

January 2, 2018

Minutes of the Organizational Town Board Meeting held Tuesday, January 2, 2018, at 7:00 PM, at the Keene Town Hall. The following Town Board Members were present: Joseph P. Wilson, Jr., Supervisor, Robert M. Biesemeyer, Michael J. Buysse and Teresa Cheetham-Palen, Members of Council. Absent: Jerry D. Smith, Member of Council. Also present was Ellen Estes, Town Clerk.

The Chairman, Mr. Wilson, called the meeting to order at 7:01 PM.

At some point during the process of reviewing and adopting Resolutions Number 1 – 18 to 50 – 18 (which, in their entirety, are attached to and made a part of these minutes), the following topics were discussed:

- Mr. Biesemeyer said that the Library Board of Trustees have received 2 letters of interest for the vacancy on their Board. He said no decisions have been made yet.
- Mr. Biesemeyer said he felt that the job description for the Town Historian should be changed to include an hour or two per week be scheduled at the Library to meet with the public. He said the time could be at the convenience of the Historian.
- The ad valorem tax for Water District No. 1 was discussed. Mr. Wilson said he was going to meet with someone from the County to discuss how this tax should be charged out.
- Mr. Biesemeyer said that sometime this year the 20-year health insurance clause for retirees should be reflected in Resolution No. 23 – 18.
- Mr. Biesemeyer said that the Employee Handbook needs to be “overhauled”.
- Mr. Biesemeyer asked Mr. Wilson who gets the health insurance buy out. Mr. Wilson said that Susan Whitney, Ellen Estes, himself and 2 others; Ms. Estes said it’s just the 3 named.
- In Resolution No. 24 – 18, Mr. Biesemeyer said the word “permanent” seemed like an odd way to describe the employees eligible to earn paid leave.

Resolution No. 51 – 18

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that with all business having been transacted, this meeting be adjourned. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Absent
Ms. Cheetham-Palen:	Yes

The meeting was adjourned at 7:58 PM.

Ellen S. Estes, Town Clerk
January 9, 2018

Joseph P. Wilson, Supervisor
Robert M. Biesemeyer, Councilperson
Michael J. Buysse, Councilperson
Jerry D. Smith, Councilperson
Teresa Cheetham-Palen, Councilperson