

November 20, 2018

Minutes of the Special Town Board Meeting held Tuesday, November 20, 2018, at 6:00 PM at Keene Town Hall. The following Town Board Members were present: Joseph P. Wilson, Jr., Supervisor, Robert M. Biesemeyer, Michael J. Buysse, Jerry D. Smith and Teresa Cheetham-Palen, Members of Council. Also present: Scott Smith, Highway Superintendent, Ryan Hall, Water Superintendent and Ellen S. Estes, Town Clerk.

The Chairman, Mr. Wilson, called the meeting to order at 6:01 PM.

Mr. Wilson began the meeting by sharing a card with the Board received from KCS students expressing their gratefulness to the Supervisor and the Town Board for all they do for the Town.

The Board moved onto discussing the Budget.

Mr. Wilson said there is one change to the Budget since the changes made and noted in the Minutes of Thursday, November 8, 2018.

He said that Ms. Whitney has found out that the Transfer to Capital - Shuttle (on page 7) to include the \$32,000 being brought forward for the operation of the 2019 Shuttle does not need to be brought forward in this budget, he said an amendment will be made to the budget in January to add this in.

He said the second part to this change is that when this \$32,000 was added to \$20,000 in the deficit in unexpended fund balance for the general fund on the summary page, it messed up the balance on that line, he said when this transaction was removed, the number on that line went back to \$20,000 which was the correct number.

He said one other change he had made was instead of adding the discussed \$50,000 of the \$59,000 balance still under the tax cap (on November 8<sup>th</sup>) to the deficit in unexpended fund balance for the highway budget, he only put \$45,000 reducing the original \$70,000 deficit down to \$25,000 instead of the proposed \$20,000.

Scott Smith, who had been looking over a copy of the 2019 Budget, said there was a mistake on the machinery contractual line in the highway budget (the amount on this line item was \$6,200).

The Board discussed this matter; Mr. Wilson said this number had been corrected once and must have changed back in the program, he said this figure should be \$50,000. He said this line item would need to be changed to \$50,000 and the difference of \$43,800 would need to be added to the deficit in unexpended fund balance for the highway budget, which will now make that deficit \$68,800.

Resolution No. 218 – 18

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board adopt the 2019 Budget presented tonight with one revision due to a clerical error raising the Machinery Contractual Line \$43,800 to \$50,000 and raising the deficit in Unexpended Fund Balance for the highway budget by \$43,800 to \$68,800. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The Board discussed having an Executive Session to discuss a legal issue.

Resolution No. 219 – 18

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board enter Executive Session to discuss a legal issue. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The Town Board entered Executive Session at 6:15 PM.

Resolution No. 220 – 18

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that the Town Board reconvene into regular session. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The Town Board reconvened into regular session at 6:58 PM.

Mr. Wilson said no decisions had been made in Executive Session.

Resolution No. 221 – 18

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that with all business having been transacted, this meeting be adjourned. This resolution was seconded by Mr. Buysse.

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The meeting was adjourned at 6:59 PM.

Ellen S. Estes, Town Clerk  
November 27, 2018

Joseph P. Wilson, Jr., Supervisor  
Robert M. Biesemeyer, Councilman  
Michael J. Buysse, Councilman  
Jerry D. Smith, Councilman  
Teresa Cheetham-Palen, Councilwoman