

Town of Keene
Building & Fire Codes Department
Town Hall, PO Box 89
Keene, NY, 12942

Permit Application / Fee Schedule

*The permit fee does not include the fee charged by outside agencies which do the required electrical inspections.

***AN ADDITIONAL 50% OF THE APPLICABLE FEE WILL BE CHARGED AS A PENALTY FOR STARTING A PROJECT WITHOUT THE ISSUANCE OF A VALID BUILDING PERMIT.**

Non-Refundable Permit Application Fee. \$40.00

- (1) **One or Two Family Homes** (including Manufactured Homes and Double Wide Mobil Homes)
For required permits see Note 2 Below
See Note 1 Below \$.30 per sq. ft. 2 yrs.
Minimum Fee \$100.00
- (2) **Multiple Family Dwellings**
For required permits see Note 2 below
See Note 1 below \$.45 per sq. ft. 2 yrs.
Minimum Fee \$150.00
- (3) **Building of Non-residential Occupancy**
For required permits see Note 2 below
See Note 1 below \$.50 per sq. ft. 1 yrs.
Minimum Fee \$200.00
- (4) **Unattached Residential Garages, Carports, & Utility Sheds**
Residential Utility sheds up to 144 square feet – no permit required
For required permits see Note 2 below
See Note 1 below \$.20 per sq. ft. 1 yr.
Minimum Fee \$50.00
- (5) **All Additions**
(Including Enclosed Porches and Attached Garages)
For required permits see Note 2 below
Fee on Square Footage in (1) – (4) above
(See Note 1 below)
Minimum Fee \$50.00 2 yrs.
- (6) **Repairs or Alterations**
For required permits see Note 2 below
Up to \$1,000 Residential - \$35.00 1 yr.
Up to \$1,000 Non-Residential - \$45.00 1 yr.
Over \$1,000 All \$10 per \$1,000 or Part - \$10.00

Cost based on structural, plumbing and electrical work only. Do not include Cosmetic work, such as, cabinets, carpet, etc.
Fee not to exceed (1) – (4) above for a new building of the same size.
See Note 1 below.

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- (7) **Demolition** Residential \$50.00 1 yr.
Non-Residential \$100.00 1 yr.
- (8) **Decks and Open Porches**
Up to 144 sq. ft. \$50.00 1 yr.
Each additional 100 square foot or part. \$8.00
Handicapped ramps on single family homes. N/C
- (9) **Single Wide Mobile Homes**
\$.30 per sq. ft. Minimum - \$100.00 1 yr.
Includes porches, decks, and entries up to 64 sq. ft. If over 64 sq. ft. a permit and fee are required. Fee based on (5) or (8) above. For required permits see Note 2 below.
- (10) **Swimming Pools** \$50.00 1 yr.
Enclosures around pre-existing pools. \$25.00
- (11) **Solid, Liquid or Gas Burning Device.** \$50.00 1 Yr.
If applied for with any of (1) - (6) above. \$30.00
- (12) **Chimney Permit.** \$40.00 1 Yr.
If applied with any of (1) - (6) ABOVE. \$20.00
- (13) **Fuel Burning Device and Chimney**
If applied for together. \$75.00 1 yr.
- (14) **Septic Systems**
1 or 2 family. \$50.00 1 yr.
All others. \$100.00
- (15) **Electrical Service**.....\$ 75.00 1 yr.
Generator Install.....\$ 75.00 1 yr.
- (16) **Conversion or Change of Occupancy**
Fee set per (6) above
Minimum Fee. \$75.00 2 yrs for Res.
1 yr. for Non-Res.
- (17) **Home Occupation.** \$100.00
- (18) **Required Fire Safety Inspection Pursuant to Local Law # 1**
Fee. . . \$50.00 per hour. (minimum). \$100.00
- (19) **Certificate of inspection**
No Permit issued. \$100.00
- (20) **Building Permit Renewal**
50% of current applicable fees 1 yr.
- (21) **Plan Review** (See Note 1) - \$50.00 per hour (1-hour minimum)

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Note 1: Square footage is based on outside dimensions of the building at each level and shall include habitable basement or occupied basements and attached garages.

STAMPED PLANS REQUIRED FOR:

- a. 1 or 2 Family Residence 1500 square feet or over.
- b. All Multi-residence buildings.
- c. All commercial buildings.
- d. All structural alterations/additions \$20,000 or over.

Where no stamped plans are required – detailed drawings, Specifications and compliance to NYS Energy Codes will be required so the Code Enforcement Officer will be able to determine if the project meets or exceeds the applicable Uniform Building Codes of New York State and Local Law #1 of the Town of Keene.

Note 2: Permits and fees are required for septic, fuel burning devices, chimneys, enclosing existing porches, attached garages and accessory buildings with floor area >144Square Foot.

All On Site Septic Systems need to be designed and stamped by a NYS Certified Design Professional to acquire a Permit.

Note 3: Fee rounded to nearest dollar.