

November 29, 2016

Minutes of the Bi-Monthly Town Board Meeting held Tuesday, November 29, 2016, following Supervisor interviews, at the Keene Town Hall. The following Town Board Members were present: Paul R. Martin, Deputy Supervisor, Robert M. Biesemeyer, Michael J. Buysse and Jerry D. Smith, Members of Council. Also present were: Erik Sandblom, ESPC, Evan Fitzgerald, Mike Mascarenas and Dan Zakowski, Essex County, Amanda Hansen, NY Community Rising, 14 residents (7 of whom are adjacent property owners to Gulf Brook) and Ellen Estes, Town Clerk.

Mr. Martin, the Deputy Supervisor, called the meeting to order at 6:36 PM and turned the meeting over to Erik Sandblom of ESPC.

Mr. Sandblom introduced those present and said the purpose of tonight's meeting was to give an update on the Gulf Brook Project and to show its current design.

He gave a little background saying that Phase 1 of the Gulf Brook Project had been the area rehabilitated from June Auer's bridge down to the Bucks Lane bridge saying this had been financed through a NRCS Grant.

He said for this phase, Phase 2 of the Gulf Brook Project, with himself as the Engineering Consultant, the Town is working with the County to move forward with a design to rehabilitate from the Bucks Lane bridge downstream to the AuSable River. He said the design he will show here tonight is the design that was presented and approved by the Town Board in December 2015, with the changes and features they requested.

He began by explaining that the design calls for the replacement of the Bucks Lane bridge with a 45-foot span bridge. He explained to those present that for residents living on the other side of the bridge during this construction there would be a pedestrian bridge with parking made available on the main side of the bridge.

He showed sections of the design and explained the placement of rock veins and rock clusters used to slow down the water during high water events.

He explained that the channel bottom under the Route 9N bridge would be lowered to the original grade that was there at the time of its construction in the 1990's.

Mr. Biesemeyer asked for a timeline on the project, Mr. Sandblom responded that bids would go out in the early spring for construction to occur in 2017. He said this project would take the better part of the construction season.

Mr. Sandblom said that from the Route 9N bridge to the river the project consists of cleaning out the debris of rocks and sediment left behind by previous floods.

He said the walls on the upstream side of that bridge would consist of a block wall on the right side (though not as high as the wall further upstream) and a retainer of stone with plantings on the left side.

There was some discussion of the type of wall for the right side, the discussion included the possibility of using poured concrete formed to look like stone, this type of wall is present in that area now. Mr. Sandblom commented that that would be more costly.

Mr. Biesemeyer asked if Erik could make a cost comparison.

The cost of this project, of around \$2.4 million, was discussed.

Mike Mascarenas explained that there is currently \$4.5 million available from NY Rising for flood mitigation in Keene.

Amanda Hansen from NY Rising explained that this is a reimbursement based program and that projects using these funds should be identified by spring.

The next discussion was in regards to a shed, downstream from the Bucks Lane bridge, that the property owner opts not to move.

Mr. Sandblom said if the shed is not moved, the wall will need to extend farther from the bridge to protect that structure, he said if the property owner would agree to move the shed back 8 feet, the wall could end sooner, saving roughly \$100,000 to \$150,000.

Mr. Mascarenas asked "What level of protection does this project give the Town?"

Evan Fitzgerald discussed the shed and the options including the extended wall and said that either way this project offers vast improvement.

Mr. Mascarenas asked if the Town had received the resolution needed to continue to move forward.

The Town Clerk answered that it had been received.

Mandy Giampaolo asked if plantings could be placed in front of the wall to help mask it. Mr. Fitzgerald and Mr. Sandblom both agreed that though they couldn't guarantee plants would survive, they thought this would be easy to work into the plan.

Mr. Mascarenas said this project could modify the 100 year flood plain map. John Hudson responded that this data may be helpful for the FEMA Flood Plain Mapping.

Resolution No. 238 – 16

Municipal Resolution Endorsing the Project for  
Phase 2 of the Gulf Brook  
in the Town of Keene, New York

This resolution was offered by Mr. Biesemeyer, who moved its adoption.

WHEREAS, this resolution of the Keene Town Board is hereby endorsing the project for the Gulf Brook Phase 2 Project, which is noted in the Community Rising Plan. This Project is being administered by the Town Officials with assistance from the Essex County Community Resources Department. This Project is funded by the New York Rising Grant Program, administered by the Governor's Office for Storm Recovery.

WHEREAS, the Town awarded Erik C.F. Sandblom, P.E., P.C. of Plattsburgh, New York, as the Engineering Consultant on the project.

THEREFORE, BE IT RESOLVED, that the Town of Keene does hereby endorse the Gulf Brook Phase 2 Project.

