

January 13, 2015

Minutes of the Town Board Meeting held Tuesday, January 13, 2015, at 7:00 PM, at the Keene Town Hall. The following Town Board Members were present: William B. Ferebee, Supervisor, Paul R. Martin, Robert M. Biesemeyer (arrived after 1<sup>st</sup> resolution), Michael Buysse and Jerry Smith, Members of Council. Also present were: 3 residents, John Hudson, Building Code Officer, Debra Whitson, Town Attorney, Gary Manley, Highway Superintendent and Ellen Estes, Town Clerk.

The Chairman, Mr. Ferebee, called the meeting to order at 7:02 PM and invited everyone present to join in the Pledge of Allegiance.

Resolution No. 55 – 15

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the Town Board accept the Minutes of the Town Board Meetings held December 8<sup>th</sup>, 2014 and December 30, 2014, as presented. This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Ferebee:	Yes
Mr. Martin:	Yes
Mr. Biesemeyer:	Absent at this time
Mr. Buysse:	Yes
Mr. Smith:	Yes

Privilege of the floor was offered.

Pam Gothner and Barbara Strowger were present to talk to the Board about banners. Ms. Gothner explained to the Board that Alice Vera from Adirondack Action has offered to pay for 10 banners with brackets, containing images of local artists' work. She said she wanted to be sure the Town Board was interested before coordinating the project any further.

Mr. Ferebee said that the Town has some banners and are in the planning stages for new banners with the new Town logo on them. He said there is definitely room in Town for an additional 10 banners.

Mr. Martin said he likes the idea of different banners and likes the idea of showing art. When discussed, Ms. Strowger said she thought they would be seasonal banners and would deteriorate if left out in the winter.

Ms. Gothner agreed that she sees them as summer banners.

Resolution No. 56 – 15

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the Town Board adopt a resolution in favor of the KBA moving forward with Alice Vera of Adirondack Action for a project supplying 10 free banners containing local artists' work. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Ferebee:	Yes
Mr. Martin:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes

John Hudson, Building Code Officer, was present to submit his 2014 Town of Keene Building Department Log and copies of his 2014 Reports to the Department of State and the U.S. Census Bureau.

Resolution No. 57 – 15

Mr. Martin offered a resolution and moved it adoption. Be it resolved, that the Town Board accept the Building Code Officer's Final Reports for 2014 and have them placed on file with the Town Clerk. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Ferebee:	Yes
Mr. Martin:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes

Barbara Strowger said that she and Mr. Ferebee have talked and the reason she is here tonight is to object to the resolution adopted by the Essex County Board of Supervisors endorsing a recent editorial in the Valley News regarding an Environmental Protection Committee.

Mr. Ferebee said he has received a lot of responses saying that most of them were positive. He said he thought this editorial was a result of bad journalism. He invited anyone with an opinion on the matter to come to the Essex County Board of Supervisor's Meeting on the 1<sup>st</sup> Monday in February at which time this resolution would be before the full board.

Mr. Ferebee introduced the next topic of discussion which was concerning the appointment of a deputy highway superintendent. He said that after consulting with Dan Manning and Dan Palmer at the County, he has discovered that the Highway Superintendent is not legally obligated to have a Deputy Highway Superintendent.

Mr. Buysse asked if the Board felt that it should still be worked on.

Mr. Ferebee said he thought it should.

Next, Mr. Ferebee gave an update on Zero-Sort Recycling at the Transfer Station.

He said the pumps to run the compactors came on Friday, he said one was damaged but the other one was installed and is running both compactors.

He said he is trying to promote that ALL cardboard items; cardboard, boxboard, paper towel rolls, etc can be separated and returned as a revenue.

He also said that any metal cans that are deposited in the metal bin will be returned as a revenue.

Mr. Martin said he thought that was too confusing.

Mr. Buysse asked about caps on things like Gatorade bottles.

Mr. Ferebee said to throw it in and if they don't belong there Casella said they would let us know saying they have never had to let anyone know yet.

Mr. Ferebee said he wasn't at last week's meeting for the Annual Resolutions but he said that there are two resolutions that have not been updated in the Policy Manual. He asked for a resolution to amend the policy manual to match the resolution stating that employees can carry paid vacation time into the new year not to exceed the amount they can accrue in a year.

He also explained that the policy manual was not changed in 2011 to match the resolution calling for new full time employees to contribute 10% toward their health insurance coverage.

#### Resolution No. 58 – 15

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that the Town Board authorize amending the Employee Manual to match how much vacation time an employee can carry over into the new year to the Annual Resolution Number 25, Resolution Authorizing Paid Leave Days, which states "an employee can carry over accumulated leave days not used, provided the total number of days transferred does not exceed the authorized total for one calendar year". This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Ferebee:	Yes
Mr. Martin:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes

Resolution No. 59 – 15

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board authorize amending the Employee Manual to match Annual Resolution Number 24, Resolution Authorizing Health Insurance Coverage to reflect the change made in 2011 and carried forward stating "full time employees hired after January 1, 2011, will be responsible for 10% of their single policy, subject to change throughout the employee's term of employment". This resolution was seconded by Mr. Smith.

