

July 9, 2019

Minutes of the Town Board Meeting held Tuesday, July 9, 2019, at 7:00 PM, at the Keene Town Hall. The following Town Board Members were present: Joseph P. Wilson, Jr., Supervisor, Robert M. Biesemeyer, Michael J. Buysse, Jerry D. Smith and Teresa Cheetham-Palen, Members of Council. Also present were: 10 Residents, Todd Hodgeson, Essex County Engineer, Ryan Hall, Water Superintendent, Deb Whitson, Town Attorney and Ellen Estes, Town Clerk.

The Chairman, Mr. Wilson, called the meeting to order at 7:00 PM and invited everyone present to join in the Pledge of Allegiance.

Resolution No. 159 – 19

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board accept the Minutes of the Town Board Meeting held June 11, 2019, as presented. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Wilson said he would begin the meeting with good news; he said the Town had received a Thank You Note from the AuSable River Association for the Town's donation.

Privilege of the floor was offered; there were no questions or comments.

Mr. Wilson gave an update on Water District #2.

He began by saying there is a lot to cover; he said Todd Hodgeson, who was present, is an Engineer for Essex County, and has been helping to manage the old system while working toward getting the new well connected and working, including bringing the equipment in the water plant up to date. He said things are proceeding slowly and stated that the District had made it through a busy, busy weekend. Mr. Wilson turned the floor over to Mr. Hodgeson.

Mr. Hodgeson said he has been working with Ryan Hall on an emergency plan to make sure that everything is in place.

Mr. Wilson stated that the new well would be the temporary supply until the final project is done. He said the permanent pipeline would be put in to for the majority of the connection saying it would be online about this time next week. He said the construction company is waiting for the pit less adapter to come for the permanent connection saying that would take about a month to get.

Mr. Hodgeson said the materials will be on site. He said he wanted the Town Board to be aware that the Town has a Shared Services Agreement in place with neighboring Towns and the County and wanted their acknowledgement that this agreement will be used. Everyone was fine with giving their acknowledgement.

Mr. Buysse asked if there would be a cost using this agreement; Mr. Hodgeson said there could be some equipment rental and salary reimbursements.

Deb Whitson, the Town Attorney, asked where the agreement is; Mr. Hodgeson said it is filed with the County Attorney.

Mr. Wilson said the Town is waiting on Department of Health permission; he thanked Mr. Hodgeson for coming.

Mr. Wilson gave an update on the Johns Brook Bridge construction.

He said he had just attended a progress meeting; he said they are still working on the abutment on the Town side.

He said they still have a lot of work to go and said that they are now saying this project won't be finished until the end of August.

Mr. Wilson gave an update on the transfer station. He said that the hydraulic piston in the cardboard compactor is not working and the Town will be without the cardboard compactor for about a month while it is fixed. He said that during this time the cardboard will be put into the zero sort compactor. He said the good news is that this is Casella's equipment and will not be a Town repair.

#### Resolution No. 160 – 19

Ms. Cheetham-Palen offered a resolution and moved its adoption. Be it resolved, that the Town Board accept the proposal from Thurston, Casale & Ryan, LLC to prepare the Trial Ready Appraisals for the properties in the lawsuit between the Town of Keene and the homeowners of the Adirondack Mountain Reserve. This resolution was seconded by Mr. Biesemeyer.

#### Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Abstained
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Wilson shared with the Board the revenues collected so far by Nicky Frechette for the trial period from the pony rides given by her during the Farmers' Market on Marcy Field. He said the question for the Board is how much to charge her to do this, he asked if they wanted to do a percentage or flat fee.

Mr. Smith suggested charging a fee equivalent to what the local vendors pay the Farmers' Market.

The Board discussed amounts and agreed on \$25 per day.

Liability insurance was discussed; Mr. Wilson said she would have the Town of Keene named as additional insured on her insurance.

#### Resolution No. 161 – 19

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that the Town Board agree to \$25.00 per day as the charge for Nicky Frechette to give pony rides at Marcy Field during the Farmers' Market. This resolution was seconded by Teresa Cheetham-Palen.

#### Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Ms. Cheetham-Palen gave an update on the proposed Street Light Policy.

She began by saying her reason for wanting and working on a Street Light Policy was in response to the opportunity given by the Clean Energy Committee working on the program to have the street lights changed to LED lighting. She said the average electric bill is now \$1,300 per month; she said with the cost of conversion it will take 1 year to see a savings and then the potential savings would be \$4,000 per year.

She said that rather than have a design plan made for the conversion, she had created the policy instead.

She explained that NYSEG will retain ownership, but the new policy will help promote safety, cost and efficiency.

She said it is the committee's plan to maintain the small town character and the night sky. She said the policy recommends using 300K LED lighting; she said that now, before the conversion, is the time to remove unnecessary lights.

She said the private lights will need to be determined.

Ms. Cheetham-Palen reviewed the draft policy; David Craig discussed the definition relating to the percentage of the angle of lighting to not be exceeded in the policy; Ms. Cheetham-Palen said she would change that.

Ms. Cheetham-Palen showed a slide show of the existing lights, the Board all seemed in agreement to the removal of various lights including those lights not currently working since no one has complained.

(continued)

Word will be put out to the public asking if people want a light near their residence left or removed.

