

October 9, 2018

Minutes of the Town Board Meeting held Tuesday, October 9, 2018, at 7:00 PM, at the Keene Town Hall. The following Town Board Members were present: Joseph P. Wilson, Jr., Supervisor, Robert M. Biesemeyer, Michael J. Buysse, Jerry D. Smith and Teresa Cheetham-Palen, Members of Council. Also present were: 2 residents, Scott Smith, Highway Superintendent, Ryan Hall, Water Superintendent and Ellen S. Estes, Town Clerk.

The Chairman, Mr. Wilson, called the meeting to order at 7:00 PM and invited everyone present to join in the Pledge of Allegiance.

Resolution No. 188 – 18

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board approve the Notes from the Budget Workshop held September 11, 2018, the Minutes from the Town Board Meeting held September 11, 2018, Notes from the Budget Workshop held September 18, 2018 and the Minutes of the Bi-Monthly Town Board Meeting held September 25, 2018, as presented. This resolution was seconded by Ms. Cheetham-Palen.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The first topic discussed was in regards to the transfer station.

Mr. Wilson said the Town is losing money at the rate of .10 per pound for garbage disposal, he said that Ryan Hall had prepared a study of the amounts taken in for the transfer station.

Mr. Hall said that his numbers were hypothetical and based on all containers being removed every two weeks. He said that based on this schedule, the Town is losing \$121 every two weeks. He said by raising the cost for disposal of garbage to .20 cents per pound it would generate a little revenue to go towards the other expenses. He said his numbers do not include tires or e-waste.

Mr. Biesemeyer said he thought everyone on the Board agreed to continue to let the kids at school earn the money generated through the bottle return. He also asked the Board if they had thoughts about bulky days.

A brief discussion followed about bulky days and troubleshooting how to cut cost on that.

Ms. Estes stated that residents of the Town of Jay use bulky days.

Mr. Hall said it is difficult for the attendants to turn people away.

Mr. Biesemeyer said he knows there is abuse to this program, he said that care takers are bringing in items. He spoke about restricting vehicles and charging trucks. He said he understands it's difficult to make it perfect.

Different methods were thrown around; Mr. Wilson suggested mailing tickets to residents showing eligibility.

Keeping a list and having the users sign in was discussed as an option.

It was decided, with bulky days coming so soon, to watch how it goes, make estimates and collect information.

Mr. Buysse and Mr. Biesemeyer both seemed agreeable to canceling bulky days in the future.

Mr. Wilson stated that this conversation could be continued at the next meeting following bulky days. He asked the Board what they wanted to do about the price to dispose garbage.

(continued, resolution following)

Resolution No. 189 – 18

Ms. Cheetham-Palen offered a resolution and moved its adoption. Be it resolved, that the Town Board agree to raise the price per pound for garbage disposal to .20 cents per pound, effective January 1, 2019. This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Wilson turned the floor back over to Ryan Hall to inform the Board about the truck bid opening.

Mr. Hall said that the only bid received in response to the advertising was opened this afternoon. He stated that bid was from Egglefield Ford for a diesel F350 Ford with service body and plow, he stated the bid was for \$56,500. He said using municipal financing the payment would be \$15,572.66 per year for 4 years.

Resolution No. 190 – 18

Mr. Biesemeyer offered the resolution and moved its adoption. Be it resolved, that the Town Board accept and award the truck bid to Egglefield Ford, the only bidder, at the purchase price of \$56,500. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Wilson introduced the next topic asking the Board if they had any questions, comments or recommendations regarding the speed issue on Market Street and the parking issue on Market Street, AuSable Road, Johns Brook Road or Adirondack Street.

He said the only laws the Town has referring to parking are for snow removal.

He said he has talked to the School and has been told the speeding is being done by parents, students, etc. He said he could work with the school on speed control.

He said as for parking, he would suggest the Town allow parking on 1 side only of Market Street, he suggested no parking on either side of Adirondack Street to Johns Brook Lane. He said if the Town passes a Local Law and DOT approved it, then it can be enforced by the State Police or the Sheriff's Patrol.

There was a brief discussion about hiring someone to enforce it; Mr. Wilson stated that an Enforcement Officer would be a large expense.

Mr. Wilson asked the Board to think about both issues.

Mr. Wilson asked the Board and Scott Smith if they wanted to take action regarding private roads currently being maintained by the Town. He had a copy of a draft resolution prepared and read it aloud.

Ms. Cheetham-Palen stated, in the form of a question, that if the residents that lived on these private roads plow then the Town may not need to.

Mr. Buysse asked if the residents would be notified; Mr. Wilson said it has been talked about during the last few meetings.

Mr. Smith also agreed that a letter should be sent to anyone involved.

John Hudson, who happened to be present, asked if this affects Holt Road; he was told it does not.

Mr. Smith asked about the Irish Hill Road; Scott Smith said that he has been told that was the "original" Styles Brook Road; Mr. Wilson said that Road would need to be abandoned by the Town in order to discontinue plowing it.

