

November 13, 2018

Minutes of the Town Board Meeting held Tuesday, November 13, 2018, at 7:00 PM, at the Keene Town Hall. The following Town Board Members were present: Joseph P. Wilson, Jr., Supervisor, Robert M. Biesemeyer, Michael J. Buysse, Jerry D. Smith and Teresa Cheetham-Palen, Members of Council. Also present were: 1 Visitor, 4 Residents, Scott Smith, Highway Superintendent, Ryan Hall, Water Superintendent, Deb Whitson, Town Attorney and Ellen Estes, Town Clerk.

The Chairman, Mr. Wilson, called the meeting to order at 7:00 PM and invited those present to join in the Pledge of Allegiance.

Resolution No. 204 – 18

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that the Town Board approve the Minutes of the Special Town Board Meeting held October 4th, the Notes from the Bid Opening held October 9th, the Minutes of the Town Board Meeting held October 9th, the Notes from the Public Hearing held October 10th and the Minutes of the Town Board Meeting held October 30th, as presented. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Privilege of the floor was offered.

Bunny Goodwin was present on behalf of the Keene Clean Energy Committee. She said she was here to answer any questions that may arise related to the resolution selecting the streetlight conversion option. She explained the two options saying one option is for the municipality to purchase the streetlights from NYSEG, the other is to convert the existing lights through NYSEG. She said the committee has found that the utility owned option is much cheaper. She said the committee's next step is looking for a streetlight designer. She also said that NYSEG is offering many more options for the types of lights being used.

Ms. Cheetham-Palen asked how the design process works.

Ms. Goodwin said the streetlight design is for different types of lighting in different places, for example pedestrian areas, rural, etc.

Mr. Wilson said the Town has budgeted for the design and conversion in the 2019 Budget.

Resolution No. 205 – 18

The Town Board adopted Resolution No. 205 – 18, a Resolution Selecting Utility Owned Streetlight Conversion Option. This resolution, in its entirety, is attached to and made a part of these minutes.

Jim Bernard was present and said this may be a good time to give an update on Keene's Solar Project. He said at the time of the last discussion in July or so, the Committee had received and submitted the contract to NYSERDA. He said following that a minor change had been made, he said the contract is in and the Town has received the down payment of \$12,000 from NYSERDA. He said the voucher needs to be paid asap to the vendor so they will order the materials for the solar array. He said that NYSERDA needs to approve the design and that weather permitting this solar array may be built by early January.

Mr. Wilson introduced the first topic on the agenda which was in relation to the transfer station and bulky days.

He said that Ryan Hall had shared a copy of an article about recycling being a nationwide problem. He said the problem stems from China dropping the cost being paid for recyclables.

Mr. Wilson said he has some data regarding the number of people who used the recent bulky days. He said the number is low, at 350 people, due to the poor weather on Saturday. He suggested trying Bulky Days one more time before making any changes. Mr. Smith pointed out that the next bulky days would be held in April saying that's a big one.

Mr. Biesemeyer asked what the total paid for the year was for recyclables.

Mr. Hall stated that the metal and cardboard is what the revenue comes from and explained how it has dropped.

Mr. Biesemeyer said he was looking for this data in dollars and cents. He asked if the number being discussed was \$1,000.

Mr. Hall responded that the profit was \$66 per month.

The Board discussed the trash disposal to the County; Mr. Wilson suggested with doubling the rate to dispose of garbage effective January 1st, the Board wait to see the outcome before making any other changes.

Mr. Wilson also stated that with the free bulky days it has been discovered that people don't separate out their recyclables.

Scott Smith presented his Snow Removal Policy saying it's a broad policy but it will get the message out.

Resolution No. 206 – 18

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the Town Board adopt the Snow Removal Policy submitted by the Highway Superintendent. This Policy, in its entirety, is attached to and made a part of these minutes. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The next topic discussed was the Cell Tower Rent Proposal.