#### Resolution No. 162 – 19

Ms. Cheetham-Palen offered a resolution and moved its adoption. Be it resolved, that the Town Board adopt the Street Light Policy reviewed here tonight with the change in the definition relating to the angle of light projected. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Bunny Goodwin said the draft contract has been received from NYSEG, she said the Town has to pick an option. She said the options are:

1. Do nothing
2. Wait to change from HPS to LED lighting
3. Sign the draft contract with NYSEG to convert to LED street lights
4. Sign the draft contract with NYSEG to convert to LED street lights using schedule B
5. Hire a street light designer

Mr. Biesemeyer asked if the committee needs an answer now; Carolyn Peterson said they did.

Mr. Wilson said the Energy Committee has suggested going with option 4; the Board all agreed to their recommendation.

#### Resolution No. 163 – 19

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board choose Option 4., to sign the draft contract with NYSEG to convert to LED street lights using schedule B. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Biesemeyer thanked the Members of the Keene Clean Energy Committee saying they have gone above and beyond.

A brief discussion about different types of lights ensued.

Ms. Cheetham-Palen explained that she had applied for a grant from the Lake Champlain Basin to purchase 3 Electronic Spreader Controllers for the highway trucks; she said the Town received a partial grant to purchase 1.

Mr. Wilson said that the industry standard had been used for the specs.

Ms. Cheetham-Palen said that 1 bid had been received from Viking Cives (USA) in the amount of \$8,049, which was slightly higher than the projection a few months ago when she was writing the grant. She said if accepted, the Town would have to pay an additional \$700.

#### Resolution No. 164 – 19

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board accept the only bid received for the Electronic Spreader Controller and award the bid to Viking Cives (USA). This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Resolution No. 165 – 19

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that with the receipt of all the proper paperwork and fees, Jacob Potter- Rivera be given permission to use Marcy Field for a wedding on October 5, 2019. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Jim Bernard was present to make a Solar Sign Presentation for the Clean Energy Committee.

He said the solar array had been working reliably for 4 months now. He said that NYSEG had changed the meter from a phone line to an internet phone line and the magic jack is no longer needed.

Mr. Bernard asked how much was left from the grant saying the committee is working on a sign to publicize that Keene is "A Clean Energy Community", Mr. Wilson said he would check on the balance.

Mr. Bernard said he working with R.L. Stolz on the sign which will be placed on the high point, on the right side of the transfer station.

Resolution No. 166 – 19

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that the Town Board give authorization for the Clean Energy Committee to spend the remaining grant money on a sign to publicize the solar array. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Wilson said that the Youth Commission needs a resolution to require immunizations for everyone except those with a verified medical exemption; he said this is to stay in line with the new State law allowing child care programs to require them.

Resolution No. 167 – 19

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board adopt a resolution that immunizations are required for everyone attending the Youth Commission Summer Program except those with verified medical exemptions. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Resolution No. 168 – 19

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that at the recommendation of the Youth Commission Board, Cedar Jones be appointed as a Counselor / Lifeguard at the rate of \$13.50 per hour. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Scott Smith, the Highway Superintendent, could not make it to tonight's meeting so he submitted a letter explaining the Alstead Hill Paving Project and will be present at next month's meeting if any discussion is necessary. Mr. Smith's information sheet has been attached to these minutes.

Mr. Wilson said he is working with the Nature Conservancy and the County on a \$5,000 grant for a culvert replacement at Nichols Brook on the Alstead Hill Road.

#### Resolution No. 169 – 19

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the Town Board accept the resignation submitted by Yvette Tillema from her appointment as Animal Control Officer, effective June 30<sup>th</sup>. This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

#### Resolution No. 170 – 19

Ms. Cheetham-Palen offered Resolution No. 170 – 19, a Resolution to Amend the 2019 Budget. This resolution, in its entirety, has been attached to and made a part of these minutes. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

#### Resolution No. 171 – 19

Mr. Smith offered Resolution No. 171 – 19, a Resolution Transferring Funds. This resolution, in its entirety, has been attached to and made a part of these minutes. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

#### Resolution No. 172 – 19

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board accept the Supervisor's Monthly Financial Statement for May as presented and have it placed on file with the Town Clerk. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

#### Resolution No. 173 – 19

Ms. Cheetham-Palen offered a resolution and moved its adoption. Be it resolved, that the Town Board approve the following bills for payment, including those that were prepaid. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Multi-Fund Vouchers Numbered 424 to 499, totaling \$204,607.29, as follows:

General Fund Vouchers	- \$73,336.33
Highway Fund Vouchers	- 23,870.92
Library Fund Vouchers	- 3,589.76
Water District #1 Vouchers	- 2,828.31
Water District #2 Vouchers	- 3,707.92
Salt Station Capital Fund	- 97,274.05

Resolution No. 174 – 19

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that with all business having been transacted, this meeting be adjourned. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The meeting was adjourned at 8:50 PM.

Ellen S. Estes, Town Clerk  
July 23, 2019

Joseph P. Wilson, Jr., Supervisor  
Robert M. Biesemeyer, Councilman  
Michael J. Buysse, Councilman  
Jerry D. Smith, Councilman  
Teresa Cheetham-Palen, Councilwoman