(continued, resolution following)

Resolution No. 191 – 18

Mr. Biesemeyer offered a resolution and moved its adoption.

Be it resolved, that private roads will only be maintained by the Town when the Town has an asset it needs to manage located on that road. Maintenance may be seasonal or year round depending on the need for access to the Town asset located on that road. Maintenance and/or plowing will only extend to the Town owned asset. Snow plowing will take place when access is needed to the Town site and will not follow a regular highway plowing schedule.

This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Wilson turned the floor over to Scott Smith for a highway issue.

Scott Smith said that through meetings he has attended he has been made aware that he should have a Snow Removal Policy. He said he looked over other policies and had come up with one.

Ms. Cheetham-Palen suggested having the Town Attorney look it over before the Town Board accepts it.

Mr. Wilson said he would have the Town Attorney look it over and bring it back to the Board next month.

Mr. Wilson asked Mr. Biesemeyer if he had a quote for the sidewalk work in front of the Town Hall.

Mr. Biesemeyer said that Sheehan Construction is working up a quote for a new raised sidewalk and the transition onto the handicapped ramp and new stairs and railings.

Mr. Wilson asked for a resolution to close out 3 bank accounts that pertain to Tropical Storm Irene and to apply the total to the amount that Irene projects owe to the General Fund. There was a brief discussion regarding FEMA funds; Mr. Wilson said he has been working with Cathy Persons and Susan Whitney on this issue saying it is all very confusing.

Resolution No. 192 – 18

Mr. Biesemeyer offered a resolution and moved its adoption.

Be it resolved, that the Town of Keene close out the three bank accounts that pertain to Tropical Storm Irene, in the following amounts;

- Capital Fund Irene - \$71,971.75
 - Capital Fund Firehouse - \$18,786.33
 - Capital Fund Gulfbrook West - \$ 1,764.33
- \$92,522.41

Be it also resolved, that this amount be used to reduce the amount (\$304,350.00) that Tropical Storm Irene owes to the General Fund, leaving the amount owed at \$211,827.59.

This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Resolution No. 193 – 18

Ms. Cheetham-Palen offered a resolution and moved its adoption. Be it resolved, that the following bills be approved for payment. This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Multi-Fund Vouchers numbered 658 to 686, totaling \$30,722.61, as follows;

General Fund Vouchers	- \$10,852.95
Highway Fund Vouchers	- 17,724.25
Library Fund Vouchers	- 177.69
Water District #1 Vouchers	- 935.60
Water District #2 Vouchers	- 1,032.12

Mr. Buysse said the Youth Commission Board had a couple of questions. He said they wondered about staffing the skating rink, whether they should advertise for a skating rink attendant and someone to flood the rink.

Ms. Estes stated she thought that was covered when T.J. was hired full time.

Mr. Wilson said there are conflicts with plowing the sidewalks.

Mr. Buysse also said that the Youth Commission Board had a concern with last year's flooding of the rink during the day, he said that doesn't work, that everyone knows you should make ice at night.

Mr. Buysse pointed out that there are now 2 full time people also saying he thought that is why the extra one was hired.

Mr. Wilson asked if T.J. was rink maintenance, attendant or both.

There was a brief discussion about the hours. Mr. Hall spoke about the men's split shifts with covering the transfer station on the weekends.

The point was made that ice maintenance has to work around the weather.

Mr. Buysse again asked if the Youth Commission Board should advertise for an attendant and figure out when it would be open; Mr. Wilson said yes, and said to be sure the person they hire can operate a shovel.

Mr. Buysse asked if the rate of pay would be based on counselor pay; everyone seemed in agreement.

Mr. Wilson said he would like to make one change to the Tentative Budget saying the Code Officer's personal service line should be raised \$5,000 bringing it up to \$20,300. He said the highway budget does not allow for the removal of the \$100,000 he would have liked. He said what was cut in the highway budget was used up in their Medical Insurance Prescriptions line. He said he would like to present the Tentative Budget as the Preliminary Budget with the one change described above.

Resolution No. 194 – 18

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the Town Board file the Tentative Budget with the increase to the Code Officer Personal Service line as described above as the Preliminary Budget with the Town Clerk. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

Mr. Smith asked if there was a Supervisor's Monthly Financial Report; Mr. Wilson said that Ms. Whitney is working on August and September.

Resolution No. 195 – 18

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that with all business having been transacted, this meeting be adjourned. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Wilson:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes
Ms. Cheetham-Palen:	Yes

The meeting was adjourned at 7:55 PM.

Ellen S. Estes, Town Clerk
October 16, 2018

Joseph P. Wilson, Jr., Supervisor
Robert M. Biesemeyer, Councilman
Michael J. Buysse, Councilman
Jerry D. Smith, Councilman
Teresa Cheetham-Palen, Councilwoman