Mr. Wilson explained that Water District #1 has been offered \$220,000 to \$230,000 for the lease from the Verizon cell tower. He said at a monthly rate of approximately \$15,300, the Town would make money if the life of the tower turns out to be less than 13 to 15 years.

Mr. Wilson said he is on the fence whether to accept this proposal; he said there are a couple of projects that could be done for the Water District saying the rest could be invested.

Mr. Biesemeyer also pointed out that projects could be done using the yearly water rent payments.

Mr. Biesemeyer asked if this could be discussed again next month saying he has questions and would like to get an independent decision.

Any decision on this proposal was tabled until the next meeting.

Resolution No. 207 – 18

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board approve the 2018 Final Reports for Water Collection for Water Districts No. 1 and No. 2, as submitted by the Water Rent Collector, Donna Reed Austin. These reports, in their entirety, have been attached to and made a part of these minutes. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Resolution No. 208 – 18

Ms. Cheetham-Palen offered a resolution and moved its adoption. Be it resolved, that the Town Board approve issuance of a Highway Permit for the Doc Lopez Run to be held on Saturday, March 23, 2019 and waive the \$20 fee due to it's not for profit status. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Wilson asked for a blanket resolution for the end of year transfers.

Resolution No. 209 – 18

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board approve a Blanket Resolution to cover the end of the year transfer of funds. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Ms. Estes asked the Board to schedule the Annual Accounting of Officers and Employees due the end of January so the advertisement could be combined with the End of Year and Organizational Town Board Meetings.

Resolution No. 210 – 18

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Annual Accounting of Officers and Employees be scheduled for 5:00 PM on Tuesday, the 29th of January preceding the Bi-Monthly Town Board Meeting. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Resolution No. 211 – 18

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board has reviewed the 30-day Notice to Municipalities relating to Old Mountain Coffee Company and hereby waives such requirement. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Wilson explained to the Board that he would like to replace the main copier at the Town Hall saying it is getting old and you can no longer get parts. He said he has a proposal for a new copier from SymQuest at the cost of \$4,815.07. A brief discussion followed.

(see resolution on next page)

Resolution No. 212 – 18

Ms. Cheetham-Palen offered a resolution and moved its adoption. Be it resolved, that authorization be given for Mr. Wilson to accept the copier proposal from SymQuest for \$4,815.07. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Wilson asked for a motion to enter Executive Session to discuss a legal issue.

Resolution No. 213 – 18

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that the Town Board enter into Executive Session to discuss a legal issue. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The Town Board and Town Attorney entered Executive Session at 7:37 PM.

Resolution No. 214 – 18

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that the Town Board reconvene into regular session. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The Town Board reconvened into regular session at 7:51 PM.

Mr. Wilson said he needed a resolution to accept the Supervisor's Report for September and amended reports for June, July and August saying that Ms. Whitney had tracked down a payroll error from June.

Resolution No. 215 – 18

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that the Town Board accept the Monthly Statement of the Supervisor for September and Amended Statements for June, July and August, and have them placed on file with the Town Clerk. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Resolution No. 216 – 18

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the Town Board accept the following bills for payment. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Multi-Fund Vouchers numbered 740 to 784, totaling \$53,927.85, as follows;

General Fund Vouchers	- \$26,404.90
Highway Fund Vouchers	- 13,010.61
Library Fund Vouchers	- 790.59
Water District #1 Vouchers	- 1,271.26
Water District #2 Vouchers	- 12,450.49

Resolution No. 217 – 18

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that with all business having been transacted, this meeting be adjourned. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The meeting was adjourned at 7:53 PM.

Ellen S. Estes, Town Clerk
November 16, 2018

Joseph P. Wilson, Jr., Supervisor
Robert M. Biesemeyer, Councilman
Michael J. Buysse, Councilman
Jerry D. Smith, Councilman
Teresa Cheetham-Palen, Councilwoman