

January 29, 2019

Minutes of the Bi-Monthly Town Board Meeting held Tuesday, January 29, 2019, at 5:30 PM, at the Keene Town Hall. The following Town Board Members were present: Robert M. Biesemeyer, Michael J. Buysse, Jerry D. Smith and Teresa Cheetham-Palen, Members of Council. Absent: Joseph P. Wilson, Jr., Supervisor. Also present were: Ryan Hall, Water Superintendent, Scott Smith, Highway Superintendent and Ellen Estes, Town Clerk.

The Acting Chairman, Mr. Biesemeyer, called the meeting to order at 5:28 PM.

Privilege of the floor was offered, there were no questions or comments.

Mr. Biesemeyer stated that everyone had been given the most current draft of the proposed Employee Handbook to review for next month's meeting.

Resolution No. 62 – 19

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that at their request, the Present and Past Masters and Wardens Association be given permission to use Marcy Field for their 25th Annual Craft Fair on Saturday, July 20th and Sunday, July 21st, 2019. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Absent
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Biesemeyer said that 2 letters of interest had been received by the Keene Public Library for their opening on the Library Board of Trustees. He said that the Library Board had recommended the appointment of Kristy Bassarab.

Resolution No. 63 – 19

Ms. Cheetham-Palen offered a resolution and moved its adoption. Be it resolved, that following the recommendation of the Keene Public Library's Board of Trustees, the Town Board appoint Kristy Bassarab to fill the unexpired term on the Board of Trustees which expires December 31, 2020. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Absent
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The next discussion was in regards of an email received by the Town Clerk from a non-resident requesting permission to purchase a cemetery lot at Norton Cemetery. The email states that this gentleman is requesting to purchase a cemetery lot to bury his wife's remains, he said for many years they vacationed here in the Adirondacks and it was her wish to be buried here.

Mr. Biesemeyer suggested waiting until there is a full Board to have an anonymous vote.

Mr. Buysse expressed concern about the space available; Mr. Biesemeyer said he understood his concern saying the space is very limited.

Mr. Smith spoke about his interest in having a wall built for cremations.

Mr. Biesemeyer suggested tabling this request until the next meeting.

Resolution No. 64 – 19

Mr. Buysse offered Resolution No. 64 – 19, a Resolution to Amend the 2019 Budget and a Resolution to Amend the 2018 Budget, and moved its adoption. This resolution, in its entirety, is attached to and made a part of these minutes. This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Wilson:	Absent
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Ms. Cheetham-Palen asked why these amendments were necessary; there was a brief discussion as to why.

The floor was handed over to Ryan Hall for a brief presentation.

Mr. Hall said he had the Annual Standard Operating Procedures (SOP) ready for the Board to adopt. He explained that each district has an SOP that needs to be updated every year. He said that a few new changes went into the Procedure for Water District No. 2 saying the new well had to be added and the gallons pumped had changed a little.

Resolution No. 65 – 19

Ms. Cheetham-Palen offered a resolution and moved its adoption. Be it resolved, that the Town Board adopt the 2019 Standard Operating Procedures for Water District No. 1 and No. 2, as presented by and to be filed with Ryan Hall. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Absent
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Resolution No. 66 – 19

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the Town Board approve the following bills for payment, including those that were prepaid. This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Wilson:	Absent
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Multi-Fund Vouchers No. 29 to No. 63, with a total of \$16,148.26 for 2018's share and \$49,660.94 for 2019's share, as follows;

2018:

General Fund Bills	- \$13,284.90
Highway Fund Bills	- 2,473.98
Library Fund Bills	- 218.80
Water District No. 1 Bills	- 85.29
Water District No. 2 Bills	- 85.29

2019:

General Fund Bills	- \$20,349.57
Highway Fund Bills	- 25,094.01
Library Fund Bills	- 779.36
Water District No. 1 Bills	- 56.97
Water District No. 2 Bills	- 3,381.03

Ms. Cheetham-Palen asked a couple questions related to the bills. She asked why the Town had switched from Griffith Energy to Adirondack Energy for fuel; Scott Smith explained State Contract. Ryan Hall went on to say he was having a propane problem with getting Amerigas here to deliver State Contract. Ms. Cheetham-Palen also asked why Frosty Springs Bottled Water is used at the Town Hall; Ms. Estes said there is no place but the bathroom with running water.

Resolution No. 67 – 19

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that with all business having been transacted, this meeting be adjourned. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Absent
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The meeting was adjourned at 5:51 PM.

Ellen S. Estes, Town Clerk
February 5, 2019

Joseph P. Wilson, Jr., Supervisor
Robert M. Biesemeyer, Councilman
Michael J. Buysse, Councilman
Jerry D. Smith, Councilman
Teresa Cheetham-Palen, Councilwoman