plans to join the town with this effort and has offered to help out with Bulky Days.

Supervisor Wilson stated that the cost for the containers has gone up, but he was unsure of the exact cost.

It was decided to move forward with the planning of Bulky Days for the fall. Once the rules are established, they will start advertising it.

#### **HIGHWAY SUPERINTENDENT INTERIM APPOINTMENT:**

Supervisor Wilson, Liam Kennelly, Town Attorney, and Board Members discussed the Highway Superintendent vacancy and whether the Deputy, Reggie Whitney, can be or should be appointed to the vacancy until the November election. Mr. Whitney has the option to take a leave of absence from his MEO position, therefore holding that job until he returns or the election results are in. Supervisor Wilson explained that if Mr. Whitney fills the Superintendent vacancy, he will no longer accumulate vacation and sick time. However, if Mr. Whitney accepts the appointment, his salary will change to that of the former Highway Superintendent.

Ms. Ann Whitney verified the dates in which candidates need to file signed Independent petitions. All petitions must be submitted by May 25th and the decision to run must be made by June 6th.

The Town Board asked Mr. Whitney if he had any questions and if he would like to be appointed to Highway Superintendent or remain the interim as the Deputy.

Mr. Whitney asked if the Highway Superintendent salary would change. The Town Board verified that the salary would remain the same and it would be the same in the upcoming year. They do not plan to lower the salary if he runs for the vacancy. It was asked if the position would receive the standard 3% raise, as in the past. Supervisor Wilson recommended for Mr. Whitney to come in to review the budget with him to go over things in more detail.

At this time, Mr. Whitney has decided that he needs more time to think things over before offering a decision. The Town Board agreed to place the topic on the next agenda.

**NEW BUSINESS DISCUSSIONS**

**RESOLUTION TO AMEND THE TOWN BOARD MEETING SCHEDULE**

**RESOLUTION NO.: 147,2022**

**INTRODUCED BY: DAVID DEYO  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: JENNIFER WHITNEY**

RESOLVED, that the Town Board amends the Town Board meeting schedule to hold one meeting during the months of June, July, and August at the Keene Community Center Pavilion at 6:30 p.m.

AND, ALSO RESOLVED, that these meeting dates will be; Tuesday, June 14th, Tuesday, July 12th, and Tuesday, August 9th.

Duly adopted this 10th day of May, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

**2021 AUD (ANNUAL UPDATE DOCUMENT)**

Supervisor Wilson announced that the 2021 AUD was completed at around 12:30 p.m. today. He had 2 copies of it with him. He asked if Board Members wanted to adopt it or take time to review it. It was decided that they would like time to review it, and will place it on the agenda for the next meeting.

**RESOLUTION TO ESTABLISH A YOUTH COMMISSION CHECKING ACCOUNT**

**RESOLUTION NO.: 148,2022**

**INTRODUCED BY: DAVID DEYO  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: ROBERT BIESEMEYER**

RESOLVED, that the Town Board approves the Youth Commission to establish a checking account for Youth Commission usage.

Duly adopted this 10th day of May, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

Discussion prior to vote:

Supervisor Wilson explained that this will be a Town checking account in which the signature card will have himself and a member from the Youth Commission on it. The Youth Commission will need to supply the Town with a monthly reconciliation of the account. This will allow the Youth Commission to accept both Paypal and Venmo payments without fear of the Town's General Fund account being compromised. It will also allow the Youth Commission to write checks directly to the entity themselves, rather than having to get a Town issued check.

**RESOLUTION AUTHORIZING THE PURCHASE OF A LARGE FORMAT  
SCANNER/PRINTER FROM THE TOWN OF QUEENSBURY**

**RESOLUTION NO.: 149,2022**

**INTRODUCED BY: DAVID DEYO  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: ROBERT BIESEMEYER**

WHEREAS, the Town of Queensbury is replacing their large format scanner/printer and no longer needs their current one,

AND, WHEREAS, the Town of Queensbury has agreed to authorize the purchase of the obsolete large format scanner/printer for the sum of \$1.00

BE IT THEREFORE, RESOLVED, that the Town Board authorizes the purchase of the large format scanner/printer from the Town of Queensbury for \$1.00.

Duly adopted this 10th day of May, 2022 by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

**TAX COLLECTOR'S REPORT**

Kimberly Smith, Town Clerk/Tax Collector submitted the following report on the Tax Collection for 2022:

**Tax Collector's Report 2022**

Total Town & County	\$4,523,363.37
Warrant	
Amount Collected	\$3,348,773.78
Town Warrant	\$2,361,653.92

Utility Collected at County	\$43,316.85
State Lands Collected at County	\$901,539.61
Date Town Warrant Met	January 31, 2022
Payments to the County	\$981,697.31
Amounts of Unpays	\$235,155.68
Number taking	43
Installment plan	
Interest fee/penalty (to the Town)	\$5,422.55

## **RESOLUTION TO APPROVE THE HOURLY RATE FOR BUS DRIVERS**

**RESOLUTION NO.: 150,2022**

**INTRODUCED BY: ROBERT BIESEMEYER  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: JENNIFER WHITNEY**

RESOLVED, that the Town Board approves the hourly rate of \$30.00 per hour for part-time bus drivers.