This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Martin: Yes

Mr. Biesemeyer: Yes

Mr. Buysse: Yes

Mr. Smith: Yes

(The Town Board currently has one vacant position)

The Board thanked everyone for coming in for this presentation.

The floor was handed over to Spen Nye, who had asked to be put on the agenda.

Mr. Nye said he was present tonight to ask the Board if they would be willing to change the private name of the current "Coyote Way" off Lacy Road.

He explained that there are 4 Coyote Ways in Essex County and deliveries, etc. have a hard time finding the correct addresses. He said it has been very confusing.

He said that he had letters from the other property owners agreeing to the change.

When asked if he had another name in mind, he said Hubert Nye Way. He said the property owners had agreed to that name also.

Resolution No. 239 – 16

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that at the request of the landowners on the private road that is currently Coyote Way, the name be changed to Hubert Nye Way. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Martin: Yes

Mr. Biesemeyer: Yes

Mr. Buysse: Yes

Mr. Smith: Yes

(The Town Board currently has one vacant position)

Resolution No. 240 – 16

Mr. Martin offered a resolution and moved its adoption. Be it resolved, that the Town Board enter into Executive Session to discuss personnel. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Martin: Yes

Mr. Biesemeyer: Yes

Mr. Buysse: Yes

Mr. Smith: Yes

(The Town Board currently has one vacant position)

The Town Board entered into Executive Session at 7:43 PM.

Resolution No. 241 – 16

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board reconvene into regular session. This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Martin: Yes

Mr. Biesemeyer: Yes

Mr. Buysse: Yes

Mr. Smith: Yes

(The Town Board currently has one vacant position)

The Town Board reconvened into regular session at 7:46 PM.

Mr. Martin gave the Board an FYI that the revision needed to page 18 in the Employee Handbook would be submitted for adoption at the next Town Board meeting. He said this was the change in the beginning of the book that will state that regular part time employees will be eligible to accrue pro-rated time off.

Mr. Martin informed the Board that the appointment of the “new” Supervisor would be announced at the next Town Board meeting.

The Town Board all agreed that the time for the Organizational Town Board Meeting be set for Tuesday, January 3<sup>rd</sup> @ 6:00 PM.

Resolution No. 242 – 16

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board appoint Paul R. Martin as Acting Supervisor and Robert M. Biesemeyer as Deputy Supervisor until December 31, 2016. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Martin: Yes

Mr. Biesemeyer: Yes

Mr. Buysse: Yes

Mr. Smith: Yes

(The Town Board currently has one vacant position)

Resolution No. 243 – 16

The Town Board adopted Resolution No. 243 – 16, a Resolution Transferring Funds. This resolution was offered by Mr. Buysse, who moved its adoption and seconded by Mr. Smith. This resolution, in its entirety, has been attached to and made a part of these minutes.

Roll Call Vote:

Mr. Martin: Yes

Mr. Biesemeyer: Yes

Mr. Buysse: Yes

Mr. Smith: Yes

(The Town Board currently has one vacant position)

Resolution No.244 – 16

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board move forward to hire a full time employee to work with Ryan Hall, the duties would include helping with the water, flooding the ice rink, working at the transfer station, plowing sidewalks, mowing and any general maintenance that needs to be done. This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Martin: Yes  
Mr. Biesemeyer: Yes  
Mr. Buysse: Yes  
Mr. Smith: Yes

(The Town Board currently has one vacant position)

Resolution No. 245 – 16

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the Town Board accept the following bills for payment, including those that were pre-paid. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Martin: Yes  
Mr. Biesemeyer: Yes  
Mr. Buysse: Yes  
Mr. Smith: Yes

(The Town Board currently has one vacant position)

Multi-Fund Vouchers numbered 738 to 765, totaling \$139,702.95 and one Capital Project Voucher (Holt House, Scenic Byways Fund), Voucher No. 5, totaling \$699.48. as follows;

General Fund	- \$61,950.61
Highway Fund	- 68,125.97
Library Fund	- 5,005.48
Water District #1	- 884.50
Water District #2	- 3,736.39

and Voucher #5, CPF, Scenic Byways - \$699.48

Resolution No. 246 – 16

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that with all business having been transacted, this meeting be adjourned. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Martin: Yes  
Mr. Biesemeyer: Yes  
Mr. Buysse: Yes  
Mr. Smith: Yes

(The Town Board currently has one vacant position)

This meeting was adjourned at 7:55 PM.

Ellen S. Estes, Town Clerk  
December 6, 2016

Paul R. Martin, Acting Supervisor  
Robert M. Biesemeyer, Councilperson  
Michael J. Buysse, Councilperson  
Jerry D. Smith, Councilperson  
(The Town Board currently has one vacant position)