Roll Call Vote:

Mr. Ferebee:	Yes
Mr. Martin:	Abstain
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes

Mr. Ferebee asked for a resolution to go out to RFP to have the Town's Employee Policy Manual updated.

Resolution No. 60 – 15

Mr. Smith offered a resolution and moved its adoption. Be it resolved, that the Town Board authorize Mr. Ferebee to advertise for RFPs to have the Town of Keene Employee Policy Manual updated. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Ferebee:	Yes
Mr. Martin:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes

Mr. Ferebee informed the Board that High Peaks Hospice has put their "Blue Boxes" for collecting clothes in place.

Mr. Biesemeyer said that since the Board agreed to allow the boxes, he has seen a documentary on these collections saying that the clothes goes to Africa and people in third world countries wind up losing their jobs. He said it wasn't a wonderful picture.

Resolution No. 61 – 15

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the Town Board authorize a Highway Permit for the Annual Doc Lopez Run for Hope to be held on March 21<sup>st</sup> and to waive the fee for this charity event. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Ferebee:	Yes
Mr. Martin:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes

Mr. Ferebee said he had received a request for a Letter of Support for the Lake Placid Ironman Triathlon.

Resolution No. 62 – 15

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that the Town Board give authorization for Mr. Ferebee to send a letter of support to the Lake Placid Ironman Triathlon. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Ferebee:	Yes
Mr. Martin:	Yes
Mr. Biesemeyer:	Yes
Mr. Buysse:	Yes
Mr. Smith:	Yes

Mr. Ferebee stated that Bob Kohlbecker had applied for and received a \$500 grant from the Ironman for the Keene Public Library.

Mr. Ferebee said he had received a request from NYS for a temporary easement on Town property adjacent to the Mountaineer needed for access during the bridge construction. He said they will pay \$500 for the easement and asked for authorization to sign the agreement.

Resolution No. 63 – 15

Mr. Biesemeyer offered a resolution and moved its adoption. Be it resolved, that authorization be given for Mr. Ferebee to sign the temporary easement with the State of New York on a piece of Town property adjacent to the upcoming bridge construction in Keene Valley. This resolution was seconded by Mr. Buysse.

Roll Call Vote:

Mr. Ferebee: Yes  
Mr. Martin: Yes  
Mr. Biesemeyer: Yes  
Mr. Buysse: Yes  
Mr. Smith: Yes

Mr. Ferebee reported that the skating rink is open and had a good weekend.

Mr. Buysse reported that the ski program had begun and that Paul Vincent is the Ski Program Director.

He also said that youth basketball had begun and the tournament last weekend was in Keene Valley.

Mr. Ferebee told the Board Members that an invitation to the Keene Valley Fire District Banquet was in their mailboxes.

Mr. Ferebee informed the Town Board that it was time for anyone planning to attend the Association of Towns to make their reservations.

He also informed the Board that their W-2's are in their mailboxes.

Resolution No. 64 – 15

Mr. Buysse offered a resolution and moved its adoption. Be it resolved, that the following bills be approved for payment, including those that were prepaid. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Ferebee: Yes  
Mr. Martin: Yes  
Mr. Biesemeyer: Yes  
Mr. Buysse: Yes  
Mr. Smith: Yes

2014 Multi-Fund Vouchers Numbered 722 to 757, totaling \$77,214.49, as follows:

General Fund	- \$15,986.83
Highway Fund	- 53,885.12
Library Fund	- 550.29
Water District #1	- 30.00
Water District #2	- 4,431.90
Gulf Brook West Capital Project	- 2,330.35

2015 Multi-Fund Vouchers Numbered 1 to 27, totaling \$128,813.50, as follows;

General Fund	- \$46,152.47
Highway Fund	- 62,126.16
Library Fund	- 1,695.01
Water District #1	- 260.30
Water District #2	- 18,579.56

Resolution No. 65 – 15

Mr. Smith offered a resolution and moved its adoption. Be it resolved, with all business having been transacted, this meeting be adjourned. This resolution was seconded by Mr. Biesemeyer.

Roll Call Vote:

Mr. Ferebee: Yes

Mr. Martin: Yes

Mr. Biesemeyer: Yes

Mr. Buysse: Yes

Mr. Smith: Yes

The meeting was adjourned at 7:49 PM.

Ellen S. Estes, Town Clerk  
January 20, 2015

William B. Ferebee, Supervisor  
Paul R. Martin, Councilman  
Robert M. Biesemeyer, Councilman  
Michael J. Buysse, Councilman  
Jerry D. Smith, Councilman