Duly adopted this 10th day of May, 2022, by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

Discussion prior to the vote:

Supervisor Wilson explained that this would be for the Youth Commission bus driver who will be only working 2 (two) days per week. Mr. Deyo verified that these employees do not get insurance or any benefits from the town, only the hourly wage. Ms. Whitney asked if this was only for the Youth Commission bus driver or if it would also be for the shuttle bus drivers as well. Supervisor Wilson stated that the shuttle bus driver generally works 26 hours per week. The Board Members recommended trying to find someone that will accept less than \$30.00 per hour, and that \$30.00 per hour is the maximum.

## **BUDGET RESOLUTIONS:**

### **RESOLUTION TO AMEND THE 2022 BUDGET**

**RESOLUTION NO.: 151,2022**

**INTRODUCED BY: ROBERT BIESEMEYER  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: DAVID DEYO**

RESOLVED, to amend the 2022 Budget to increase the Serial Bond Highway Garage Line (Debt Services Interest) #A9710.7.57 by \$2,875.00 from unallocated funds.

Duly adopted this 10th day of May, 2022, by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

**RESOLUTION TO TRANSFER FUNDS WITHIN THE GENERAL FUND**

**RESOLUTION NO.: 152,2022**

**INTRODUCED BY: ROBERT BIESEMEYER  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: DAVID DEYO**

RESOLVED, that \$88.98 is approved to be transferred out of #A019904.01.004.00 Contingency Line and moved into #A016604.01.004.00 Central Supply CE .

Duly adopted this 10th day of May, 2022, by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

**RESOLUTION TO TRANSFER FUNDS WITHIN SW #1 FUND**

**RESOLUTION NO.: 153,2022**

**INTRODUCED BY: DAVID DEYO  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: JENNIFER WHITNEY**

RESOLVED, that \$511.61 is approved to be transferred out of SW#1 83202.7.002 Source Power Pump EQ and moved into SW#1 83204.7.004 Source Power Pump CE.

Duly adopted this 10th day of May, 2022, by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

**AUDIT BILLS:**

**RESOLUTION TO AUDIT THE BILLS**

**RESOLUTION NO.: 154,2022**

**INTRODUCED BY: TERESA CHEETHAM-PALEN  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: DAVID DEYO**

RESOLVED, that the Town Board approves the following bills for payment, including those that were prepaid.

Multi-Fund Vouchers numbered 22-399 to 22-432, totaling \$19,937.79, as follows:

General Fund Bills	\$ 8,456.22
Highway Fund Bills	6,808.62
Library Fund Bills	52.53
Water District #1 Bills	2,122.56
Water District #2 Bills	2,497.86

Duly adopted this 10th day of May, 2022, by the following vote:

AYES: Supervisor Wilson, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

ABSTAINED: Mr. Biesemeyer

Supervisor Wilson asked if there is anything that the Council Members wanted to discuss prior to adjournment.

Ms. Whitney asked what the status is on who owns the Garden Parking lot.

Supervisor Wilson stated that it is in the same place that it was last year. He has not heard anything back.

Ms. Whitney recommended reaching out to the DEC again for an answer. She also asked why the town is allowed to collect cash there if they can't have a kiosk.

Supervisor Wilson did not think it was necessary to reach back out to them at this time. He stated that a permanent cement structure would be needed to put a kiosk there. He also stated that the building there is in need of repairs. The roof has been leaking. He is not sure if they may need a new building. There has not been an answer on what we can do on State land.

Ms. Whitney also asked about the status of the Community Center roof. There are shingles on the ground.

Supervisor Wilson stated that he will check in with Guy Smith. The town has not received an invoice from him as of yet.

**ADJOURNMENT:**

**RESOLUTION TO ADJOURN**

**RESOLUTION NO.: 155,2022**

**INTRODUCED BY: ROBERT BIESEMAYER  
WHO MOVED FOR ITS ADOPTION**

**SECONDED BY: DAVID DEYO**

RESOLVED, that the Town Board of the Town of Keene has completed all business and hereby adjourns the Regular Meeting at 7:42 p.m.

Duly adopted this 10th day of May, 2022, by the following vote:

AYES: Supervisor Wilson, Mr. Biesemeyer, Ms. Cheetham-Palen, Mr. Deyo, Ms. Whitney

NAYS: none

Respectfully submitted,

Kimberly E. Smith  
Town Clerk  
Town of Keene

May 16, 2022